

**Board of Fire Commissioners
District 2, Howell Township Fire Company No. 1
Adelphia, NJ 07710**

April 4, 2022

REGULAR MEETING

Notice of time, date, location and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman, Robert Tice, at 8:00 PM.

A Roll call was taken showing George Patten, Frank Biddle III, Doug Howlett, Robert Tice and Kathleen Carter present. Also in attendance was Joseph Youssef, Board Attorney. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by Doug Howlett and seconded by George Patten; to approve the minutes of the last meeting held on March 7, 2022, motion carried.

The following Vouchers have been submitted for payment.

VOUCHER	LINE #	VENDOR	AMOUNT
4217	A11-1	Monmouth County Clerk	1,676.81
4218	A12-3	Aaron & Company	886.20
4219	A12-3	Frank E. Biddle III	90.62
4220	A12-3	Brice's Auto Supply, Inc.	248.86
4221	A12-3	County Line Power Equipment	525.83
4222	A12-3	East coast Emergency Lighting, Inc.	455.02
4223	A12-3	Fardale Emergency Lighting	1,080.00
4224	A12-3	Joseph Fazzio, Inc.	112.66
4225	A12-3	Freehold Ford	960.00
4226	A12-3	Howell Township Fire District #1	979.49
4227	A12-3	MyFleetCenter.com	114.25
4228	A12-4	NetLink	199.00
4229	A12-6	J Swanton Fuel Oil Company	381.98
4230	A12-7	John Curreri	420.00
4231	A12-7	Bill Kruse	420.00
4232	A12-7	Tim McKay	420.00
4233	A12-7	Daniel Roth	420.00
4234	A12-7	James Sellino	420.00
4235	A12-7	Steve Smith	420.00
4236	A12-7	Middlesex County Fire Academy	184.00
4237	A12-8	JCP&L	1,087.10

4238	A12-8	N. J. American Water	206.75
4239	A12-8	N. J. Natural Gas	1,506.52
4240	A12-8	Verizon	734.27
4241	A12-8	Verizon Wireless	507.13
4242	A12-9	N. J. American Water	9,864.80
4243	A12-9	N. J. American Water	7,919.28
4244	A12-10	Complete Security Systems, Inc.	702.00
4245	A12-10	Continental Fire & Safety, Inc.	1,925.00
4246	A12-10	ESI Equipment, Inc.	96.00
4247	A12-10	Freehold Cartage, Inc.	136.67
4248	A12-10	Sakoutis Brothers Disposal	101.92
4249	A12-13	Continental Fire & Safety, Inc.	5,550.85
4250	A12-13	Jersey Coast Fire Equipment, Inc.	228.00
Electronic	A9-1	Payroll by Paychex (for March 2022)	3,269.41
Electronic	A9-1	Tax Pay by Paychex (for March 2022)	658.85
Electronic	A9-1	Paychex Fees (deducted 04-10-22)	154.57
Electronic	A9-1	March 2022 PERS/DCRP Payment	235.88
			\$45,299.72

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by Doug Howlett, seconded by Kathleen Carter, and a roll call vote was taken.

Robert Tice	yes
George Patten	yes
Frank Biddle III	yes
Doug Howlett	yes
Kathleen Carter	yes

The resolution, which was duly adopted on this day, is attached to minutes.

Communications

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. Several emails were received and sent regarding the Howell Township Fire Radio Study and the proposed repair of same. We received the minutes from the Joint Board meeting, which was held on March 3, 2022. We received a communication, from Sakoutis Brothers Disposal, stating that Republic Services will be taking over the dumpster service at the Route 33 Fire Station.

We received a check, from Glatfelter Insurance Group, which is returned overpayment on our Vehicle Insurance Policy. The check, in the amount of \$100.60, was received and deposited on April 1, 2022. We received a check, from the Township of Howell, which is our first payment for the 2022 Fire Taxes. The check, in the amount of \$233,750.00, was received and deposited on March 30, 2022.

Legal

Joe gave a report on the Proposed Howell Fire Radio upgrade and what we will need to do. If we decide to take on the cost of the monopole and infrastructure at the site of the Route 33 Fire Station, the cost would be around \$365,000.00. There are pros and cons for us to take on this part of the Radio System. A very long discussion was held on this subject.

Joe also said that he has been in contact with the Asbury Park Press in order to straighten out the billing issue.

Chief's Report

Chief Dan Roth gave his incident report for the month of March 2022. The Chief asked to purchase the following items.

- 1) Five (5) Ex-Chief Helmet Frontals, from Continental Fire & Safety, for a total of \$308.00.
- 2) Two (2) or Five (5) Uniden SDS200 Police Scanners for a cost of around \$699.00 each from an online store.

After some discussion, a resolution was offered by Frank Biddle III to purchase the items that the Chief requested. This resolution was lost for the lack of a second.

A resolution was offered by Bob Tice and seconded by Doug Howlett, to purchase the Ex-Chief helmet frontals from Continental. A roll call vote was taken.

Robert Tice	yes
George Patten	yes
Frank Biddle III	no
Doug Howlett	yes
Kathleen Carter	yes

The Chiefs were asked about the lack of response to Fire Calls lately. This issue is for the active members and also the Chief Officers. The Chiefs said that they are aware of the response issue and are trying to come up with a fix.

Committees

Frank gave a report on the trucks and equipment as follows.

- 1) 2-66's vehicle was repaired at East Coast Emergency Lighting.
- 2) The New 2-98 was dropped off at East Coast Emergency Lighting to get some issues repaired and also the lights programmed. The company that built the truck was unable to do any programming.
- 3) Frank took 2-66's vehicle to Safe Lite to have a stone chip repaired.
- 4) The quote for the repairs on 2-78 was \$4,577.51 and Campbell was told to go ahead and order the parts and complete the repair.
- 5) The batteries were replaced on 2-76 and the truck was taken to Allied Diesel for the charging issue.
- 6) The 2021 Chief's Vehicle was dropped off at Brannings for repair on April 3, 2022.
- 7) Frank was told that the Genie Trailer Boom Lift was shipped on March 18, 2022. But don't get excited because we have not heard anything since.

- 8) 2-93 was repaired at Freehold Ford. The rear fuel tank shield was replaced.
- 9) 2-93's Fire Pump Engine would not remain running during a recent brush fire and was taken to County Line Hardware for repair. They fixed and serviced the unit the same day.
- 10) One of our Quick Vent Saws and also the two donated Quick Vent Saws were taken to County Line Hardware for repair and picked up in two days.
- 11) Chief Roth had his vehicle serviced at Jiffy Lube.
- 12) The Hot Water Heater at the Route 524 Fire Station was replaced, and the Gear Wash Machine is back in service.
- 13) The Tanker parts should ship around the end of June 2022. Frank told Defender to go ahead and order the parts. We should approve this repair.
- 14) Campbell was called to check a generator issue on 2-75. They came out and found the unit to be operating properly.
- 15) Frank purchased a piece of aluminum from Fazzio to mount tools on 2-98.

After some discussion, a resolution was offered by George Patten and seconded by Doug Howlett, approving the pump repair on 2-96 with Defender Emergency Services.

Robert Tice	yes
George Patten	yes
Frank Biddle III	yes
Doug Howlett	yes
Kathleen Carter	yes

Old Business

Frank said that the revised quote for the house air system at the Route 524 Fire Station is now over \$20,000.00. Frank said that we will have to go out to bid for this project and also the repair of the house air system at the Route 33 Fire Station. Both of these items should be put into the 2023 Fire District Budget.

George said that the Auditor has the books and should be done with them before the end of the month.

Bob said that we received a few quotes, from All Green Lawn & Landscaping, to remove trees and mulch around the grounds at the Route 33 Fire Station. The work is a lot, and the quotes are for \$8,090.00 and \$10,490.00, depending on what we wanted done. After a long discussion, it was decided to not to act on either quote at this time.

Bob said that some of the flashing is coming off the training prop.

New Business

Frank was contacted by Access Health about this year's Firefighter Physicals. They have June 29, 2022, available at this time. After some discussion, a resolution was offered by George Patten and seconded by Kathleen Carter, to have Access Health complete our Firefighter Physical for this year. A roll call vote was taken.

Robert Tice	yes
George Patten	yes
Frank Biddle III	yes
Doug Howlett	yes
Kathleen Carter	yes

Kathleen Carter said that she would take over the job of the Annual Firefighter Physicals.

With no further business to come before the Board, the meeting was adjourned at 9:39 PM.