

**Board of Fire Commissioners  
District 2, Howell Township Fire Company No. 1  
Adelphia, NJ 07710**

August 2, 2021

REGULAR MEETING

Notice of time, date, location and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman Robert Tice, at 8:00 PM.

A Roll call was taken showing George Patten, Frank Biddle III, Doug Howlett, Harry Carter and Robert Tice present. Note: Harry Carter was present via the telephone. Also in attendance was Joseph Youssouf, Board Attorney. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by George Patten and seconded by Doug Howlett; to approve the minutes of the last meeting held on July 6, 2021, motion carried.

The following Vouchers have been submitted for payment.

<b>VOUCHER</b>	<b>LINE #</b>	<b>VENDOR</b>	<b>AMOUNT</b>
3963	E-9	Hertrich Fleet Services	44,375.45
3964	A11-2	Shore Business Solutions	55.00
3965	A12-3	Campbell Supply Company	2,517.02
3966	A12-3	Brannings Freehold Auto Body	2,493.24
3967	A12-3	Firefighter One	102.10
3968	A12-3	Grainger	246.37
3969	A12-3	Knox Company	1,840.00
3970	A12-3	MyFleetCenter.com	47.68
3971	A12-3	Wireless Communications & Electronics, Inc.	150.00
3972	A12-4	Access Health Systems	6,765.00
3973	A12-4	NetLink	199.00
3974	A12-6	J Swanton Fuel Oil Company	1,130.60
3975	A12-8	JCP&L	1,299.81
3976	A12-8	N. J. American Water	148.99
3977	A12-8	N. J. Natural Gas	361.87
3978	A12-8	Verizon	745.27
3979	A12-8	Verizon Wireless	1,616.47
3980	A12-9	N. J. American Water	9,058.32
3981	A12-9	N. J. American Water	7,392.96
3982	A12-10	Freehold Cartage, Inc.	131.53

3983	A12-10	Jersey Coast Fire Equipment, Inc.	103.00
3984	A12-10	Sakoutis Brothers Disposal	101.92
3985	A12-3	G & L Lawn Service, Inc.	1,475.00
Electronic	A9-1	Payroll by Paychex (for July 2021)	3,266.08
Electronic	A9-1	Tax Pay by Paychex (for July 2021)	662.18
Electronic	A9-1	Paychex Fees (deducted 08-10-21)	13.00
Electronic	A9-1	July 2021 PERS/DCRP Payment	180.44
		E-9	44,375.45
		August	42,102.85
		Grand	\$86,478.30

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by George Patten, seconded by Doug Howlett, and a roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Doug Howlett	yes
Robert Tice	yes

The resolution, which was duly adopted on this day, is attached to minutes.

### Communications

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received an email, from Underwriters Laboratories, confirming September 1, 2021, for Ground Ladder Testing. We received an email, from Campbell Supply, confirming that they will be picking up 19-2-85 for warranty work on August 23, 2021. An email was sent to Peggy Doyle, with the Howell Police EMS, letting her know that they can start using the Route 33 Fire Station.

### Legal

Joe said that he is still working on a shared services agreement with the Howell Police EMS. Frank said that Howell has already been given permission to start using the Route 33 Fire Station.

Joe also said that his email has been hacked, so be careful if receiving any emails from him.

### Chief's Report

Chief Greg Player gave his incident report for the month of July 2021. The Chief would like to purchase the following items.

- 1) Two (2) replacement Streamlight Vulcan LED, light only, from Jersey Coast Fire Equipment for a total of \$288.00.
- 2) Twenty (20) replacement Streamlight Survivor LED, light only, from Jersey Coast Fire Equipment for a total of \$1,700.00.

3) One (1) replacement Motorola Portable Charger, from Wireless Communications, for \$312.00.

4) Two (2) Motorola APX8500 All Band MP Mobile single head Radios, from Wireless Communications, for a total of \$12,059.00. These would be installed in the New Chief's Command Vehicle.

5) One (1) OPTICOM GPS Preemption Vehicle Kit, from Signal Control Products, for \$3,795.00. This would be installed in the New Chief's Command Vehicle.

After some discussion, a resolution was offered by Frank Biddle III and seconded by Harry Carter, granting the Chief's purchase requests. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Doug Howlett	yes
Robert Tice	yes

### **Committees**

Bob gave a report on the Howell Township Radio Study and the proposed repairs of such. A long discussion followed.

Frank gave a report on the trucks and equipment as follows.

- 1) All the ordered items came in from Grainger,
- 2) The cracked inch and a half discharge valve was replaced on 19-2-93.
- 3) The Exhaust System at the Route 524 Fire Station has been repaired.
- 4) Campbell Supply came out and repaired some bar light issues on 19-2-78.
- 5) Campbell Supply came out and replaced both rear cab outside door handles on 19-2-75.
- 6) Campbell also checked on a few non-working warning lights on 19-2-85.
- 7) The New Chief's Command Suburban came in from Hertrich Fleet Services. Frank called and had insurance put of the new vehicle. The next step will be to get the top of the vehicle painted white, and then sent to Elite for the conversion.
- 8) 19-2-88 was taken to Brannings for the repair of the right rear fender and the tailgate. When finished, it will be sent to PL Custom for the graphics.
- 9) Annual Pump Testing was completed on July 16, 2021. All trucks passed.
- 10) UL will be conducting the Annual Ground Ladder Testing on September 1, 2021.
- 11) Need to order a few items for the New Utility Vehicle.
  - A) Four (4) Zico Load & Lock Walkaway SCBA brackets, from TASC Fire Apparatus, for a total of \$447.05.
  - B) Four (4) Streamlight Fire Vulcan LED with ac/dc charger, from Jersey Coast Fire Equipment, for a total of \$719.80.
  - C) Four (4) Streamlight Survivor LED with ac/dc charger, from Jersey Coast Fire Equipment, for a total of \$587.48.
- 12) The Maltese Crosses and the Fire Company Patches were ordered from Precision Art.
- 13) 19-2-85 will be going out for some warranty paint work on August 23, 2021. Campbell Supply will be picking the unit up and bringing it back.
- 14) Frank will be taking 19-2-67's vehicle for new tires at Edwards, sometime this month.

After some discussion, a resolution was offered by George Patten and seconded by Doug Howlett, to purchase the needed items from TASC and Jersey Coast. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Doug Howlett	yes
Robert Tice	yes

### **Old Business**

George would like to purchase a new ribbon for the Paymaster Check Writer, from Paymaster for just under \$100.00. George said that we have needed to replace the ribbon for some time now. A resolution was offered by Doug Howlett and seconded by Frank Biddle III, to purchase this item from Paymaster. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Doug Howlett	yes
Robert Tice	yes

Bob said that another tree came down, during the last storm, at the Route 33 Fire Station. He does not think that it is worth it to stand the tree back up. Frank said that several trees along the east side of the property need some work. Bob said that he would check with Howell Township DPW about some kind of shared services.

### **New Business**

George said that we have been having some issues with the computer in the Commissioner's Office. He would like to replace the computer with an all-in-one Dell Inspiron 27 7000 for around \$2,200.00. After some discussion, a resolution was offered by Frank Biddle III and seconded by Harry Carter, to purchase a new computer for the office with a total not to exceed \$2,500.00. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Doug Howlett	yes
Robert Tice	yes

With no further business to come before the Board, the meeting was adjourned at 9:10 PM.