

**Board of Fire Commissioners
District 2, Howell Township Fire Company No. 1
Adelphia, NJ 07710**

April 3, 2023

REGULAR MEETING

Notice of time, date, location, and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman, Robert Tice, at 8:00 PM.

A Roll call was taken showing George Patten, Frank Biddle III, Doug Howlett, Robert Tice, and Kathleen Carter present. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by George Patten and seconded by Kathleen Carter; to approve the minutes of the last meeting held on March 6, 2023, motion carried.

The following Vouchers have been submitted for payment.

VOUCHER	LINE #	VENDOR	AMOUNT
4605	E-9	Township of Howell The above is being paid from Capital Approp.	725,000.00
4606	A11-1	Monmouth County Clerk	1,872.30
4607	A11-1	Monmouth County Treasurer	96.50
4608	A11-1	Reliance Graphics, Inc.	1,275.00
4609	A12-1	Asbury Park Press	24.64
4610	A12-1	Star Ledger, NJ Advance Media	130.95
4611	A12-3	County Line Power Equipment	76.83
4612	A12-3	Fire & Safety Services, LTD	94.63
4613	A12-3	Grainger	92.64
4614	A12-3	New Jersey Emergency Vehicles	760.50
4615	A12-3	McMaster-Carr	128.12
4616	A12-3	Van Wickle Auto Supply	853.43
4617	A12-3	Wireless Communications & Electronics	300.00
4618	A12-4	Richard M. Braslow, Esq.	1,500.00
4619	A12-4	NetLink	199.00
4620	A12-6	J Swanton Fuel Oil Company	2,831.53
4621	A12-7	William Kruse	490.00
4622	A12-7	Tim McKay	490.00
4623	A12-7	Dan Roth	4,748.00
4624	A12-7	James Sellino	490.00

4625	A12-7	Robert Tice	350.00
4626	A12-7	Timothy Crowle	244.00
4627	A12-8	JCP&L	964.20
4628	A12-8	N. J. American Water	164.91
4629	A12-8	N. J. Natural Gas	1,722.41
4630	A12-8	Verizon	772.68
4631	A12-8	Verizon Wireless	634.86
4632	A12-9	N. J. American Water	11,880.00
4633	A12-9	N. J. American Water	9,011.70
4634	A12-10	Complete Security Systems, Inc.	702.00
4635	A12-10	Freehold Cartage, Inc.	143.06
4636	A12-10	Republic Services, #873	127.40
4637	A12-13	East Coast Emergency Lighting, Inc.	319.80
4638	A12-13	ESI Equipment, Inc.	13,138.94
4639	A11-2	Alconic, LLC	740.11
4640	A11-2	Shore Business Solutions	2,407.00
Electronic	A9-1	Payroll by Paychex (for March 2023)	3,643.82
Electronic	A9-1	Tax Pay by Paychex (for March 2023)	757.82
Electronic	A9-1	Paychex Fees (no bill this month)	None
Electronic	A9-1	March 2023 PERS/DCRP Payment	274.47
			\$64,453.25

Note: The \$725,000.00, Capital Appropriation, is not included in this total.

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by George Patten, seconded by Doug Howlett, and a roll call vote was taken.

Robert Tice	yes
George Patten	yes
Frank Biddle III	yes
Doug Howlett	yes
Kathleen Carter	yes

The resolution, which was duly adopted on this day, is attached to minutes.

Communications

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received a check, from the Township of Howell, for the use of the Route 33 Fire Station as a polling place for the Primary and General Election. The check, in the amount of \$400.00, was received and deposited on March 8, 2023. Please note that we have yet to get paid by the County of Monmouth for the Early Voting, which took place in 2022.

We received a second check, from Glatfelter Insurance Group, for the cancelling of the insurance on the 2009 Chevrolet Suburban. The check, in the amount of \$403.41, was received and deposited on March 8, 2023. We received a statement from the New Jersey Motor Vehicle Services, for all abstract retrievals completed in February. We received a Notice of Non-Renewal of our above ground Fuel Tank Insurance. Our VFIS representative is looking for a new company for us.

Chief's Report

Chief Dan Roth gave his incident report for the month of March 2023. The Chief asked to purchase the following.

- 1) Ten (10) G1 Unication Pager belt clips, from M & W Communications, for a total of \$85.50 plus shipping.
- 2) FAST Board Training Class for a total of \$5,148.00.
- 3) Would the Board consider the purchase of a new Hot Water Pressure Washer?

After some discussion, a resolution was offered by Frank Biddle III and seconded by George Patten, to purchase the Unication Pager parts only at this time. A roll call vote was taken.

Robert Tice	yes
George Patten	yes
Frank Biddle III	yes
Doug Howlett	yes
Kathleen Carter	yes

The Board asked the Chief to look into a less expensive training class for the FAST Board. The Board also asked the Chief to get some prices on the Hot Water Pressure Washer for the next meeting.

Chairman Tice asked the Chief when he will be updating the MARP (Mutual Aid Response Plan). The Chief said that they are still working on it. They have a meeting scheduled for this Friday with Dave Levine, from the Township, to discuss some changes. Chief Roth said that one of the changes that Chairman Tice wants them to make, may not be good with the Chief of the additional response Fire Company. Chief Roth said that he spoke to the Chief of the Southard Fire Company, and he is not in agreement with his Company being added to the plan as Chairman Tice has proposed.

Note: The above conversation has not been discussed by the Board, as a whole, in a public meeting. The changes to the MARP are only coming from Chairman Tice at this time.

Committees

Bob gave a report on the Howell Township Radio Upgrade. We must sign all the agreements tonight because the Township is closing tomorrow morning on the Bond. This includes the Shared Services Agreement.

Frank gave a report on the trucks and equipment as follows.

- 1) 2-98 was repaired at Sea Coast for the door issue.
- 2) Parts were purchased for the Gear Dryer at the Route 524 Fire Station, and the machine is back in service.
- 3) Clean Air was called to repair the exhaust drop for 2-90. They actually repaired the drop today.
- 4) The Electric Nozzle, off 2-90, that we sent out for repair, cannot be fixed. A new one would cost around \$3,000.00. At this time, we are not interested in purchasing a new one.
- 5) One Quick Vent Saw was repaired at County Line Power Equipment.
- 6) N. J. Emergency Vehicles did an excellent job replacing the decals on the 2011 Chevrolet Suburban.
- 7) Wireless Communications came out and reprogrammed three vehicles.
- 8) 2-93 blew a heater hose and we did a temporary repair. We will be replacing both heater hoses in the next week or so.
- 9) The Brow Light is almost completed for 2-78. Bill's welding has fabricated a bracket to attach the light to the roof.
- 10) The cabin air filters were replaced on both 2-66's and 2-68's vehicles.

Old Business

George said that he completed an Audit for AM Trust. This was our old Workers' Compensation Insurance provider. He said that we may or may not receive a post Audit charge.

George also said that he asked Richard Braslow to look into Brice's Auto Supply and why they have not cashed several checks. As of now, four checks have not cleared the bank.

George said that Foley Caterpillar has provided a quote for the Emergency Generator upgrade at the Route 524 Fire Station. This quote, which is just shy of \$200,000.00, is quite a bit higher than the amount we were approved to spend. Bob said that he would ask the contractor that installed his to give us a price.

Kathleen said that Access Health has set aside June 28, 2023, to give our annual Firefighter Physicals. After a long discussion, a resolution was offered by Frank Biddle III and seconded by George Patten, to contract Access Health for our 2023 Firefighter Physicals. A roll call vote was taken.

Robert Tice	yes
George Patten	yes
Frank Biddle III	yes
Doug Howlett	yes
Kathleen Carter	yes

George Gravatt Jr. asked the Board what the Truck Committee should be working on. He stated that they have not met since the Board said that they did not want to proceed with the purchase of a new Aerial Truck. The Board really did not give directions for the Truck Committee to go.

Bob said that he contacted the State about the question we have concerning the LOSAP. The State did tell Bob that anyone can retire from the program and retrieve their funds, as long as they are vested. Each individual would have to close out their account and start from scratch, just like a new member would.

Bob said that we have a lot of excess equipment lying around and he would like to sell some or all of it on Gov Deals. He asked everyone to look over the collection and we will act on it at the May 2023 meeting.

New Business

George Gravatt Jr. asked again about what the Truck Committee should be working on. An awfully long discussion followed. Members of the Fire Company and also Board Members gave their thoughts as to which way the Fire District should be going. After some time, a resolution was offered by Frank Biddle III and seconded by George Patten, to replace the existing Aerial Platform with a New Aerial Platform Truck. A roll call vote was taken.

Robert Tice	no
George Patten	yes
Frank Biddle III	yes
Doug Howlett	no
Kathleen Carter	yes

With no further business to come before the Board, the meeting was adjourned at 9:47 PM.