

Year	2023	<b>Board of Fire Commissioners:</b>	
Fire District	Howell Township FD No. 2	<i>Chairperson</i>	Robert Tice
County	Monmouth	<i>Treasurer</i>	George D. Patten
Web Address	Howellfiredistrict2.com	<i>Secretary</i>	Frank E. Biddle, III
Election Month	February	<i>Commissioner</i>	Doug S. Howlett
		<i>Commissioner</i>	Kathleen Carter

<b>Certification Sections</b>		<b>Expand Section Length</b>	
<b>Preparer and Preparer - Other Assets Certification</b>		<i>Vehicle List</i>	Standard
Preparer Name	Robert A. Hulsart, Jr. CPA	<i>Accumulated Absences</i>	Standard
Title	CPA	<i>Salary &amp; Benefit Detail</i>	Standard
Address	2807 Hurley Pond Road, Wall, NJ 07719	<i>Capital Budget Detail</i>	Standard
Phone	732-681-4990		
Fax			
Email	<a href="mailto:rah@monmouth.com">rah@monmouth.com</a>		

<b>Approval Certification</b>	
Officer's Name	Frank E. Biddle, III
Title	Clerk\Secretary
Address	PO Box 125 Adelphia, NJ 07710
Phone	732-904-2479
Fax	732-462-8401
Email	<a href="mailto:fbiddle3@verizon.net">fbiddle3@verizon.net</a>

<b>Internet Certification</b>	
Officer's Name	Frank E. Biddle, III
Title	Clerk\Secretary

<b>Adoption Certification</b>	
Officer's Name	Frank E. Biddle, III
Title	Clerk\Secretary
Address	PO Box 125 Adelphia, NJ 07710
Phone	732-904-2479
Fax	732-462-8401
Email	<a href="mailto:fbiddle3@verizon.net">fbiddle3@verizon.net</a>

2023

Howell Township FD No. 2

# Fire District Budget

[Howellfiredistrict2.com](http://Howellfiredistrict2.com)



NJ DEPARTMENT OF  
**CommunityAffairs**

Division of Local Government Services

**2023 FIRE DISTRICT BUDGET**  
**Certification Section**

**2023**

Howell Township FD No. 2

**FIRE DISTRICT BUDGET**

**FISCAL YEAR:** January 1, 2023 - December 31, 2023

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: DocuSigned by:  
*Christine Zapicchi*  
6A9307ECC08894E2 06  
*MEF* Date: **02/16/2023**

# 2023 PREPARER'S CERTIFICATION

Howell Township FD No. 2

## FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2023 to December 31, 2023**

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to stature in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	<a href="mailto:rah@monmouth.com">rah@monmouth.com</a>
Name:	Robert A. Hulsart, Jr. CPA
Title:	CPA
Address:	2807 Hurley Pond Road, Wall, NJ 07719
Phone Number:	732-681-4990
Fax Number:	
E-mail Address:	<a href="mailto:rah@monmouth.com">rah@monmouth.com</a>

# 2023 PREPARER'S CERTIFICATION OTHER ASSETS

Howell Township FD No. 2

## FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2023 to December 31, 2023**

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A:2-1 et seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A:14-78.6.

Preparer's Signature:	<u>rah@monmouth.com</u>
Name:	Robert A. Hulsart, Jr. CPA
Title:	CPA
Address:	2807 Hurley Pond Road, Wall, NJ 07719
Phone Number:	732-681-4990
Fax Number:	
E-mail Address:	rah@monmouth.com

# FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

Fire District's Web Address:	Howellfiredistrict2.com
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All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- A description of the Fire District's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organizations which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance: Frank E. Biddle, III  
Title of Officer Certifying Compliance: Clerk/Secretary  
Signature: fbiddle3@verizon.net

# 2023 APPROVAL CERTIFICATION

Howell Township FD No. 2

## FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2023 to December 31, 2023**

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true of the Annual Budget approved by resolution of the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on November 7, 2022.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the Board of Commissioners thereof.

<b>Officer's Signature:</b>	fbiddle3@verizon.net
<b>Name:</b>	Frank E. Biddle, III
<b>Title:</b>	Clerk\Secretary
<b>Address:</b>	PO Box 125 Adelphia, NJ 07710
<b>Phone Number:</b>	732-904-2479
<b>Fax Number:</b>	732-462-8401
<b>E-mail Address:</b>	fbiddle3@verizon.net



# 2023 FIRE DISTRICT BUDGET RESOLUTION

## Howell Township FD No. 2

### FISCAL YEAR: January 1, 2023 to December 31, 2023

WHEREAS, the Annual Budget for Howell Township FD No. 2 (the 'Fire District') for the fiscal year beginning January 1, 2023 and ending December 31, 2023 has been presented before the Board of Commissioners of the Fire District at its open public meeting of November 7, 2022; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$2,409,000.00 which includes an amount to be raised by taxation of \$1,279,000.00 and Total Appropriations of \$2,409,000.00; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on November 7, 2022 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2023 and ending December 31, 2023 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 2, 2023.

fbiddle3@verizon.net

(Secretary's Signature)

11/7/2022

(Date)

#### Board of Commissioners Recorded Vote

Member	Aye	Nav	Abstain	Absent
Tice	X			
Biddle, III	X			
Patten	X			
Howlett	X			
Carter	X			

# 2023 ADOPTION CERTIFICATION

Howell Township FD No. 2

## FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2023 to December 31, 2023**

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on January 2, 2023.

<b>Officer's Signature:</b>	fbiddle3@verizon.net		
<b>Name:</b>	Frank E. Biddle, III		
<b>Title:</b>	Clerk\Secretary		
<b>Address:</b>	PO Box 125 Adelphia, NJ 07710		
<b>Phone Number:</b>	732-904-2479	<b>Fax:</b>	732-462-8401
<b>E-mail address:</b>	fbiddle3@verizon.net		

# 2023 ADOPTED BUDGET RESOLUTION

## Howell Township FD No. 2

### FISCAL YEAR: January 1, 2023 to December 31, 2023

WHEREAS, the Annual Budget for the Howell Township FD No. 2 (the 'Fire District') for the fiscal year beginning January 1, 2023 and ending December 31, 2023 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 2, 2023; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$2,409,000.00 which includes amount to be raised by taxation of \$1,279,000.00, and Total Appropriations of \$2,409,000.00; and

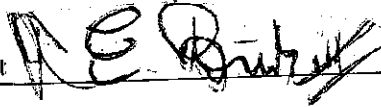
WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 2, 2023 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2023 and ending December 31, 2023 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$2,409,000.00, which includes amount to be raised by taxation of \$1,279,000.00, and Total Appropriations of \$2,409,000.00; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

fbiddle3@verizon.net



1/2/2023

(Secretary's Signature)

(Date)

#### Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Tice	x			
Biddle, III	x			
Patten	x			
Howlett	x			
Carter	x			

**2023 FIRE DISTRICT BUDGET**  
**Narrative and Information Section**

# 2023 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Howell Township FD No. 2

FISCAL YEAR: January 1, 2023 to December 31, 2023

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

1. When is the Fire District's annual election? (February and/or November)

February

If November, was the resolution submitted to the Division?

2. Complete a brief statement on the 2023 proposed Annual Budget and make comparison to the 2022 adopted budget.

The commissioners have carefully considered the 2023 budget for the Howell Township Fire District #2. The overall budget is up by \$504,300 due to utilizing additional monies from Capital Reserve and Surplus than in 2022 for radio equipment and dispatch services throughout the Township. The commissioners have noted that costs have gone up on many budget line items due to supply chain issues and general economic increases beyond the control of the district.

3. Explain any variances over +/-10% for each line item. Attach in FAST any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

Rental charges exceed 10% from \$60,000 to \$100,000 due to utilizing increased space at station #1 in both buildings. Hydrant rentals exceed 10% as New Jersey American Water Company has informed the district that costs per hydrant may increase by \$7.14 per hydrant. A letter indicating these potential increases have been uploaded with the budget document. Capital appropriations exceed the 10% as \$400,000 was appropriated in 2022 with \$800,000 being budgeted in 2023. The eDistrict is fully funding the radio and dispatch upgrades.

4. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation, the use of the Restricted and Unrestricted Fund Balance(s) and how they are complying with the Property Tax Levy Cap.

If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.

The amount to be raised by taxation is up from \$1,100,000 to \$1,279,000, or \$179,000. Due to having to increase budget line items in several areas due to cost increase over which the district had limited control, an increase is necessary. It should be noted that the Board of Fire Commissioners of Howell Township Fire District #2 has maintained a stable tax rate for at least the last 15 years with no increases at all. An increase due to the economic conditions was unavoidable. However, the tax increase is still below what the district could have raised if it utilized the maximum allowable levy.

# 2023 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Howell Township FD No. 2

**FISCAL YEAR: January 1, 2023 to December 31, 2023**

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

5. Does the Fire District plan on exceeding the Levy Cap? If so, please provide a statement with the reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.

The district has not exceeded the cap levy . It is raising \$1,279,000.

6. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance to be used in the 2023 proposed operating budget, explain the reason and purposes of the appropriation.

\$800,000 restricted fund balance utilized in 2023 for new radio equipment and disptch services upgrades throughout the Township.

7. Complete a brief statement on the Annual Budget's proposed capital appropriations including debt service for the proposed budget year and for future years.

There district has made a \$800,000 capital appropriation in 2023. They are appropriating \$300,000 to future capital reserve for anticipated future capital needs. These are fully funded and no debt service is required.

8. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14- 78.6, then explain the reasons for the occurrence of the deficit.

NA

# 2023 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

Howell Township FD No. 2

**FISCAL YEAR: January 1, 2023 to December 31, 2023**

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

9. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts.

No

10. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	\$	2,955,958,800.00
Proposed Tax Rate per \$100 of Assessed Valuation	\$	0.0380

11. Is the Fire District providing for a first-year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

No	x	Yes		If yes, how much is appropriated?	
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If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No		Yes	
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# FIRE DISTRICT CONTACT INFORMATION

## 2023

Please complete the following information regarding this Fire District. All information requested below must be completed.

<b>Name of Fire District:</b>	<b>Howell Township FD No. 2</b>		
<i>Address:</i>	PO Box 125		
<i>City, State, Zip:</i>	Adelphia	NJ	07710
<i>Phone: (ext.)</i>	732-462-8619	<i>Fax:</i>	732-462-8401
<i>Fire District E-mail:</i>	<a href="mailto:fbiddle3@verizon.net">fbiddle3@verizon.net</a>		

<b>Preparer's Name:</b>	Robert A. Hulsart, Jr. CPA		
<i>Preparer's Address:</i>	2807 Hurley Pond Road		
<i>City, State, Zip:</i>	Wall	NJ	07719
<i>Phone: (ext.)</i>	732-681-4990	<i>Fax:</i>	
<i>E-mail:</i>	<a href="mailto:rah@monmouth.com">rah@monmouth.com</a>		

<b>Chairperson:</b>	Robert Tice		
<i>Phone: (ext.)</i>	732-462-8619	<i>Fax:</i>	732-462-8401
<i>E-mail:</i>	<a href="mailto:commissionerdist2tice@aol.com">commissionerdist2tice@aol.com</a>		

<b>Secretary:</b>	Frank E. Biddle, III		
<i>Phone: (ext.)</i>	732-904-2479	<i>Fax:</i>	732-462-8401
<i>E-mail:</i>	<a href="mailto:fbiddle3@verizon.net">fbiddle3@verizon.net</a>		

<b>Treasurer:</b>	George D. Patten		
<i>Phone: (ext.)</i>	848-207-1693	<i>Fax:</i>	732-462-8401
<i>E-mail:</i>	<a href="mailto:georgepatten2@verizon.net">georgepatten2@verizon.net</a>		

<b>Name of Auditor:</b>	Robert A. Hulsart, Jr. CPA		
<i>Name of Firm:</i>	Robert A. Hulsart and Company		
<i>Address:</i>	2807 Hurley Pond Road		
<i>City, State, Zip:</i>	Wall	NJ	07719
<i>Phone: (ext.)</i>	732-681-4990	<i>Fax:</i>	
<i>E-mail:</i>	<a href="mailto:rah@monmouth.com">rah@monmouth.com</a>		



# FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

Howell Township FD No. 2

FISCAL YEAR: January 1, 2023 to December 31, 2023

Answer all questions below completely.

- 1) Provide the number of regular voting members of the governing body: 

5
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- 2) Provide the number of alternate voting members of the governing body: 

0
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- 3) Does the fire district have any amounts receivable from current or former commissioners, officers, or employees? 

No
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*If "yes," provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the fire district.*

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- 4) Was the fire district a party to a business transaction with one of the following parties:

- a. A current or former commissioner, officer, or employee? 

No
----
- b. A family member of a current or former commissioner, officer, or employee? 

No
----
- c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner? 

No
----

*If the answer to any of the above is "yes," provide a description of the transaction, including the name of the commissioner, officer, or employee (or family member thereof) of the fire district; the name of the entity and relationship to the individual or family member; the amount paid, and whether the transaction was subject to a competitive bid process.*

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- 5) Did the fire district provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:

- a. First class or charter travel 

No
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- b. Travel for companions 

No
----
- c. Tax indemnification and gross-up payments 

No
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- d. Discretionary spending account 

No
----
- e. Housing allowance or residence for personal use 

No
----
- f. Payments for business use of personal residence 

No
----
- g. Vehicle/auto allowance or vehicle for personal use 

No
----
- h. Health or social club dues or initiation fees 

No
----
- i. Personal services (i.e.: maid, chauffeur, chef) 

No
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*If the answer to any of the above is "yes," provide a description of the transaction including the name and position of the individual and the amount expended.*

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# FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Howell Township FD No. 2

**FISCAL YEAR: January 1, 2023 to December 31, 2023**

6) Use the "**Vehicle List**" tabs to list of the fire district's vehicles including make, model, and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized district personnel, indicate "motor pool." Do not attach the list as a separate document.

7) Did the fire district make any payments to current or former commissioners or employees for severance or termination? No

*If "yes", provide an explanation including amount paid.*

8) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? No

*If "yes", provide an explanation including amount paid.*

9) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District? Yes

10) If the answer to #9 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided? Yes

*If "yes," attach in FAST a copy of the agreement. If "no," provide a description of the arrangement for services with the entity including the services provided and the basis for the amount paid by the Fire District to the entity. Also explain why the Fire District does not have a formal written agreement with the entity.*

11) Does the fire District have a Length of Services Award Program (LOSAP) plan? Yes

*If "yes," indicate:*

- |  |               |
|--|---------------|
| <i>a) the year it was implemented</i>  | 1999          |
| <i>b) the total number of volunteer members presently eligible to participate</i>  | 52            |
| <i>c) the total number of volunteer members presently vested</i>   | 38            |
| <i>d) whether the annual contribution for each vested member is fixed or based on an automatic increase</i>  | Fixed         |
| <i>e) the total LOSAP budgeted for the current year</i>  | \$ 105,000.00 |
| <i>f) the Fire District's LOSAP Plan Contractor</i>  | Valic         |
| <i>g) whether the Plan Contractor has submitted its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.</i> | Yes           |

# FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Howell Township FD No. 2

**FISCAL YEAR: January 1, 2023 to December 31, 2023**

12) If the district's Board of Fire Commissioners authorizes its elected commissioners to receive any type of compensation for serving on the Board, did the district submit a copy of the compensation resolution to the municipal governing body for review and approval as required under N.J.S.A. 40A:14-88? Yes

*If "yes", provide a certified copy of the resolution, whenever adopted, fixing the level of compensation each commissioner is authorized to receive, and proof that the district submitted the resolution to the municipal clerk for governing body consideration. Only answer "N/A" if elected commissioners are not authorized to receive any compensation for their service on the Board.*

13) Did the district make one or more supplemental emergency appropriations after adopting its current budget? No

*If "yes", for each supplemental emergency appropriation:*

a) Was a resolution adopted by at least two-thirds (2/3) of the Board of Commissioners' full membership declaring that an emergency exists requiring a supplemental emergency appropriation and setting out the nature of the emergency in full?

b) Did the district submit the above-referenced resolution to the municipal clerk for municipal governing body consideration?

c) Did at least two-thirds (2/3) of the municipal governing body's full membership approve the district's emergency appropriation?

*Provide (with the introduced budget) a certified copy of the Board's resolution authorizing the supplemental emergency appropriation with a certified copy of the municipal governing body's resolution approving the district's emergency appropriation.*



# FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS

## Howell Township FD No. 2

**FISCAL YEAR: January 1, 2023 to December 31, 2023**

*Complete the attached table for all persons required to be listed per #1-2 below.*

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District. Enter zero if no compensation was paid.
- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the Fire District with voting rights. Include alternates for the purposes of this schedule.

**Officer:** A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transaction such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable Compensation:** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year.

Howell Township FD No. 2  
Monmouth

Reportable Compensation from Fire District  
(W-2/ 1099)

Name	Title	Average Hours per Week Dedicated to Position	Position		Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Fire District (health benefits, pension, etc.)	Total Compensation from Fire District
			Commissioner	Former Officer					
1 Frank E. Biddle III	Clerk/Secretary		x		\$ 4,800.00		\$ 1,050.00	\$ -	\$ 5,850.00
2 George Patten	Treasurer		x		\$ 4,800.00		\$ 1,050.00	\$ -	\$ 5,850.00
3 Robert Tice	Chairman			x	\$ 2,000.00		\$ 1,800.00	\$ -	\$ 3,800.00
4 Frank E. Biddle III	Commissioner		x		\$ 8,000.00		\$ 1,800.00	\$ -	\$ 9,800.00
5 George Patten	Commissioner		x		\$ 8,000.00		\$ 1,800.00	\$ -	\$ 9,800.00
6 Kathleen Carter	Commissioner		x		\$ 8,000.00		\$ 1,800.00	\$ -	\$ 9,800.00
7 Doug Howlett	Commissioner		x		\$ 8,000.00		\$ 1,800.00	\$ -	\$ 9,800.00
8 Robert Tice	Chairman		x		\$ 8,000.00		\$ 1,800.00	\$ -	\$ 9,800.00
9									
10									
11									
12									
13									
14									
15									
Total:					\$ 51,600.00	\$ -	\$ 12,900.00	\$ -	\$ 64,500.00

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

None

Howell Township FD No. 2  
Monmouth

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee		Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget						
<b>Active Employees - Health Benefits - Annual Cost</b>										
Single Coverage										0.0%
Parent & Child										0.0%
Employee & Spouse (or Partner)										0.0%
Family										0.0%
Employee Cost Sharing Contribution (enter as negative - )										0.0%
Subtotal	0					0				0.0%
<b>Commissioners - Health Benefits - Annual Cost</b>										
Single Coverage										0.0%
Parent & Child										0.0%
Employee & Spouse (or Partner)										0.0%
Family										0.0%
Employee Cost Sharing Contribution (enter as negative - )										0.0%
Subtotal	0					0				0.0%
<b>Retirees - Health Benefits - Annual Cost</b>										
Single Coverage										0.0%
Parent & Child										0.0%
Employee & Spouse (or Partner)										0.0%
Family										0.0%
Employee Cost Sharing Contribution (enter as negative - )										0.0%
Subtotal	0					0				0.0%
<b>GRAND TOTAL</b>	<b>0</b>					<b>0</b>				<b>0.0%</b>


Is medical coverage provided by the SHBP (Yes or No)?  
Is prescription drug coverage provided by the SHBP (Yes or No)?







**2023 FIRE DISTRICT BUDGET  
FINANCIAL SCHEDULES SECTION**

**Instructions:**

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.

<b>Name of Fire District:</b>	Howell Township FD No. 2
<b>County:</b>	Monmouth
<b>Year:</b>	2023

<b>Levy Cap Calculation Summary</b>	
2022 Adopted Budget - Amount to be Raised by Taxation	\$ 1,100,000.00
Cap Bank Available from 2020 (See Levy Cap Certification)	\$ 75,524.00
Cap Bank Available from 2021 (See Levy Cap Certification)	\$ 842.00
Cap Bank Available from 2022 (See Levy Cap Certification)	\$ 60,488.00
Cap Bank Used from 2020	\$ 75,524.00
Cap Bank Used from 2021	\$ 842.00
Cap Bank Used from 2022	\$ 60,021.47
Changes in Service Provider (+/-)	
DLGS Approved Adjustments	
Cancelled or Unexpended Referendum Amount (Enter as a positive number)	
Assessed Valuation of District for adopted budget	\$ 2,902,286,100.00
New Ratables - Increase in Valuations (New Construction and Additions)	\$ 53,672,700.00
Adopted Fire District Tax Rate (three decimals) per \$100	\$0.038
Projected Tax Rate based upon Proposed Levy	0.043268533

## Budget Summary

### Howell Township FD No. 2 Monmouth

	<i>2023 Proposed Budget</i>	<i>2022 Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
<b>REVENUES AND FUND BALANCE UTILIZED</b>				
Total Fund Balance Utilized	1,130,000.00	804,700.00	325,300.00	40.4%
Total Miscellaneous Anticipated Revenues	-	-	-	0.0%
Total Sale of Assets	-	-	-	0.0%
Total Interest on Investments & Deposits	-	-	-	0.0%
Total Other Revenue	-	-	-	0.0%
Total Operating Grant Revenue	-	-	-	0.0%
Total Revenues Offset with Appropriations	-	-	-	0.0%
Total Revenues and Fund Balance Utilized	1,130,000.00	804,700.00	325,300.00	40.4%
Amount to be Raised by Taxation to Support Budget	1,279,000.00	1,100,000.00	179,000.00	16.3%
Total Anticipated Revenues	2,409,000.00	1,904,700.00	504,300.00	26.5%
<b>APPROPRIATIONS</b>				
Total Administration	193,100.00	187,000.00	6,100.00	3.3%
Total Cost of Operations & Maintenance	1,010,900.00	912,700.00	98,200.00	10.8%
Total Appropriations Offset with Revenue (must equal Revenues Offset with Appropriations)	-	-	-	0.0%
Total Appropriated Duly Incorporated First Aid/Rescue Squad	-	-	-	0.0%
Total Deferred Charges	-	-	-	0.0%
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)	-	-	-	0.0%
Length of Service Award Program (LOSAP) Contribution	105,000.00	105,000.00	-	0.0%
Total Capital Appropriations	1,100,000.00	700,000.00	400,000.00	57.1%
Total Principal Payments on Debt Service	-	-	-	0.0%
Total Interest Payments on Debt	-	-	-	0.0%
Total Appropriations	2,409,000.00	1,904,700.00	504,300.00	26.5%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	-	-	-	0.0%

**Howell Township FD No. 2  
Monmouth**

	<u>2023 Proposed Budget</u>	<u>2022 Adopted Budget</u>	<u>\$ Increase (Decrease) Proposed vs. Adopted</u>	<u>% Increase (Decrease) Proposed vs. Adopted</u>
<i>Fund Balance Utilized</i>				
Unrestricted Fund Balance	330,000.00	404,700.00	(74,700.00)	-18.5%
Restricted Fund Balance	800,000.00	400,000.00	400,000.00	100.0%
Total Fund Balance Utilized	<u>1,130,000.00</u>	<u>804,700.00</u>	<u>325,300.00</u>	40.4%
<i>Miscellaneous Anticipated Revenues</i>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)			-	0.0%
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)			-	0.0%
Emergency Assistance (N.J.S.A. 40A:14-26)			-	0.0%
Municipal Assistance (N.J.S.A. 40A:14-34)			-	0.0%
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)			-	0.0%
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)			-	0.0%
Leases - Local Municipality (N.J.S.A. 40A:14-83)			-	0.0%
Rental Income			-	0.0%
Total Miscellaneous Anticipated Revenues	<u>-</u>	<u>-</u>	<u>-</u>	0.0%
<i>Sale of Assets (List Individually)</i>				
Asset #1			-	0.0%
Asset #2			-	0.0%
Asset #3			-	0.0%
Asset #4			-	0.0%
Total Sale of Assets	<u>-</u>	<u>-</u>	<u>-</u>	0.0%
<i>Interest on Investments &amp; Deposits (List Accounts Separately)</i>				
Investment Account #1			-	0.0%
Investment Account #2			-	0.0%
Investment Account #3			-	0.0%
Investment Account #4			-	0.0%
Total Interest on Investments & Deposits	<u>-</u>	<u>-</u>	<u>-</u>	0.0%
<i>Other Revenue (List in Detail)</i>				
Other Revenue #1			-	0.0%
Other Revenue #2			-	0.0%
Other Revenue #3			-	0.0%
Other Revenue #4			-	0.0%
Total Other Revenue	<u>-</u>	<u>-</u>	<u>-</u>	0.0%
<i>Operating Grant Revenue (List in Detail)</i>				
Supplemental Fire Service Act (P.L.1985,c.295)			-	0.0%
Other Grant #1			-	0.0%
Other Grant #2			-	0.0%
Other Grant #3			-	0.0%
Other Grant #4			-	0.0%
Other Grant #5			-	0.0%
Total Operating Grant Revenue	<u>-</u>	<u>-</u>	<u>-</u>	0.0%
<i>Revenues Offset with Appropriations</i>				
<u>Uniform Fire Safety Act (P.L.1983.c.383)</u>				
Reserves Utilized			-	0.0%
Annual Registration Fees			-	0.0%
Penalties and Fines			-	0.0%
Other Revenues			-	0.0%
Total Uniform Fire Safety Act	<u>-</u>	<u>-</u>	<u>-</u>	0.0%
<u>Other Revenues Offset with Appropriations (List)</u>				
Other Offset Revenues #1			-	0.0%
Other Offset Revenues #2			-	0.0%
Other Offset Revenues #3			-	0.0%
Other Offset Revenues #4			-	0.0%
Total Other Revenues Offset with Appropriations	<u>-</u>	<u>-</u>	<u>-</u>	0.0%
Total Revenues Offset with Appropriations	<u>-</u>	<u>-</u>	<u>-</u>	0.0%
<b>TOTAL REVENUES AND FUND BALANCE UTILIZED</b>	<u><u>1,130,000.00</u></u>	<u><u>804,700.00</u></u>	<u><u>325,300.00</u></u>	40.4%





Howell Township FD No. 2  
 Monmouth

	2023 Proposed Budget	2022 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Administration - Personnel</i>				
Salary & Wages (excluding Commissioners)	12,100.00	10,900.00	1,200.00	11.0%
Commissioners	40,000.00	36,000.00	4,000.00	11.1%
Fringe Benefits	15,000.00	14,100.00	900.00	6.4%
Total Administration - Personnel	67,100.00	61,000.00	6,100.00	10.0%
<i>Administration - Other (List)</i>				
Other Administration Expense #1	36,000.00	36,000.00	-	0.0%
Other Administration Expense #2			-	0.0%
Other Administration Expense #3			-	0.0%
Contingent Expenses			-	0.0%
Other Assets, Non-Bondable #1	90,000.00	90,000.00	-	0.0%
Other Assets, Non-Bondable #2			-	0.0%
Other Assets, Non-Bondable #3			-	0.0%
Total Administration - Other	126,000.00	126,000.00	-	0.0%
Total Administration	193,100.00	187,000.00	6,100.00	3.3%
<i>Cost of Operations &amp; Maintenance - Personnel</i>				
Salary & Wages	-	-	-	0.0%
Fringe Benefits	-	-	-	0.0%
Total Operations & Maintenance - Personnel	-	-	-	0.0%
<i>Cost of Operations &amp; Maintenance - Other (List)</i>				
Other Operations & Maintenance Expense #1	1,010,900.00	912,700.00	98,200.00	10.8%
Other Operations & Maintenance Expense #2			-	0.0%
Other Operations & Maintenance Expense #3			-	0.0%
Contingent Expenses			-	0.0%
Other Assets, Non-Bondable #1			-	0.0%
Other Assets, Non-Bondable #2			-	0.0%
Other Assets, Non-Bondable #3			-	0.0%
Total Operations & Maintenance - Other	1,010,900.00	912,700.00	98,200.00	10.8%
Total Operations & Maintenance	1,010,900.00	912,700.00	98,200.00	10.8%
<i>Appropriations Offset with Revenue - Personnel</i>				
Salary & Wages	-	-	-	0.0%
Fringe Benefits	-	-	-	0.0%
Total Appropriations Offset with Revenue - Personnel	-	-	-	0.0%
<i>Appropriations Offset with Revenue - Other (List)</i>				
Other Expense #1			-	0.0%
Other Expense #2			-	0.0%
Other Expense #3			-	0.0%
Contingent Expenses			-	0.0%
Other Assets, Non-Bondable #1			-	0.0%
Other Assets, Non-Bondable #2			-	0.0%
Other Assets, Non-Bondable #3			-	0.0%
Total Appropriations Offset with Revenue - Other	-	-	-	0.0%
Total Appropriations Offset with Revenue	-	-	-	0.0%
<i>Duly Incorporated First Aid/Rescue Squad Associations</i>				
Vehicles			-	0.0%
Equipment			-	0.0%
Materials & Supplies			-	0.0%
Total Duly Incorporated First Aid/Rescue Squad Associations	-	-	-	0.0%
<i>Emergency Appropriations &amp; Deferred Charges (List)</i>				
Emergency Appropriation #1			-	0.0%
Emergency Appropriation #2			-	0.0%
Emergency Appropriation #3			-	0.0%
Deferred Charge #1 (cite statute)			-	0.0%
Deferred Charge #2 (cite statute)			-	0.0%
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)			-	0.0%
Total Deferred Charges	-	-	-	0.0%
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)			-	0.0%
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	105,000.00	105,000.00	-	0.0%
Total Capital Appropriations	1,100,000.00	700,000.00	400,000.00	57.1%
Total Principal Payments on Debt Service	-	-	-	0.0%
Total Interest Payments on Debt	-	-	-	0.0%
<b>TOTAL APPROPRIATIONS</b>	<b>2,409,000.00</b>	<b>1,904,700.00</b>	<b>504,300.00</b>	<b>26.5%</b>









Howell Township FD No. 2  
Monmouth

Administrative Positions Excluding Commissioners (List Individually)	Number of Staff	Annual Wages	2023 Proposed				2023 Proposed			
			Budget Salary & Wages	PERS Contribution	PFERS Contribution	Employee Group Health Insurance	Other Fringe Benefits	Budget Fringe Benefits		
Clerk\Secretary	1.00	\$ 4,800.00	\$ 4,800.00	\$ 1,524.00	\$ 1,524.00	\$ -	\$ -	\$ -	\$ 1,524.00	
Treasurer	1.00	\$ 4,800.00	\$ 4,800.00	\$ 1,524.00	\$ 1,524.00	\$ -	\$ -	\$ -	\$ 1,524.00	
Chairman	1.00	\$ 2,000.00	\$ 2,000.00	\$ 237.00	\$ 237.00	\$ -	\$ -	\$ -	\$ 237.00	
Chief Stipend	1.00	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ 11,715.00	\$ -	
Position #5	5.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,715.00	
Position #6		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #7		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #8		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Administration	9.00	\$ -	\$ 12,100.00	\$ 3,285.00	\$ 3,285.00	\$ -	\$ -	\$ 11,715.00	\$ 15,000.00	

Operation & Maintenance Positions Individually)	(List Number of Staff	Annual Wages	2023 Proposed				2023 Proposed			
			Budget Salary & Wages	PERS Contribution	PFERS Contribution	Employee Group Health Insurance	Other Fringe Benefits	Budget Fringe Benefits		
Position #1		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #2		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #3		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #4		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #5		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #6		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #7		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #8		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #9		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #10		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #11		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #12		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #13		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #14		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Operation & Maintenance		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Salary Offset by Revenue Positions (List Individually)	Number of Staff	Annual Wages	2023 Proposed				2023 Proposed			
			Budget Salary & Wages	PERS Contribution	PFERS Contribution	Employee Group Health Insurance	Other Fringe Benefits	Budget Fringe Benefits		
Position #1		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #2		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #3		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #4		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #5		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #6		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #7		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Position #8		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Offset by Revenue		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Administration, Operations & Offset by Revenue	9.00	\$ -	\$ 12,100.00	\$ 3,285.00	\$ 3,285.00	\$ -	\$ -	\$ 11,715.00	\$ 15,000.00	

Howell Township FD No. 2  
Monmouth

**CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)**

List Project Separately	Asset Type	Time of General Election February or November	Date of Approval	Affirmative Vote Percentage	2023 Proposed	2022 Adopted
					Budget	Budget
Capital Improvement #1	NA					
Capital Improvement #2						
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Capital Improvements					\$ -	\$ -

**DOWN PAYMENTS/CAPITAL FINANCED IMPROVEMENTS (N.J.S.A. 40A:14-85)**

List Project Separately	Asset Type	Date of Local Finance Board Approval	Date of Voter Approval	Affirmative Vote Percentage	2023 Proposed	2022 Adopted
					Budget	Budget
Tractor					\$ -	\$ 400,000.00
Radio and Dispatch Services Upgrades throughout the Township.			11/22/22	98%	\$ 800,000.00	\$ -
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Down Payments					\$ -	\$ -

**Total Capital Improvements & Down Payments**

**RESERVE FOR FUTURE CAPITAL OUTLAYS**

**TOTAL CAPITAL APPROPRIATIONS**

\$	800,000.00	\$	400,000.00
\$	800,000.00	\$	400,000.00
\$	300,000.00	\$	300,000.00
\$	1,100,000.00	\$	700,000.00

Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund

\$	800,000.00	\$	400,000.00



Howell Township FD No. 2  
Monmouth

	Current Year 2022	2023	2024	2025	2026	2027	2028	Thereafter	Total Interest Payments Outstanding
<b>General Obligation Bonds</b>									
General Obligation Bond #1									
General Obligation Bond #2									
General Obligation Bond #3									
General Obligation Bond #4									
Total Interest - General Obligation Bonds									
<b>Bond Anticipation Notes</b>									
BAN #1									
BAN #2									
BAN #3									
BAN #4									
Total Interest Payments - BANs									
<b>Capital Leases</b>									
Capital Lease #1									
Capital Lease #2									
Capital Lease #3									
Capital Lease #4									
Total Interest Payments - Capital Leases									
<b>Intergovernmental Loans</b>									
Intergovernmental #1									
Intergovernmental #2									
Intergovernmental #3									
Intergovernmental #4									
Total Interest Payments - Intergovernmental									
<b>Other Bonds or Notes Payable</b>									
Other Bonds or Notes #1									
Other Bonds or Notes #2									
Other Bonds or Notes #3									
Other Bonds or Notes #4									
Total Interest Payments - Other Bonds or Notes									
<b>TOTAL INTEREST ALL OBLIGATIONS</b>									

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet.


Enter the interest payments due for each year indicated and thereafter until maturity.

Capital Appropriations Offset with Restricted Fund

Capital Appropriations Offset with Grants

Capital Appropriations Offset with Unrestricted Fund

**Howell Township FD No. 2  
Monmouth**

**UNRESTRICTED FUND BALANCE**

Beginning balance January 1, 2022 (1)	\$	938,691.00
Plus: Accrued Unfunded Pension Liability (1)	\$	31,035.00
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)		
Less: Utilized in 2022 Adopted Budget	\$	404,700.00
Proposed balance available	\$	565,026.00
Estimated results of operations for the year ending December 31, 2022	\$	-
Anticipated balance December 31, 2022	\$	565,026.00
Less: Fund Balance utilized in 2023 Proposed Budget	\$	330,000.00
Proposed balance after utilization in 2023 Proposed Budget	\$	235,026.00

**RESTRICTED FUND BALANCE**

Beginning balance January 1, 2022 (1)	\$	1,607,683.00
Less: Utilized in 2022 Adopted Budget	\$	400,000.00
Proposed balance available	\$	1,207,683.00
Estimated results of operations for the year ending December 31, 2022	\$	300,000.00
Anticipated balance December 31, 2022	\$	1,507,683.00
Less: Restricted Fund Balance used in 2023 Proposed Budget for Capital Purposes	\$	800,000.00
Less: Restricted Fund Balance released via Referendum Resolution	\$	-
Proposed balance after utilization in 2023 Proposed Budget	\$	707,683.00

*(1) This line item must agree to audited financial statements.*



**Howell Township FD No. 2  
Monmouth**

<b>Summary of Referendum Line Items</b>	<i>2023 Proposed Budget Amount Requested</i>	<i>2022 Final Budget</i>
NA		
<b>Total Referendum Line Items</b>	\$ -	\$ -

Tax Levy Requested minus Maximum Allowable Levy \$ -  
 As this page is adjusted this amount changes, should = \$0  
 (For Reference Purposes Only - from Levy Cap Summary based on  
 Information provided by the district- see instructions.)

<b>Summary of Release of Restricted Fund Balance Referendum Line Items</b>	<i>2023 Proposed Budget Amount Requested</i>	<i>2022 Final Budget</i>
NA		
<b>Total Release of Restricted Fund Balance</b>	\$ -	\$ -

**Howell Township FD No. 2  
Monmouth**

**LEVY CAP CALCULATION**

Prior Year Amount to be Raised by Taxation for Fire District Purposes	1,100,000.00
Changes in Service Provider (+/-)	-
DLGS Approved Adjustments	-
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation	1,100,000.00
Plus: 2% Cap Increase	22,000.00
<b>ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS</b>	<b>1,122,000.00</b>

*Exclusions*

Shared Service Exclusion	-
Change in Total Debt Service Appropriation	-
Allowable Pension Increases	217.00
Allowable Increase in Health Care Costs	-
Changes in LOSAP Contributions (+/-)	-
Extraordinary Costs due to a "Declared" Emergency	-
Net Capital Improvement Fund and/or Down Payment on Improvements	-
Total Exclusions	217.00

Less: Cancelled or Unexpended Referendum Amounts	-
Increase in Ratable Valuation (New Construction/Additions)	53,672,700.00
Prior Year Local Fire District Tax Rate (3 decimals/\$100)	\$0.038

<b>ADJUSTED TAX LEVY</b>	<b>1,142,612.63</b>
Amount Utilized from Levy Cap Bank from 2020	75,524.00
Amount Utilized from Levy Cap Bank from 2021	842.00
Amount Utilized from Levy Cap Bank from 2022	60,021.47
Maximum Tax Levy Before Referendum	1,279,000.10

Amount Proposed for Levy Cap Referendum	-
<b>MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION</b>	<b>1,279,000.10</b>

**CAP BANK CALCULATION**

Amount to be Raised by Taxation	1,279,000.00
Cap Bank Available from Prior Year (2020) for 2023 Budget	75,524.00
Cap Bank Available from Prior Year (2021) for 2023 Budget	842.00
Revised Cap Bank from Prior Year (2022) Available for 2023 Budget	-
Cap Bank Available from Prior Year (2022) for 2023 Budget	60,488.00
Revised Cap Bank from Prior Year (2022) Available for 2024 Budget	466.53
Cap Bank from Current Year (2023) Available for 2024 Budget	(136,387.37)
Cap Bank Available from (2023) for 2024 Budget	0.10



**Howell Township FD No. 2  
Monmouth**

**PENSION CONTRIBUTION CALCULATION**

2023 Proposed Budget PERS Contribution Appropriated	\$ 3,285.00
2023 Proposed Budget PFRS Contribution Appropriated	\$ -
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs	\$ -
<b>Net 2023 Base Amount</b>	<u>\$ 3,285.00</u>
2022 Adopted Budget PERS Contribution	\$ 3,068.00
2022 Adopted Budget PFRS Contribution	
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs	
<b>Net 2022 Base Amount</b>	<u>\$ 3,068.00</u>
<b>Pension Contribution Exclusion</b>	<u><u>\$ 217.00</u></u>

**LOSAP CALCULATION**

2023 Proposed Budget LOSAP Appropriation	\$ 105,000.00
2022 Adopted Budget LOSAP Appropriation	\$ 105,000.00
<b>LOSAP Exclusion (+/-)</b>	<u><u>\$ -</u></u>

**DEBT SERVICE CALCULATION**

2023 Proposed Budget Total Debt Service Appropriation	\$ -
2023 Proposed Budget Debt Service Appropriation Offset from Restricted Fund	\$ -
2023 Proposed Budget Debt Service Appropriation Offset from Grant Revenue	\$ -
2023 Proposed Budget Debt Service Appropriation Offset from Unrestricted Fund	\$ -
<b>2023 Base Amount</b>	<u>\$ -</u>
2022 Adopted Budget Total Debt Service Appropriation	\$ -
2022 Adopted Budget Debt Service Appropriation Offset from Restricted Fund	\$ -
2022 Adopted Budget Debt Service Appropriation Offset from Grant Fund	\$ -
2022 Adopted Budget Debt Service Appropriation Offset from Unrestricted Fund	\$ -
<b>2022 Base Amount</b>	<u>\$ -</u>
<b>Debt Service Exclusion</b>	<u><u>\$ -</u></u>

**CAPITAL APPROPRIATION CALCULATION**

2023 Proposed Budget Total Capital Appropriation	\$ 1,100,000.00
2023 Proposed Budget Capital Appropriation Offset from Restricted Fund	\$ 800,000.00
2023 Proposed Budget Capital Appropriation Offset from Grant Revenue	\$ -
2023 Proposed Budget Capital Appropriation Offset from Unrestricted Fund	\$ -
<b>2023 Base Amount</b>	<u>\$ 300,000.00</u>
2022 Adopted Budget Total Capital Appropriation	\$ 700,000.00
2022 Adopted Budget Capital Appropriation Offset from Restricted Fund	\$ 400,000.00
2022 Adopted Budget Capital Appropriation Offset from Grant Revenue	\$ -
2022 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	\$ -
<b>2022 Base Amount</b>	<u>\$ 300,000.00</u>
<b>Capital Expenditure Exclusion</b>	<u><u>\$ -</u></u>

**HEALTH INSURANCE EXCLUSION CALCULATION**

SFY 2023	<b>21.6%</b>
2023 Proposed Budget Administration Health Insurance Appropriation	\$ -
2023 Proposed Budget Operations & Maintenance Health Insurance Appropriation	\$ -
<b>2023 Proposed Budget Group Health Insurance</b>	<u>\$ -</u>
2022 Adopted Budget Administration Health Insurance Appropriation	
2022 Adopted Budget Operations & Maintenance Health Insurance Appropriation	
<b>2022 Adopted Budget Group Health Insurance</b>	<u>\$ -</u>
<b>Net Increase (Decrease)</b>	<u>\$ -</u>
Net Increase Divided by 2022 Amount Budgeted = % Increase	0.00%
SFY 2023 State Health Average 21.6% Less 2% = % Increase Added to Current Levy	0.00%
% Increase less % Increase Exclusion = % Increase Inside Cap	0.00%
% Increase Inside Cap * 2022 Expended = Added Amount Inside Cap	\$ -
% Increase Exclusion * 2022 Expended = 2023 Appropriation Added to Levy	\$ -
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	\$ -
<b>2023 Increase in Appropriation</b>	<u><u>\$ -</u></u>

<b>2023 Howell Township Fire District #2</b>
<b>Adelphia</b>
<b>Supplementary Information</b>
<b>1. Certificate of New Construction</b>
<b>2. Fire Protection Agreement</b>
<b>3. 2023 Chief's Equipment Budget</b>
<b>4. District Cap Levy Certification 2023</b>
<b>5. Hydrant Rates 20232</b>
<b>6. Vendors over \$17,500.00</b>
<b>7. PERS Liability</b>
<b>8. 2023 Proposed Budget Summary</b>
<b>9. Group Affidavit</b>
<b>10. Special Meeting Advertisements</b>
<b>11. Special Meeting Results</b>

**CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/  
PARTIAL ASSESSMENTS**

*(N.J.S.A. 40A:4-45.44 et seq.)*

Municipality: Howell Township

County: Monmouth

Fire District Code: F02

Total Number of Fire Districts: 5

**File Form CNC-3 by October 25 of the Current Tax Year for All Fire Districts in the Municipality**

N.J.S.A. 40A:4-45.44 et seq. provides for a statutory exception to the budget cap imposed on fire districts. It uses, in part, the revenue generated by new construction and improvements in a fire district which were not reflected in the prior year's Tax List.

**ASSESSOR: ENTER DATA ON LINES 1 THROUGH 2C, SIGN AND DATE THE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. SEE REVERSE SIDE.**

1. For reference only: Provide the aggregate assessed value for the fire district as filed on the current Tax Year's January 10th Tax List. This is the fire district value as of October 1st of the pre-tax year before Added Assessments.

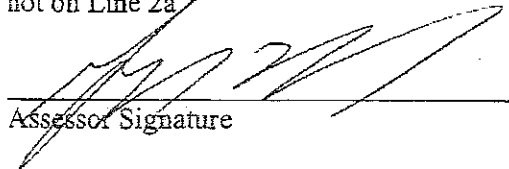
\$ 2,902,286,100 (1)

2. Provide the total valuation (not prorated) of new construction and improvements from the Added Assessment List filed on October 1st of the current tax year (Line 2a) **minus** the total valuation of any Added Assessment tax appeal reductions from the prior tax year (Line 2b) for the adjusted total valuation of new construction and improvements (Line 2c). **Do not include** Omitted Added Assessments, prior year Added Assessments, Omitted Assessments, or property transferred from the Exempt List to the Tax Assessment List, or any land, whether subdivided or not on Line 2a

\$ 53,725,200 (2a)

— \$ 52,500 (2b)

= \$ 53,672,700 (2c)

  
Assessor Signature

10/18/22

Date

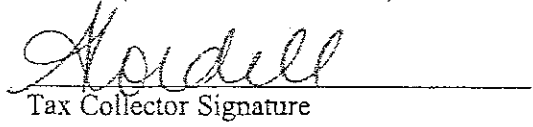
**TAX COLLECTOR**

3. Provide the Fire District Tax Rate from the current tax year (expressed as a decimal, \$ per hundred).

0.00038 (3)

4. Amount of permitted revenue increase =  
Line 2c \* Line 3  
(N.J.S.A. 40A:4-45.45)

\$ 20,395.63 (4)

  
Tax Collector Signature

10/18/22  
Date

**FIRE PROTECTION AGREEMENT**

THIS AGREEMENT made this 7th day of November, 2022 by and between the Board of Fire Commissioners, Fire District No. 2, Township of Howell, County of Monmouth and State of New Jersey hereinafter designated as the "Board", and the Howell Township Volunteer Fire Company No. 1 hereinafter designated as the "Company".

**WITNESSETH:**

**WHEREAS;** the Board of Fire Commissioners, Fire District No. 2, Howell Township is a duly constituted public agency organized and operating pursuant to the provisions of N.J.S.A. 40A:14-70 et. seq.; and

**WHEREAS;** the Company is a duly constituted nonprofit corporation organized pursuant to the laws of the State of New Jersey for the purpose of providing fire suppression/fire protection services; and

**WHEREAS;** pursuant to the provisions of N.J.S.A. 40A:14-70.1.b. the Board is empowered to contract with the volunteer fire company for the purpose of extinguishing fires upon such terms and conditions as shall be deemed proper; and

**WHEREAS;** the parties hereto desire to enter into a contract to define the rights, duties and responsibilities of each regarding the furnishing of fire protection services to the residents of the fire district.

**NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:**

1. The Company covenants and agrees to provide fire protection services to all persons and property situate within the borders of Fire District No. 2, Howell Township, Monmouth County, New Jersey and to provide said fire protection services seven (7) days per week, twenty four (24) hours per day, in accordance with any and all rules, regulations and standards adopted by the Board and the laws of the State of New Jersey or any other administrative agency having the necessary and proper jurisdiction to prescribe rules and regulations.

2. The Company hereby its leases to the Board office space, bay space, and equipment rooms in the firehouse purpose of conducting Board business and the storage and maintenance of Board owned equipment and apparatus and the conduct of fire suppression activities.

3. The Commissioners do hereby agree to pay the Company, as consideration for the promises and covenants contained herein \$ 100,000.00 (One Hundred Thousand Dollars ) for the term commencing on March 1,2023 and ending on February 27,2024 unless otherwise extended by agreement of the parties.

4 In addition to the consideration specified in Paragraph 3 above, the Commissioners shall be responsible for the payment of all cost for the maintenance and repair of all fire fighting equipment and apparatus owned by the Board, and the equipment utilized for the daily operation of the fire company in accordance with the budget adopted by the Board of Fire Commissioners at the annual referendum.

5. The Commissioners shall provide, at no cost or expense to the individual members of the Volunteer Fire Company ,such insurance as may be legally available to volunteer firefighters and as may be required by New Jersey law, including but not limited to comprehensive liability, workers compensation, and life insurance.

6. The Company does hereby specifically grant to the Commissioners the right to use its meeting room for the Board's regular or special meetings, both public and executive sessions, and to use the firehouse as a polling place for such elections as may be required to be held within the District, subject only to the requirement that the Board notify the Company in advance of its intention to use the firehouse for such purposes and also subject to the requirement that such use will not interfere with normal operations of the fire company.

7. The Commissioners shall be responsible for the costs of utilities used in both Firehouses.

8. The Company shall operate and utilize any and all equipment and apparatus supplied by the Board for fire suppression in accordance with such rules and regulations as may be adopted by the Board. The Company shall provide such personnel as may be available for the purposes specified herein. The Company shall provide an annual accounting of all moneys received and expenditures made by it to the Board.

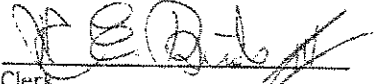


9. The terms and provisions of this Agreement are subject to such limitations as may be imposed upon either of the parties by statute or ordinance. If any provisions of this Agreement shall be found to be invalid by a court of competent jurisdiction, such findings, shall not affect the remainder of this Agreement.


10. The terms of this contract shall be automatically renewed yearly unless such terms are modified by subsequent written agreement of the parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers and representatives on this 7<sup>th</sup> day of November, 2022

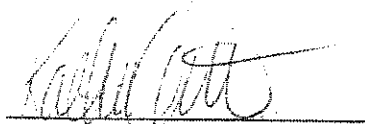
ATTEST:

  
Clerk

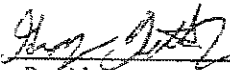
COMMISSIONERS OF FIRE DISTRICT NO. 2  
TOWNSHIP OF HOWELL

By:   
Chairman

ATTEST:

  
Secretary

HOWELL TOWNSHIP FIRE CO. NO. 1

By:   
President

## 2023 Chief's Equipment Budget

Personal Protective Equipment - Structural Firefighting (Pants and Coats)	12 ea	3,700.00 \$	44,400.00
Personal Protective Equipment - Boots	10 ea	392.00 \$	3,920.00
Personal Protective Equipment - Masks, Thermal Hoods, Gloves, Safety Glasses	1 Lot	10,000.00 \$	10,000.00
Personal Protective Equipment - Helmets	16 ea	350.00 \$	5,600.00
IT - monitors and etc	1 ea	1,500.00 \$	1,500.00
Equipment -RIT, NG meter, pagers and lights	1 ea	24,580.00 \$	24,580.00
<b>Total</b>		<b>\$</b>	<b>90,000.00</b>

Note all unit costs are estimates based on current pricing and state contracts. Quotes will be solicited at time of planned procurement.

## Fire District Levy Cap Certification Fiscal Year 2023

Select Fire District: Howell Township Fire District No. 2 ▼

Fire District: **Howell Township Fire District No. 2**

Municipality: **Howell Township**

County: **Monmouth**

FD-Code: **1319-02**

### 2022 Levy Cap Calculation Summary

Maximum Allowable Amount to be Raised by Taxation: 1,560,488

Amount to be Raised by Taxation: 1,100,000

ACTIVE	Calendar Year	Allowable	Applied In	Used From	Expired	Available
	2022	\$ 60,488	\$ -	\$ -	\$ -	\$ 60,488
	2021	\$ 842	\$ -	\$ -	\$ -	\$ 842
	2020	\$ 75,524	\$ -	\$ -	\$ -	\$ 75,524
Levy Cap Bank Totals		\$ 136,854	\$ -	\$ -	\$ -	\$ 136,854

EXPIRED	Calendar Year	Allowable	Applied In	Used From	Expired	Available
	2019	\$ 231,503	\$ -	\$ -	\$ 231,503	\$ -
	2018	\$ 30,294	\$ -	\$ -	\$ 30,294	\$ -
	2017	\$ 39,796	\$ -	\$ -	\$ 39,796	\$ -
Levy Cap Bank Totals		\$ 301,593	\$ -	\$ -	\$ 301,593	\$ -



NEW JERSEY  
AMERICAN WATER

P.O. Box 2798, Camden, NJ 08101

09/01/2022



002460 1 AB 0.488 02490/002460/002865 7 01 VC1J4P 008

HOWELL TOWNSHIP FIRE DIST #2  
PO BOX 125  
ADELPHIA NJ 07710-0125

**For Service To:**

Account Number: 1018-210022250428

Service Address: 153 Hydrants  
Howell, NJ 07731

Dear Howell Township Fire Dist #2,

RE: New Jersey American Water Rate Case New Rates Approved

On August 17, 2022, the New Jersey Board of Public Utilities (BPU) approved an increase to New Jersey American Water's base water and wastewater rates effective September 1, 2022. This rate increase will help New Jersey American Water recover costs associated with providing reliable, high-quality water and wastewater service to its approximately 660,000 water and fire service customers and 49,900 wastewater service customers statewide.

As part of this rate change, the public fire charges are increasing between \$0.00 to \$7.14 per hydrant depending on where you are located.

For more information, please visit our website at [www.newjerseyamwater.com](http://www.newjerseyamwater.com). Under the Customer Service drop-down menu, select Your Water and Wastewater Rates. Click on the "New Jersey Rates" link and scroll to the Public Fire Tariffs, Rate Schedules M-1 through M-12. If you have any questions, please reach out to our Customer Service Team.

Esto es un aviso importante sobre su servicio de agua / alcantarilla. Para la ayuda de la traducción, por favor llamas a New Jersey American Water al numero 1-800-272-1325.

Sincerely,

New Jersey American Water Customer Service

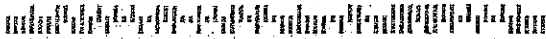




NEW JERSEY  
AMERICAN WATER

P.O. Box 2798, Camden, NJ 08101

09/01/2022



002459 1 AB 0.488 02479/002459/002864 7 01 VC1J4P 003

HOWELL TOWNSHIP FIRE DIST #2  
PO BOX 125  
ADELPHIA NJ 07710-0125

**For Service To:**

Account Number: 1018-210027457385  
Service Address: 210 Pub Hyds  
Adelphia, NJ 07710

Dear Howell Township Fire Dist #2,

RE: New Jersey American Water Rate Case New Rates Approved

On August 17, 2022, the New Jersey Board of Public Utilities (BPU) approved an increase to New Jersey American Water's base water and wastewater rates effective September 1, 2022. This rate increase will help New Jersey American Water recover costs associated with providing reliable, high-quality water and wastewater service to its approximately 660,000 water and fire service customers and 49,900 wastewater service customers statewide.

As part of this rate change, the public fire charges are increasing between \$0.00 to \$7.14 per hydrant depending on where you are located.

For more information, please visit our website at [www.newjerseyamwater.com](http://www.newjerseyamwater.com). Under the Customer Service drop-down menu, select Your Water and Wastewater Rates. Click on the "New Jersey Rates" link and scroll to the Public Fire Tariffs, Rate Schedules M-1 through M-12. If you have any questions, please reach out to our Customer Service Team.

Esto es un aviso importante sobre su servicio de agua / alcantarilla. Para la ayuda de la traducción, por favor llamas a New Jersey American Water al numero 1-800-272-1325.

Sincerely,

New Jersey American Water Customer Service

# Board of Fire Commissioners

Howell Fire District No.2

P.O.Box 125, Adelphia,NJ 07710-0125

The following is a list of Companies and Vendors paid \$17,500.00 or more in the year 2021.

- 1.VFIS [Insurance]
- 2.Benchmark Insurance Company
- 3.NJ American Water
- 4.Howell Township Fire Co.# 1[Adelphia Fire Co.]
- 5.Joseph D. Youssouf,Esquire
- 6.Glatfelter Specialty Benefits Insurance
- 7.Geargrid Corporation
- 8.Hertrich Fleet Services,Inc.
- 9.Skylands Area Fire Equipment and Training,LLC







LOCAL AUTHORITIES  
GROUP AFFIDAVIT FORM

PRESCRIBED BY  
THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of Howell Fire District No. 2 being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of Howell Fire District No. 2.
2. We certify, pursuant to *N.J.S.A. 40A:5A-17*, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2021, and specifically the sections of the audit report entitled "General Comments" and "Recommendations."

[Print]

[Signature]

George D. Patten

*George D. Patten*

Doug Howlett

*Doug Howlett*

FRANK E. BIDDLE

*Frank E. Biddle*

Robert Tice

*Robert Tice*

Kathleen Carter

*Kathleen Carter*

Sworn to and subscribed before me this 7<sup>th</sup> day of November, 2022.

Witness:

*Joseph D. Youssouf*

Joseph D. Youssouf, Esq.

Star Ledger ad

Notice of Special Capital Meeting

Please be advised that The Commissioners of Fire District No. 2 in the Township of Howell, County of Monmouth, shall hold a special capital meeting on November 22, 2022 between the hours of 6:00 to 9:00 p.m. or longer if necessary at the Adelpia Firehouse, 993 Highway 33, Howell, New Jersey to secure voter approval relative to the Fire District's share of the cost of various improvements to the Township's communications infrastructure, including construction of a new 150-foot tower at the location of Fire District No. 2 at 993 Highway 33, Howell, New Jersey, construction of shelters at various locations, and acquisition of various items of communications equipment, as set forth generally in plans and specifications on file in the office of the Municipal Clerk of the Township, which improvements will benefit the Fire District, in an amount not exceeding \$800,000, thereof through the execution by the Fire District of a shared services agreement with the Township and the other Fire Districts. At said meeting the legal voters shall either approve or disapprove of said proposed capital project and determine the amount of monies expended relative to same. The monies to be expended by the Fire District for this project will be paid from capital reserve funds of the Fire District.

The Commissioners of Fire District No. 2  
Township of Howell, County of Monmouth  
11/11/2022            \$69.03

Sent from my iPhone

Begin forwarded message:

**From:** NJ Advance Media Legal Advertising <legalads@support.njadvance-media.com>  
**Date:** November 9, 2022 at 10:24:34 AM EST  
**To:** braslowesq6@aol.com, Braslowesq6@gmail.com  
**Subject:** Re: [NJAM - I #574-47-446] 10499989 11/11 SL Howell Township Fire District No. 2

ATTN: Richard,

As per your request, your Legal ad will run in the Star Ledger on 11/11/2022. Your notice will also appear on nj.com under Legal Notices for 30 days. Only legal liner ads will also appear on New Jersey Press Association's website <https://www.njpublicnotices.com/> in perpetuity.

For your reference:

- the ad number is: 10499989
- account number: 1120812
- Cost: \$159.03

Please confirm receipt of this email - attached is a proof of your ad, please review for corrections if needed (if anything is missing, needs to be revised, and/or removed from the ad text) reply back with approval of the ad copy or any corrections or revises by deadline for changes by -8:30 am on Thursday, November 10, 2022. Your response is required by deadline or your ad will run as is.

You will receive the affidavit within 10 business days of the ad's last publication date. Attached is a payment receipt for your records.

\*Please note as of 1/1/2019 eTears will not be available for Legal advertisements. Available proof of publication options are hard copy tear sheets, affidavits or visiting NJ.com and searching under Legal Notices or visiting <https://www.njpublicnotices.com/>

Please call 732-902-4318 with any questions.

Thank you for choosing the Star Ledger,

Loretta Doran  
NJ Advance Media  
Operations Coordinator, Inside Sales

#### *Advertising Terms and Conditions*

This confirms that any advertisements submitted by you are subject to the terms and conditions contained in the following link: <http://www.njadvancemedia.com/terms-and-conditions/>. By proceeding to submit the advertisements, you are acknowledging your agreement to these terms and conditions.

On Wed, 09 Nov 2022, braslowesq6@aol.com wrote:

Yes

Sent from my iPad

On Nov 9, 2022, at 10:01 AM, NJ Advance Media Legal Advertising [legalads@support.njadvance-media.com](mailto:legalads@support.njadvance-media.com) wrote:

Do you require an affidavit?

Thank you for choosing the Star Ledger,

**FIRE DISTRICT SPECIAL MEETING**  
**(N.J.S.A. 40A:14-84)**  
**RESULTS CERTIFICATION**

*Please include a copy of the Fire District Notice and Affidavit of Special Meeting Posting with this form upon submission.*

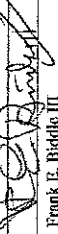
Municipality: <b>Howell</b>	District #: <b>2</b>
County: <b>Monmouth</b>	
Annual Election Held: (check one) <input checked="" type="checkbox"/> _____ (third Saturday in February) <input type="checkbox"/> _____ November General	

**CAPITAL EXPENDITURES SUBJECT TO VOTER APPROVAL**

CAPITAL PROJECTS (add additional project columns as necessary) (N.J.S.A. 40A:14-84)			
Capital #1	Capital #2	Capital #3	
Description of Project: Various improvements to the Township's communications infrastructure	Description of Project:	Description of Project:	
Amount: \$600,000.00	\$	\$	
Total Votes: #37	#	#	
Total "Yes" Votes: #36	#	#	
Total "No" Votes: #1	#	#	
% of Yes Votes*: 98%	%	%	
Total Abstaining or Absent**	#	#	

\* Percentage of "Yes" Votes = Total Number of "Yes" Votes ÷ Total Number of Votes Cast  
 \*\* Only applies to fire districts within November Fire Commissioner Elections

It is hereby certified that this special meeting was conducted in compliance with the provisions of N.J.S.A. 40A:14-84.

Signature:		Date:	11-23-22
Printed Name:	Frank E. Biddle III		
Title:	Clerk / Secretary		
Telephone:	732-904-2479	Fax:	732-462-8401
E-mail:	fbiddle3@verizon.net		

**AFFIDAVIT OF POSTING AND PUBLISHING NOTICE OF SPECIAL MEETING**

I, the undersigned, hereby certify that a Special Meeting has been called by the Board of Fire Commissioners of Howell Fire District #2 scheduled for November 22, 2022 at 6 pm at 993 Route 33, Freehold NJ 07728.

I further certify that the District's annual election for the Board of Fire Commissioners is held on the (check one):

third Saturday in February

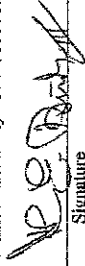
November general election

I further certify that on November 9, 2022, I posted notices in the 5 following locations pursuant to N.J.S.A. 40A:14-84 (the following are potential examples of five public places in the district):

Fire District Station One Notice Board  
Fire District Station Two Notice Board  
Howell Township Town Hall Notice Board  
Monmouth County Fire Academy  
The Farm Store, Adelphia NJ  
Adelphia Post Office

I further certify that notice of the special meeting was published pursuant to N.J.S.A. 40A:14-84 on the following date(s) November 11, 2022. \*

I understand that I am subject to punishment pursuant to law if any of the above statements are willfully false.

  
Signature

Frank E. Biddle III  
Printed Name

Clerk / Secretary  
Title

Dated: November 23, 2022

Please provide a copy of the notice that was posted, as well as proof of publication for the required newspaper notices. A separate certification is required to report the results of the special meeting.

\* Notice publication is mandatory for special meetings held by a fire district whose annual election coincides with the November general election.

### **Notice of Special Capital Meeting**

Please be advised that The Commissioners of Fire District No. 2 in the Township of Howell, County of Monmouth, shall hold a special capital meeting on November 22, 2022 between the hours of 6:00 to 9:00 p.m. or longer if necessary at the Adelphia Firehouse, 993 Highway 33, Howell, New Jersey to secure voter approval relative to the Fire District's share of the cost of various improvements to the Township's communications infrastructure, including construction of a new 150-foot tower at the location of Fire District No. 2 at 993 Highway 33, Howell, New Jersey, construction of shelters at various locations, and acquisition of various items of communications equipment, as set forth generally in plans and specifications on file in the office of the Municipal Clerk of the Township, which improvements will benefit the Fire District, in an amount not exceeding \$800,000, thereof through the execution by the Fire District of a shared services agreement with the Township and the other Fire Districts. At said meeting the legal voters shall either approve or disapprove of said proposed capital project and determine the amount of monies expended relative to same. The monies to be expended by the Fire District for this project will be paid from capital reserve funds of the Fire District.

The Commissioners of Fire District No. 2  
Township of Howell, County of Monmouth

**BALLOT QUESTION**

Shall the Commissioners of Fire District No. 2, in the Township of Howell, County of Monmouth be authorized to expend not in excess of \$800,000, for its share of the costs of various improvements to the Township's communications infrastructure, including construction of a new 150-foot tower at the location of Fire District No. 2 at 993 Highway 33, Howell, New Jersey, construction of shelters at various locations, and acquisition of various items of communications equipment, which improvements will benefit the Fire District, through the execution by the Fire District of a shared services agreement with the Township and the other Fire Districts?

YES   
NO

*V. SANDER*

Explanatory Statement - The Howell Township Fire Districts secured the services of a radio consultant who did a study and recommended to the Fire Districts that they purchase and install various radio equipment and accessories to ensure proper communication at the fire scene and ensure that the firefighters and the public are properly protected as the current system does not meet these needs. The Fire Districts have additionally engaged in discussion with the Township of Howell concerning the Township's overall communications infrastructure and the desirability of undertaking improvements to Township and Fire District communications infrastructure in a coordinated manner. The Fire District is seeking voter approval for the Fire District's share of the capital cost of such improvements, in an amount not exceeding \$800,000, through the execution of a shared services agreement. In addition to the capital costs, the shared services agreement will provide that each Fire District will be responsible for paying to the Township a portion of the operating costs relating to such improvements to the Township's communications infrastructure.