

2024

Howell Township FD No. 2

Fire District Budget

Howellfiredistrict2.com



NJ DEPARTMENT OF
Community Affairs

Division of Local Government Services

REVISED 11.15.2023

2024 FIRE DISTRICT BUDGET
Certification Section

2024

Howell Township FD No. 2

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2024 to December 31, 2024

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ Date: _____

2024 PREPARER'S CERTIFICATION

Howell Township FD No. 2

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2024 to December 31, 2024

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to stature in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	rah@hulsartcpa.com
Name:	Robert A. Hulsart, Jr. CPA
Title:	CPA
Address:	2807 Hurley Pond Road, Wall NJ 07719
Phone Number:	732-681-4990
Fax Number:	NA
E-mail Address:	rah@hulsartcpa.com

2024 PREPARER'S CERTIFICATION OTHER ASSETS

Howell Township FD No. 2

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2024 to December 31, 2024

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A:2-1 et seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A:14-78.6.

Preparer's Signature:	<u>rah@hulsartcpa.com</u>
Name:	Robert A. Hulsart, Jr. CPA
Title:	CPA
Address:	2807 Hurley Pond Road, Wall NJ 07719
Phone Number:	732-681-4990
Fax Number:	NA
E-mail Address:	rah@hulsartcpa.com

FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

Fire District's Web Address:	Howellfiredistrict2.com
------------------------------	-------------------------

All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- A description of the Fire District's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organizations which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance: Frank E. Biddle, III
Title of Officer Certifying Compliance: Clerk/Secretary
Signature: fbiddle3@verizon.net

2024 APPROVAL CERTIFICATION

Howell Township FD No. 2

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2024 to December 31, 2024

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true of the Annual Budget approved by resolution of the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on November 6, 2023.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the Board of Commissioners thereof.

Officer's Signature:	fbiddle3@verizon.net
Name:	Frank E. Biddle, III
Title:	Clerk\Secretary
Address:	PO Box 125 Adelphia, NJ 07710
Phone Number:	732-904-2479
Fax Number:	732-462-8401
E-mail Address:	fbiddle3@verizon.net

2024 FIRE DISTRICT BUDGET RESOLUTION

Howell Township FD No. 2

FISCAL YEAR: January 1, 2024 to December 31, 2024

WHEREAS, the Annual Budget for Howell Township FD No. 2 (the 'Fire District') for the fiscal year beginning January 1, 2024 and ending December 31, 2024 has been presented before the Board of Commissioners of the Fire District at its open public meeting of November 6, 2023; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$2,144,000.00 which includes an amount to be raised by taxation of \$1,444,720.19 and Total Appropriations of \$2,144,000.00; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on November 6, 2023 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2024 and ending December 31, 2024 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on December 4, 2023.

fbiddle3@verizon.net
(Secretary's Signature)

11/6/2023
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Robert Tice	x			
Frank F. Biddle, III	x			
George Patten	x			
Kathleen Carter	x			
Jeffrey DiGraitis	x			

2024 ADOPTION CERTIFICATION

Howell Township FD No. 2

FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2024 to December 31, 2024

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on .

Officer's Signature:	fbiddle3@verizon.net		
Name:	Frank E. Biddle, III		
Title:	Clerk\Secretary		
Address:	PO Box 125 Adelphia, NJ 07710		
Phone Number:	732-904-2479	Fax:	732-462-8401
E-mail address:	fbiddle3@verizon.net		

2024 ADOPTED BUDGET RESOLUTION

Howell Township FD No. 2

FISCAL YEAR: January 1, 2024 to December 31, 2024

WHEREAS, the Annual Budget for the Howell Township FD No. 2 (the 'Fire District') for the fiscal year beginning January 1, 2024 and ending December 31, 2024 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of ; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$0.00 which includes amount to be raised by taxation of \$0.00, and Total Appropriations of \$0.00; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2024 and ending December 31, 2024 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$0.00, which includes amount to be raised by taxation of \$0.00, and Total Appropriations of \$0.00; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

(Secretary's Signature)

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent

**2024 FIRE DISTRICT BUDGET
Narrative and Information Section**

2024 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Howell Township FD No. 2

FISCAL YEAR: January 1, 2024 to December 31, 2024

Answer all questions below using the space provided. Do not attach answers as a separate document.

1. When is the Fire District's annual election? (February and/or November)
If November, was the resolution submitted to the Division?

February

2. Complete a brief statement on the 2024 proposed Annual Budget and make comparison to the 2023 adopted budget.

The commissioners have carefully considered the 2024 budget for the Howell Township Fire District #2. The overall budget is down by \$265,000.00 however the district utilized \$800,000.00 in Capital Reserve in 2023 and is only using \$400,000.00 in 2024, thereby depleting the amount that has been reserved for Capital Outlays. Anticipated vehicle costs have increased substantially putting an additional burden on the district to replace obsolete vehicles and equipment. The general economic increases are beyond the control of the district. A voter question will be to exceed the cap levy for 2024 due to these increases.

3. Explain any variances over +/-10% for each line item. Attach in FAST any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

The only appropriations that will increase/decrease by more than 10% are Capital Appropriations and Capital Reserve. The Capital appropriation will decrease by \$400,000 due to the needs of the district in 2024, and Capital Reserve will increase by \$100,000 as the district has utilized to reserve for Capital Outlays and desires to replenish that reserve for future capital needs. The amount to be raised also exceeds 10% as the district will seek voter approval to exceed the cap in 2024. It is important to note that the district tax rate had been stable for over 10 years but economic conditions have forced the district to increase its need for funding.

4. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation, the use of the Restricted and Unrestricted Fund Balance(s) and how they are complying with the Property Tax Levy Cap. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.

The amount to be raised by taxation will increase by \$221,000.00 pending voter approval in February. The need to exceed the cap levy is due to economic conditions that the district has been trying to navigate but an increase in the levy is the best solution to enable the district to maintain quality and safe services to the residents that it protects.

2024 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Howell Township FD No. 2

FISCAL YEAR: January 1, 2024 to December 31, 2024

Answer all questions below using the space provided. Do not attach answers as a separate document.

5. Does the Fire District plan on exceeding the Levy Cap? If so, please provide a statement with the reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.

Yes the district is asking for voter approval in February, from \$1,279,000 in 2023 to \$1,500,000 in 2024. The district has utilized the reserve for future capital outlays in prior years to offset taxation in relation to capital purchases but the dramatic increase in vehicle costs has caused the districts capital reserve to be depleted which is a double impact as not only does the district not have the reserve built up but rather depleted so that funding is not available and the rising cost of replacement is putting additional pressure on the districts finances to fund new vehicle and equipment purchases. The district has been conservative in terms of replacing vehicles and equipment and only has done so when necessary, but there are current emergent needs that must now be addressed.

6. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance to be used in the 2024 proposed operating budget, explain the reason and purposes of the appropriation.

\$400,000 of restricted fund balance will be used from capital reserve to aid in funding a stand by generator for the fire house, a tractor for the tanker, and a new chief's vehicle, which could reach \$200,000 in todays market.

7. Complete a brief statement on the Annual Budget's proposed capital appropriations including debt service for the proposed budget year and for future years.

the district currently has no debt service as they have funded new purchases through capital reserve. They are paying for this years capital needs through a \$400,000 appropriation from the reserve for future capital outlays.

8. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14- 78.6, then explain the reasons for the occurrence of the deficit.

NA

2024 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Howell Township FD No. 2

FISCAL YEAR: January 1, 2024 to December 31, 2024

Answer all questions below using the space provided. Do not attach answers as a separate document.

9. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts.

No

10. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	\$	3,449,509,700.00
Proposed Tax Rate per \$100 of Assessed Valuation	\$	0.0435

11. Is the Fire District providing for a first-year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

No	x	Yes	If yes, how much is appropriated?	
----	---	-----	-----------------------------------	--

If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No		Yes	
----	--	-----	--

FIRE DISTRICT CONTACT INFORMATION

2024

Please complete the following information regarding this Fire District. All information requested below must be completed.

Name of Fire District:	Howell Township FD No. 2		
<i>Address:</i>	PO Box 125		
<i>City, State, Zip:</i>	Adelphia	NJ	07710
<i>Phone: (ext.)</i>	732-462-8619	<i>Fax:</i>	
<i>Fire District E-mail:</i>	fbiddle3@verizon.net		

Preparer's Name:	Robert A. Hulsart, Jr. CPA		
<i>Preparer's Address:</i>	2807 Hurley Pond Road		
<i>City, State, Zip:</i>	Wall	NJ	07719
<i>Phone: (ext.)</i>	732-681-4990	<i>Fax:</i>	NA
<i>E-mail:</i>	rah@hulsartcpa.com		

Chairperson:	Robert Tice		
<i>Phone: (ext.)</i>	732-462-8619	<i>Fax:</i>	732-462-8401
<i>E-mail:</i>	commissionerdist2tice@aol.com		

Secretary:	Frank E. Biddle, III		
<i>Phone: (ext.)</i>	732-462-8619	<i>Fax:</i>	732-462-8401
<i>E-mail:</i>	fbiddle3@verizon.net		

Treasurer:	George D. Patton		
<i>Phone: (ext.)</i>	848-207-1693	<i>Fax:</i>	732-462-8401
<i>E-mail:</i>	georgepatten2@verizon.net		

Name of Auditor:	Robert A. Hulsart, Jr.		
<i>Name of Firm:</i>	Robert A. Hulsart and Company		
<i>Address:</i>	2807 Hurley Pond Road		
<i>City, State, Zip:</i>	Wall	NJ	07719
<i>Phone: (ext.)</i>	732-681-4990	<i>Fax:</i>	NA
<i>E-mail:</i>	rah@hulsartcpa.com		

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

Howell Township FD No. 2

FISCAL YEAR: January 1, 2024 to December 31, 2024

Answer all questions below completely.

- 1) Provide the number of regular voting members of the governing body:

5

- 2) Provide the number of alternate voting members of the governing body:

0

- 3) Does the fire district have any amounts receivable from current or former commissioners, officers, or employees?

No

If "yes," provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the fire district.

--

- 4) Was the fire district a party to a business transaction with one of the following parties:
- a. A current or former commissioner, officer, or employee?

No

- b. A family member of a current or former commissioner, officer, or employee?

No

- c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes," provide a description of the transaction, including the name of the commissioner, officer, or employee (or family member thereof) of the fire district; the name of the entity and relationship to the individual or family member; the amount paid, and whether the transaction was subject to a competitive bid process.

--

- 5) Did the fire district provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:
- a. First class or charter travel

No

- b. Travel for companions

No

- c. Tax indemnification and gross-up payments

No

- d. Discretionary spending account

No

- e. Housing allowance or residence for personal use

No

- f. Payments for business use of personal residence

No

- g. Vehicle/auto allowance or vehicle for personal use

No

- h. Health or social club dues or initiation fees

No

- i. Personal services (i.e.: maid, chauffeur, chef)

No

If the answer to any of the above is "yes," provide a description of the transaction including the name and position of the individual and the amount expended.

--

FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Howell Township FD No. 2

FISCAL YEAR: January 1, 2024 to December 31, 2024

6) Use the "**Vehicle List**" tabs to list of the fire district's vehicles including make, model, and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized district personnel, indicate "motor pool." Do not attach the list as a separate document.

7) Did the fire district make any payments to current or former commissioners or employees for severance or termination? No
If "yes", provide an explanation including amount paid.

8) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? No
If "yes", provide an explanation including amount paid.

9) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District? Yes

10) If the answer to #9 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided? Yes
If "yes," attach in FAST a copy of the agreement.

11) Does the fire District have a Length of Services Award Program (LOSAP) plan? Yes
If "yes," indicate:

- | | |
|--|---------------|
| <i>a) the year it was implemented</i> | 1999 |
| <i>b) the total number of volunteer members presently eligible to participate</i> | 52 |
| <i>c) the total number of volunteer members presently vested</i> | 38 |
| <i>d) whether the annual contribution for each vested member is fixed or based on an automatic increase</i> | Fixed |
| <i>e) the total LOSAP budgeted for the current year</i> | \$ 105,000.00 |
| <i>f) the Fire District's LOSAP Plan Contractor</i> | Valic |
| <i>g) whether the Plan Contractor has submitted its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.</i> | Yes |

**FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE
(CONTINUED)**

Howell Township FD No. 2

FISCAL YEAR: January 1, 2024 to December 31, 2024

12) If the district's Board of Fire Commissioners authorizes its elected commissioners to receive any type of compensation for serving on the Board, did the district submit a copy of the compensation resolution to the municipal governing body for review and approval as required under N.J.S.A. 40A:14-88? Yes

If "yes", provide a certified copy of the resolution, whenever adopted, fixing the level of compensation each commissioner is authorized to receive, and proof that the district submitted the resolution to the municipal clerk for governing body consideration. Only answer "N/A" if elected commissioners are not authorized to receive any compensation for their service on the Board.

13) Did the district make one or more supplemental emergency appropriations after adopting its current budget? No

If "yes", for each supplemental emergency appropriation:

a) Was a resolution adopted by at least two-thirds (2/3) of the Board of Commissioners' full membership declaring that an emergency exists requiring a supplemental emergency appropriation and setting out the nature of the emergency in full?

b) Did the district submit the above-referenced resolution to the municipal clerk for municipal governing body consideration?

c) Did at least two-thirds (2/3) of the municipal governing body's full membership approve the district's emergency appropriation?

Provide (with the introduced budget) a certified copy of the Board's resolution authorizing the supplemental emergency appropriation with a certified copy of the municipal governing body's resolution approving the district's emergency appropriation.

FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS

Howell Township FD No. 2

FISCAL YEAR: January 1, 2024 to December 31, 2024

Complete the attached table for all persons required to be listed per #1-2 below.

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District. Enter zero if no compensation was paid.
- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District during the most recent fiscal year completed.

Commissioner: A member of the governing body of the Fire District with voting rights. Include alternates for the purposes of this schedule.

Officer: A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transaction such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable Compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year.

Howell Township FD No. 2
Monmouth

Reportable Compensation from Fire District
(W-2/ 1099)

Name	Title	Average Hours per Week Dedicated to Position	Position		Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Fire District (health benefits, pension, etc.)	Total Compensation from Fire District
			Commissioner	Former Officer					
1 Frank E. Biddle III	Clerk/Secretary				\$ 4,800.00		\$ 1,050.00	\$	5,850.00
2 George Patten	Treasurer		x		\$ 4,800.00		\$ 1,050.00	\$	5,850.00
3 Robert Tice	Chairman			x	\$ 2,000.00		\$ 1,800.00	\$	3,800.00
4 Frank E. Biddle III	Commissioner		x		\$ 8,000.00		\$ 1,800.00	\$	9,800.00
5 George Patten	Commissioner		x		\$ 8,000.00		\$ 1,800.00	\$	9,800.00
6 Kathleen Carter	Commissioner		x		\$ 8,000.00		\$ 1,800.00	\$	9,800.00
7 Jeffery DiGraitas	Commissioner		x		\$ 8,000.00		\$ 1,800.00	\$	9,800.00
8 Robert Tice	Commissioner		x		\$ 8,000.00		\$ 1,800.00	\$	9,800.00
9									
10									
11									
12									
13									
14									
15									
Total:					\$ 51,600.00	\$ -	\$ 12,900.00	\$ -	\$ 64,500.00

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

None

Howell Township FD No. 2
Monmouth

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee Proposed Budget		Total Cost Estimate Proposed Budget		# of Covered Members (Medical & Rx) Current Year		Annual Cost per Employee Current Year		\$ Increase (Decrease)		% Increase (Decrease)	
	Proposed Budget	Current Year	Proposed Budget	Current Year	Proposed Budget	Current Year	Current Year	Current Year	Current Year	Current Year	Current Year	Current Year	Current Year	Current Year
Active Employees - Health Benefits - Annual Cost														
Single Coverage	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Parent & Child	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Employee & Spouse (or Partner)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Family	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Employee Cost Sharing Contribution (enter as negative -)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Subtotal	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	
Commissioners - Health Benefits - Annual Cost														
Single Coverage	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Parent & Child	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Employee & Spouse (or Partner)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Family	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Employee Cost Sharing Contribution (enter as negative -)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Subtotal	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	
Retirees - Health Benefits - Annual Cost														
Single Coverage	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Parent & Child	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Employee & Spouse (or Partner)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Family	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Employee Cost Sharing Contribution (enter as negative -)	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%
Subtotal	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	
GRAND TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%

Is medical coverage provided by the SHBP (Yes or No)?	No
Is prescription drug coverage provided by the SHBP (Yes or No)?	No

**2024 FIRE DISTRICT BUDGET
FINANCIAL SCHEDULES SECTION**

Instructions:

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.

Name of Fire District:	Howell Township FD No. 2
County:	Monmouth
Year:	2024

Levy Cap Calculation Summary	
2023 Adopted Budget - Amount to be Raised by Taxation	\$ 1,279,000.00
Cap Bank Available from 2021 (See Levy Cap Certification)	\$ -
Cap Bank Available from 2022 (See Levy Cap Certification)	\$ 467.00
Cap Bank Available from 2023 (See Levy Cap Certification)	\$ -
Cap Bank Used from 2021	\$ -
Cap Bank Used from 2022	\$ 467.00
Cap Bank Used from 2023	\$ -
Changes in Service Provider (+/-)	
DLGS Approved Adjustments	
Cancelled or Unexpended Referendum Amount (Enter as a positive number)	
Assessed Valuation of District for adopted budget	\$ 3,345,359,200.00
New Ratables - Increase in Valuations (New Construction and Additions)	\$ 104,150,500.00
Adopted Fire District Tax Rate (three decimals) per \$100	\$0.038
Projected Tax Rate based upon Proposed Levy	0.0418819

Budget Summary

Howell Township FD No. 2
Monmouth

	<u>2024 Proposed Budget</u>	<u>2023 Adopted Budget</u>	<u>\$ Increase (Decrease) Proposed vs. Adopted</u>	<u>% Increase (Decrease) Proposed vs. Adopted</u>
REVENUES AND FUND BALANCE UTILIZED				
Total Fund Balance Utilized	699,279.81	1,130,000.00	(430,720.19)	-38.1%
Total Miscellaneous Anticipated Revenues	-	-	-	0.0%
Total Sale of Assets	-	-	-	0.0%
Total Interest on Investments & Deposits	-	-	-	0.0%
Total Other Revenue	-	-	-	0.0%
Total Operating Grant Revenue	-	-	-	0.0%
Total Revenues Offset with Appropriations	-	-	-	0.0%
Total Revenues and Fund Balance Utilized	699,279.81	1,130,000.00	(430,720.19)	-38.1%
Amount to be Raised by Taxation to Support Budget	<u>1,444,720.19</u>	<u>1,279,000.00</u>	<u>165,720.19</u>	13.0%
Total Anticipated Revenues	<u>2,144,000.00</u>	<u>2,409,000.00</u>	<u>(265,000.00)</u>	-11.0%
APPROPRIATIONS				
Total Administration	193,100.00	193,100.00	-	0.0%
Total Cost of Operations & Maintenance	1,045,900.00	1,010,900.00	35,000.00	3.5%
Total Appropriations Offset with Revenue (must equal Revenues Offset with Appropriations)	-	-	-	0.0%
Total Appropriated Duly Incorporated First Aid/Rescue Squad	-	-	-	0.0%
Total Deferred Charges	-	-	-	0.0%
Cash Deficit, Preceeding Year (N.J.S.A. 40A:14-78.6)	-	-	-	0.0%
Length of Service Award Program (LOSAP) Contribution	105,000.00	105,000.00	-	0.0%
Total Capital Appropriations	800,000.00	1,100,000.00	(300,000.00)	-27.3%
Total Principal Payments on Debt Service	-	-	-	0.0%
Total Interest Payments on Debt	-	-	-	0.0%
Total Appropriations	<u>2,144,000.00</u>	<u>2,409,000.00</u>	<u>(265,000.00)</u>	-11.0%
ANTICIPATED SURPLUS (DEFICIT)	<u>-</u>	<u>-</u>	<u>-</u>	0.0%

**Howell Township FD No. 2
Monmouth**

	<u>2024 Proposed Budget</u>	<u>2023 Adopted Budget</u>	<u>\$ Increase (Decrease) Proposed vs. Adopted</u>	<u>% Increase (Decrease) Proposed vs. Adopted</u>
<i>Fund Balance Utilized</i>				
Unrestricted Fund Balance	299,279.81	330,000.00	(30,720.19)	-9.3%
Restricted Fund Balance	400,000.00	800,000.00	(400,000.00)	-50.0%
Total Fund Balance Utilized	<u>699,279.81</u>	<u>1,130,000.00</u>	<u>(430,720.19)</u>	<u>-38.1%</u>
<i>Miscellaneous Anticipated Revenues</i>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)			-	0.0%
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)			-	0.0%
Emergency Assistance (N.J.S.A. 40A:14-26)			-	0.0%
Municipal Assistance (N.J.S.A. 40A:14-34)			-	0.0%
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)			-	0.0%
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)			-	0.0%
Leases - Local Municipality (N.J.S.A. 40A:14-83)			-	0.0%
Rental Income			-	0.0%
Total Miscellaneous Anticipated Revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
<i>Sale of Assets (List Individually)</i>				
Asset #1			-	0.0%
Asset #2			-	0.0%
Asset #3			-	0.0%
Asset #4			-	0.0%
Total Sale of Assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
<i>Interest on Investments & Deposits (List Accounts Separately)</i>				
Investment Account #1			-	0.0%
Investment Account #2			-	0.0%
Investment Account #3			-	0.0%
Investment Account #4			-	0.0%
Total Interest on Investments & Deposits	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
<i>Other Revenue (List in Detail)</i>				
Other Revenue #1			-	0.0%
Other Revenue #2			-	0.0%
Other Revenue #3			-	0.0%
Other Revenue #4			-	0.0%
Total Other Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
<i>Operating Grant Revenue (List in Detail)</i>				
Supplemental Fire Service Act (P.L.1985,c.295)			-	0.0%
Other Grant #1			-	0.0%
Other Grant #2			-	0.0%
Other Grant #3			-	0.0%
Other Grant #4			-	0.0%
Other Grant #5			-	0.0%
Total Operating Grant Revenue	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
<i>Revenues Offset with Appropriations</i>				
<u>Uniform Fire Safety Act (P.L.1983,c.383)</u>				
Reserves Utilized			-	0.0%
Annual Registration Fees			-	0.0%
Penalties and Fines			-	0.0%
Other Revenues			-	0.0%
Total Uniform Fire Safety Act	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
<u>Other Revenues Offset with Appropriations (List)</u>				
Other Offset Revenues #1			-	0.0%
Other Offset Revenues #2			-	0.0%
Other Offset Revenues #3			-	0.0%
Other Offset Revenues #4			-	0.0%
Total Other Revenues Offset with Appropriations	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
Total Revenues Offset with Appropriations	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
TOTAL REVENUES AND FUND BALANCE UTILIZED	<u><u>699,279.81</u></u>	<u><u>1,130,000.00</u></u>	<u><u>(430,720.19)</u></u>	<u><u>-38.1%</u></u>

Howell Township FD No. 2
Monmouth

	2024 Proposed Budget	2023 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Administration - Personnel</i>				
Salary & Wages (excluding Commissioners)	12,100.00	12,100.00	-	0.0%
Commissioners	40,000.00	40,000.00	-	0.0%
Fringe Benefits	15,000.00	15,000.00	-	0.0%
Total Administration - Personnel	67,100.00	67,100.00	-	0.0%
<i>Administration - Other (List)</i>				
Other Administration Expense #1 - Election and Office Expense	36,000.00	36,000.00	-	0.0%
Other Administration Expense #2			-	0.0%
Other Administration Expense #3			-	0.0%
Contingent Expenses			-	0.0%
Other Assets, Non-Bondable #1 Personal Equipment	90,000.00	90,000.00	-	0.0%
Other Assets, Non-Bondable #2			-	0.0%
Other Assets, Non-Bondable #3			-	0.0%
Total Administration - Other	126,000.00	126,000.00	-	0.0%
Total Administration	193,100.00	193,100.00	-	0.0%
<i>Cost of Operations & Maintenance - Personnel</i>				
Salary & Wages	-	-	-	0.0%
Fringe Benefits	-	-	-	0.0%
Total Operations & Maintenance - Personnel	-	-	-	0.0%
<i>Cost of Operations & Maintenance - Other (List)</i>				
Other Operations & Maintenance Expense #1 - See Appropriation Detail	1,045,900.00	1,010,900.00	35,000.00	3.5%
Other Operations & Maintenance Expense #2			-	0.0%
Other Operations & Maintenance Expense #3			-	0.0%
Contingent Expenses			-	0.0%
Other Assets, Non-Bondable #1			-	0.0%
Other Assets, Non-Bondable #2			-	0.0%
Other Assets, Non-Bondable #3			-	0.0%
Total Operations & Maintenance - Other	1,045,900.00	1,010,900.00	35,000.00	3.5%
Total Operations & Maintenance	1,045,900.00	1,010,900.00	35,000.00	3.5%
<i>Appropriations Offset with Revenue - Personnel</i>				
Salary & Wages	-	-	-	0.0%
Fringe Benefits	-	-	-	0.0%
Total Appropriations Offset with Revenue - Personnel	-	-	-	0.0%
<i>Appropriations Offset with Revenue - Other (List)</i>				
Other Expense #1			-	0.0%
Other Expense #2			-	0.0%
Other Expense #3			-	0.0%
Contingent Expenses			-	0.0%
Other Assets, Non-Bondable #1			-	0.0%
Other Assets, Non-Bondable #2			-	0.0%
Other Assets, Non-Bondable #3			-	0.0%
Total Appropriations Offset with Revenue - Other	-	-	-	0.0%
Total Appropriations Offset with Revenue	-	-	-	0.0%
<i>Duly Incorporated First Aid/Rescue Squad Associations</i>				
Vehicles			-	0.0%
Equipment			-	0.0%
Materials & Supplies			-	0.0%
Total Duly Incorporated First Aid/Rescue Squad Associations	-	-	-	0.0%
<i>Emergency Appropriations & Deferred Charges (List)</i>				
Emergency Appropriation #1			-	0.0%
Emergency Appropriation #2			-	0.0%
Emergency Appropriation #3			-	0.0%
Deferred Charge #1 (cite statute)			-	0.0%
Deferred Charge #2 (cite statute)			-	0.0%
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)			-	0.0%
Total Deferred Charges	-	-	-	0.0%
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)			-	0.0%
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	105,000.00	105,000.00	-	0.0%
Total Capital Appropriations	800,000.00	1,100,000.00	(300,000.00)	-27.3%
Total Principal Payments on Debt Service	-	-	-	0.0%
Total Interest Payments on Debt	-	-	-	0.0%
TOTAL APPROPRIATIONS	2,144,000.00	2,409,000.00	(265,000.00)	-11.0%

Howell Township FD No. 2
Monmouth

Administrative Positions Excluding Commissioners (List Individually)	Number of Staff	Annual Wages	2024 Proposed				2024 Proposed			
			Budget Salary & Wages	PERS Contribution	Employee Group Health Insurance	Other Fringe Benefits	Budget Salary & Wages	PERS Contribution	Employee Group Health Insurance	Other Fringe Benefits
Clerk\Secretary	1.00	\$ 4,800.00	\$ 4,800.00	\$ 1,399.00	\$ -	\$ 1,399.00	\$ -	\$ -	\$ 1,399.00	
Treasurer	1.00	\$ 4,800.00	\$ 4,800.00	\$ 1,399.00	\$ -	\$ 1,399.00	\$ -	\$ -	\$ 1,399.00	
Chairman	1.00	\$ 2,000.00	\$ 2,000.00	\$ 583.00	\$ -	\$ 583.00	\$ -	\$ -	\$ 583.00	
Chief Stipend	1.00	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -	\$ 11,619.00	\$ -	\$ -	
Position #5		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #6		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #7		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #8		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Administration	4.00		\$ 12,100.00	\$ 3,381.00	\$ -	\$ 3,381.00	\$ 11,619.00	\$ -	\$ 15,000.00	

Operation & Maintenance Positions Individually	(List Number of Staff	Annual Wages	2024 Proposed				2024 Proposed			
			Budget Salary & Wages	PERS Contribution	Employee Group Health Insurance	Other Fringe Benefits	Budget Salary & Wages	PERS Contribution	Employee Group Health Insurance	Other Fringe Benefits
Position #1		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #2		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #3		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #4		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #5		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #6		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #7		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #8		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #9		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #10		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #11		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #12		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #13		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #14		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Operation & Maintenance			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Salary Offset by Revenue Positions (List Individually)	Number of Staff	Annual Wages	2024 Proposed				2024 Proposed			
			Budget Salary & Wages	PERS Contribution	Employee Group Health Insurance	Other Fringe Benefits	Budget Salary & Wages	PERS Contribution	Employee Group Health Insurance	Other Fringe Benefits
Position #1		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #2		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #3		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #4		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #5		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #6		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #7		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #8		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Offset by Revenue			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Administration, Operations & Offset by Revenue	4.00		\$ 12,100.00	\$ 3,381.00	\$ -	\$ 3,381.00	\$ 11,619.00	\$ -	\$ 15,000.00	

Howell Township FD No. 2
Monmouth

CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)

List Project Separately	Asset Type	Time of General Election February or November	Date of Approval	Affirmative Vote Percentage	2024 Proposed	2023 Adopted
					Budget	Budget
Capital Improvement #1						
Capital Improvement #2						
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Capital Improvements					\$ -	\$ -

DOWN PAYMENTS/CAPITAL FINANCED IMPROVEMENTS (N.J.S.A. 40A:14-85)

List Project Separately	Asset Type	Date of Local Finance Board Approval	Date of Voter Approval	Affirmative Vote Percentage	2024 Proposed	2023 Adopted
					Budget	Budget
Radio and Dispatch Services Upgrades Throughout Howell Twp			11/22/22	98%	\$	\$ 800,000.00
Stand By Generator			10/24/23	100%	\$ 100,000.00	
Tractor			10/24/23	100%	\$ 100,000.00	
Chief's Vehicle			10/24/23	94%	\$ 200,000.00	
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Down Payments						
Total Capital Improvements & Down Payments					\$ 400,000.00	\$ 800,000.00
RESERVE FOR FUTURE CAPITAL OUTLAYS					\$ 400,000.00	\$ 800,000.00
TOTAL CAPITAL APPROPRIATIONS					\$ 400,000.00	\$ 300,000.00
					\$ 800,000.00	\$ 1,100,000.00

Capital Appropriations Offset with Restricted Fund	\$ 400,000.00	\$ 800,000.00
Capital Appropriations Offset with Grants		
Capital Appropriations Offset with Unrestricted Fund		

Howell Township FD No. 2
Monmouth

	Current Year 2023	2024	2025	2026	2027	2028	2029	Thereafter	Total Interest Payments Outstanding
<i>General Obligation Bonds</i>									
General Obligation Bond #1									
General Obligation Bond #2									
General Obligation Bond #3									
General Obligation Bond #4									
Total Interest - General Obligation Bonds									
<i>Bond Anticipation Notes</i>									
BAN #1									
BAN #2									
BAN #3									
BAN #4									
Total Interest Payments - BANS									
<i>Capital Leases</i>									
Capital Lease #1									
Capital Lease #2									
Capital Lease #3									
Capital Lease #4									
Total Interest Payments - Capital Leases									
<i>Intergovernmental Loans</i>									
Intergovernmental #1									
Intergovernmental #2									
Intergovernmental #3									
Intergovernmental #4									
Total Interest Payments - Intergovernmental									
<i>Other Bonds or Notes Payable</i>									
Other Bonds or Notes #1									
Other Bonds or Notes #2									
Other Bonds or Notes #3									
Other Bonds or Notes #4									
Total Interest Payments - Other Bonds or Notes									
TOTAL INTEREST ALL OBLIGATIONS									

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet.
Enter the interest payment due for each year indicated and thereafter until maturity.

Capital Appropriations Offset with Restricted Fund
Capital Appropriations Offset with Grants
Capital Appropriations Offset with Unrestricted Fund

**Howell Township FD No. 2
Monmouth**

UNRESTRICTED FUND BALANCE

Beginning balance January 1, 2023 (1)	\$	841,928.00
Plus: Accrued Unfunded Pension Liability (1)	\$	39,313.00
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)		
Less: Utilized in 2023 Adopted Budget	\$	330,000.00
Proposed balance available	\$	551,241.00
Estimated results of operations for the year ending December 31, 2023	\$	-
Anticipated balance December 31, 2023	\$	551,241.00
Less: Fund Balance utilized in 2024 Proposed Budget	\$	299,279.81
Proposed balance after utilization in 2024 Proposed Budget	\$	251,961.19

RESTRICTED FUND BALANCE

Beginning balance January 1, 2023 (1)	\$	1,404,405.00
Less: Utilized in 2023 Adopted Budget	\$	800,000.00
Proposed balance available	\$	604,405.00
Estimated results of operations for the year ending December 31, 2023	\$	300,000.00
Anticipated balance December 31, 2023	\$	904,405.00
Less: Restricted Fund Balance used in 2024 Proposed Budget for Capital Purposes	\$	400,000.00
Less: Restricted Fund Balance released via Referendum Resolution	\$	-
Proposed balance after utilization in 2024 Proposed Budget	\$	504,405.00

(1) This line item must agree to audited financial statements.

**Howell Township FD No. 2
Monmouth**

Summary of Referendum Line Items	<i>2024 Proposed Budget Amount Requested</i>	<i>2023 Final Budget</i>
Total Referendum Line Items	\$ -	\$ -

Tax Levy Requested minus Maximum Allowable Levy \$ -
 As this page is adjusted this amount changes, should = \$0
 (For Reference Purposes Only - from Levy Cap Summary based on
 Information provided by the district- see instructions.)

Summary of Release of Restricted Fund Balance Referendum Line Items	<i>2024 Proposed Budget Amount Requested</i>	<i>2023 Final Budget</i>
Total Release of Restricted Fund Balance	\$ -	\$ -

**Howell Township FD No. 2
Monmouth**

LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation for Fire District Purposes	1,279,000.00
Changes in Service Provider (+/-)	-
DLGS Approved Adjustments	-
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation	1,279,000.00
Plus: 2% Cap Increase	25,580.00
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS	1,304,580.00

Exclusions

Shared Service Exclusion	-
Change in Total Debt Service Appropriation	-
Allowable Pension Increases	96.00
Allowable Increase in Health Care Costs	-
Changes in LOSAP Contributions (+/-)	-
Extraordinary Costs due to a "Declared" Emergency	-
Net Capital Improvement Fund and/or Down Payment on Improvements	100,000.00
Total Exclusions	100,096.00

Less: Cancelled or Unexpended Referendum Amounts

Increase in Ratable Valuation (New Construction/Additions)	104,150,500.00	-
Prior Year Local Fire District Tax Rate (3 decimals/\$100)	\$0.038	39,577.19

ADJUSTED TAX LEVY

Amount Utilized from Levy Cap Bank from 2021	-
Amount Utilized from Levy Cap Bank from 2022	467.00
Amount Utilized from Levy Cap Bank from 2023	-
Maximum Tax Levy Before Referendum	1,444,720.19
Amount Proposed for Levy Cap Referendum	-
MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION	1,444,720.19

CAP BANK CALCULATION

Amount to be Raised by Taxation	1,444,720.19
Cap Bank Available from Prior Year (2021) for 2024 Budget	-
Cap Bank Available from Prior Year (2022) for 2024 Budget	467.00
Revised Cap Bank from Prior Year (2023) Available for 2024 Budget	-
Cap Bank Available from Prior Year (2023) for 2024 Budget	-
Revised Cap Bank from Prior Year (2023) Available for 2025 Budget	-
Cap Bank from Current Year (2024) Available for 2025 Budget	(467.00)
Cap Bank Available from (2024) for 2025 Budget	-

Howell Township FD No. 2

Monmouth

PENSION CONTRIBUTION CALCULATION

2024 Proposed Budget PERS Contribution Appropriated	\$ 3,381.00
2024 Proposed Budget PFRS Contribution Appropriated	\$ -
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs	\$ -
Net 2024 Base Amount	\$ 3,381.00
2023 Adopted Budget PERS Contribution	\$ 3,285.00
2023 Adopted Budget PFRS Contribution	\$ -
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs	\$ -
Net 2023 Base Amount	\$ 3,285.00
Pension Contribution Exclusion	\$ 96.00

LOSAP CALCULATION

2024 Proposed Budget LOSAP Appropriation	\$ 105,000.00
2023 Adopted Budget LOSAP Appropriation	\$ 105,000.00
LOSAP Exclusion (+/-)	\$ -

DEBT SERVICE CALCULATION

2024 Proposed Budget Total Debt Service Appropriation	\$ -
2024 Proposed Budget Debt Service Appropriation Offset from Restricted Fund	\$ -
2024 Proposed Budget Debt Service Appropriation Offset from Grant Revenue	\$ -
2024 Proposed Budget Debt Service Appropriation Offset from Unrestricted Fund	\$ -
2024 Base Amount	\$ -
2023 Adopted Budget Total Debt Service Appropriation	\$ -
2023 Adopted Budget Debt Service Appropriation Offset from Restricted Fund	\$ -
2023 Adopted Budget Debt Service Appropriation Offset from Grant Fund	\$ -
2023 Adopted Budget Debt Service Appropriation Offset from Unrestricted Fund	\$ -
2023 Base Amount	\$ -
Debt Service Exclusion	\$ -

CAPITAL APPROPRIATION CALCULATION

2024 Proposed Budget Total Capital Appropriation	\$ 800,000.00
2024 Proposed Budget Capital Appropriation Offset from Restricted Fund	\$ 400,000.00
2024 Proposed Budget Capital Appropriation Offset from Grant Revenue	\$ -
2024 Proposed Budget Capital Appropriation Offset from Unrestricted Fund	\$ -
2024 Base Amount	\$ 400,000.00
2023 Adopted Budget Total Capital Appropriation	\$ 1,100,000.00
2023 Adopted Budget Capital Appropriation Offset from Restricted Fund	\$ 800,000.00
2023 Adopted Budget Capital Appropriation Offset from Grant Revenue	\$ -
2023 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	\$ -
2023 Base Amount	\$ 300,000.00
Capital Expenditure Exclusion	\$ 100,000.00

HEALTH INSURANCE EXCLUSION CALCULATION

SFY 2024	7.4%
2024 Proposed Budget Administration Health Insurance Appropriation	\$ -
2024 Proposed Budget Operations & Maintenance Health Insurance Appropriation	\$ -
2024 Proposed Budget Group Health Insurance	\$ -
2023 Adopted Budget Administration Health Insurance Appropriation	\$ -
2023 Adopted Budget Operations & Maintenance Health Insurance Appropriation	\$ -
2023 Adopted Budget Group Health Insurance	\$ -
Net Increase (Decrease)	\$ -
Net Increase Divided by 2023 Amount Budgeted = % Increase	0.00%
SFY 2024 State Health Average 7.4% Less 2% = % Increase Added to Current Levy	0.00%
% Increase less % Increase Exclusion = % Increase Inside Cap	0.00%
% Increase Inside Cap * 2023 Expended = Added Amount Inside Cap	\$ -
% Increase Exclusion * 2023 Expended = 2024 Appropriation Added to Levy	\$ -
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	\$ -
2024 Increase in Appropriation	\$ -

Notice of Capital Meeting

Please be advised that the Commissioners of Fire District No. 2 in the Township of Howell, County of Monmouth, shall hold a capital meeting on October 24, 2023 from 6:00 p.m to 9:00 p.m. at the Adelpia Firehouse, 993 Highway 33, Howell, New Jersey. The purpose of the meeting is to secure voter approval from the legal voters to authorize the expenditure of an additional \$100,000.00 for the replacement of the emergency generator, authorize the expenditure of an additional \$100,000.00 for the replacement of the tractor truck, and not exceeding \$200,000.00 for the purchase of a Chief's command vehicle. At said meeting the legal voters shall either approve or disapprove of said proposed capital projects and determine the amount of monies to be expended relative to same.

The Commissioners of Fire District No. 2
Township of Howell, County of Monmouth

BALLOT QUESTIONS

Shall the Commissioners of Fire District No. 2 in the Township of Howell, County of Monmouth be authorized to expend not in excess of an additional \$100,000.00 for the replacement of the emergency generator?

YES

NO

Shall the Commissioners of Fire District No. 2 in the Township of Howell, County of Monmouth be authorized to expend not in excess of an additional \$100,000.00 for the purchase of a tractor truck?

YES

NO

Shall the Commissioners of Fire District No. 2 in the Township of Howell, County of Monmouth be authorized to expend not in excess of \$200,000 relative to the purchase of a Chief's command vehicle?

YES

NO

AFFIDAVIT OF POSTING AND PUBLISHING NOTICE OF SPECIAL MEETING

I, the undersigned, hereby certify that a Special Meeting has been called by the Board of Fire Commissioners of Howell Fire District #2 scheduled for October 24, 2023 at 6 pm at 993 Route 33, Freehold NJ 07728.

I further certify that the District's annual election for the Board of Fire Commissioners is held on the (check one):

X third Saturday in February

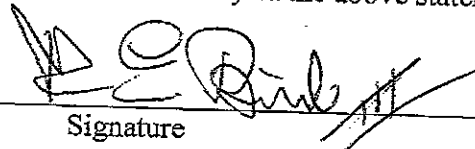
_____ November general election

I further certify that on Oct. 4, 2023 , I posted notices in the 5 following locations pursuant to N.J.S.A. 40A:14-84 (the following are potential examples of five public places in the district):

- Adelphia Fire House, 925 Adelphia Road
- Adelphia Fire House Station 2, 993 Route 33
- Adelphia Post Office
- The Country Farm Store, Rt. 524, Adelphia, NJ 07710
- The Cabin Restaurant - Hwy. 33, Freehold, NJ (Howell)

I further certify that notice of the special meeting was published pursuant to N.J.S.A. 40A:14-84 on the following date(s) Oct. 6, 2023 & Oct. 8, 2023 .*

I understand that I am subject to punishment pursuant to law if any of the above statements are willfully false.



Signature

Frank E. Biddle III
Printed Name

Clerk/Secretary
Title

Dated: Oct. 25, 2023

Please provide a copy of the notice that was posted, as well as proof of publication for the required newspaper notices. A separate certification is required to report the results of the special meeting.

* Notice publication is mandatory for special meetings held by a fire district whose annual election coincides with the November general election.

**FIRE DISTRICT SPECIAL MEETING
(N.J.S.A. 40A:14-84)
RESULTS CERTIFICATION**

Please include a copy of the Fire District Notice and Affidavit of Special Meeting Posting with this form upon submission.

Municipality:	Howell	District #:	2
County:	Monmouth		
Annual Election Held:	(check one) <input checked="" type="checkbox"/> third Saturday in February <input type="checkbox"/> November General		

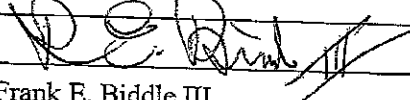
CAPITAL EXPENDITURES SUBJECT TO VOTER APPROVAL

	CAPITAL PROJECTS (add additional project columns as necessary) (N.J.S.A. 40A:14-84)		
	Capital #1 Description of Project: Additional money for replacement of Emergency Generator	Capital #2 Description of Project: Additional money for replacement Tractor Truck	Capital #3 Description of Project: New Chief's Command Vehicle
Amount	\$100,000.00	\$100,000.00	\$200,000.00
Total Votes	# 30	# 30	# 30
Total "Yes" Votes	# 30	# 30	# 28
Total "No" Votes	# 0	# 0	# 2
% of Yes Votes*	100 %	100 %	94 %
Total Abstaining or Absent**	# 0	# 0	# 0

* Percentage of "Yes" Votes = Total Number of "Yes" Votes ÷ Total Number of Votes Cast

**Only applies to fire districts within November Fire Commissioner Elections

It is hereby certified that this special meeting was conducted in compliance with the provisions of N.J.S.A. 40A:14-84:

Signature:		Date:	Oct. 25, 2023
Printed Name:	Frank E. Biddle III		
Title:	Clerk/Secretary		
Telephone:	732-904-2479	Fax:	732-462-8401
E-mail:	fbiddle3@verizon.net		