

**Board of Fire Commissioners  
District 2, Howell Township Fire Company No. 1  
Adelphia, NJ 07710**

June 5, 2023

REGULAR MEETING

Notice of time, date, location and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman, Robert Tice, at 8:00 PM.

A Roll call was taken showing George Patten, Frank Biddle III, Doug Howlett, Robert Tice, and Kathleen Carter present. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by George Patten and seconded by Doug Howlett; to approve the minutes of the last meeting held on May 1, 2023, motion carried.

The following Vouchers have been submitted for payment.

<b>VOUCHER</b>	<b>LINE #</b>	<b>VENDOR</b>	<b>AMOUNT</b>
4666	A11-2	Quill Corporation, LLC	184.68
4667	A12-1	NJ Advance Media (Star Ledger)	51.62
4668	A12-2	Glatfelter Specialty Benefits	14,138.40
4669	A12-2	VFIS	64,594.38
4670	A12-3	All Hands Fire Equipment, LLC	1,025.00
4671	A12-3	Frank E. Biddle III	757.60
4672	A12-3	Campbell Supply Company	2,012.27
4673	A12-3	Continental Fire & Safety	3,358.00
4674	A12-3	Defender Emergency Products	7,213.63
4675	A12-3	Firefighter One, LLC	2,023.52
4676	A12-3	MyFleetCenter.com	129.57
4677	A12-3	Fire-Dex, GW LLC, dba Gear Wash	3,754.50
4678	A12-3	R. K. Electric, LLC	2,700.00
4679	A12-3	Stephen Smith	8,124.00
4680	A12-3	TJ Lawn & Landscape	2,250.00
4681	A12-3	Van Wickle Auto Supply	526.59
4682	A12-4	Richard M. Braslow, Esq.	1,500.00
4683	A12-4	NetLink	199.00
4684	A12-5	Howell Township Fire Company No.1	100,000.00
4685	A12-6	John DePinto	150.00
4686	A12-6	Mike Hubert	150.00

4687	A12-6	Allied Diesel Service, Inc.	36.00
4688	A12-6	J. Swanton Fuel Oil Company	457.23
4689	A12-7	Robert Tice	120.75
4690	A12-8	Mike Banasz	240.00
4691	A12-8	Kathleen Carter	240.00
4692	A12-8	Mike Hubert	240.00
4693	A12-3	Tim McKay	240.00
4694	A12-8	Dan Roth	240.00
4695	A12-8	Stephen Smith	240.00
4696	A12-8	Robert Tice	240.00
4697	A12-8	JCP&L	1,211.62
4698	A12-8	N. J. American Water	172.59
4699	A12-8	N. J. Natural Gas	533.46
4700	A12-8	Verizon	775.12
4701	A12-8	Verizon Wireless	508.77
4702	A12-9	N. J. American Water	11,880.00
4703	A12-9	N. J. American Water	9,011.70
4704	A12-10	Mike Banasz	700.00
4705	A12-10	Frank E. Biddle III	1,375.00
4706	A12-10	William Goffe	285.00
4707	A12-10	Complete Security Systems, Inc.	351.96
4708	A12-10	Freehold Cartage, Inc.	143.06
4709	A12-10	Jersey Coast Fire Equipment, Inc.	402.16
4710	A12-10	Republic Services #873	127.40
4711	A12-12	Doughboys	135.25
4712	A12-13	Electronic Measurement Laboratories, Inc.	10,023.79
4713	A9-1	Dan Roth	250.00
Electronic	A9-1	Payroll by Paychex (for May 2023)	3,643.79
Electronic	A9-1	Tax Pay by Paychex (for May 2023)	757.85
Electronic	A9-1	Paychex Fees (deducted 06-10-23)	316.28
Electronic	A9-1	May 2023 PERS/DCRP Payment	274.09
		Total	\$260,015.63

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by George Patten, seconded by Kathleen Carter, and a roll call vote was taken.

Robert Tice	yes
George Patten	yes
Frank Biddle III	yes
Doug Howlett	yes
Kathleen Carter	yes

The resolution, which was duly adopted on this day, is attached to minutes.

## **Communications**

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received and sent several emails about the Howell Fire Radio Upgrade. These emails will be on file. We received an email, from McMaster-Carr, asking for tax exempt paperwork. George responded to this email. We received an email, from the New Jersey Motor Vehicle CAIR division, asking about two Abstract Retrievals we completed in May 2023. Frank responded with the paperwork requested.

## **Chief's Report**

Assistant Chief Tim McKay gave the incident report for the month of May, 2023.

## **Committees**

Frank gave a report on the trucks and equipment as follows.

- 1) 2-78 was serviced at Defender. It will be going back when the new Arrow Stick comes in.
- 2) Defender serviced 2-96. They will be returning to replace the engine air filter and also the engine belts.
- 3) Super Laundry sent a repair company out to check some issues with the Route 524 Fire Station Gear Wash Machine. They ordered some parts and will return when the parts arrive.
- 4) The State should be repaving the entrance to the Route 33 Fire Station soon.
- 5) Clean Air came out and adjusted the drop for 2-85 again. It seems to be working nice now.
- 6) 2-68 had his vehicle serviced at Jiffy Lube.
- 7) We ordered and received some replacement parts for the bed cover on 2-98. These parts were on warranty.
- 8) Frank purchase flagpole parts from Acme/Lingo for the Route 33 Fire Station. A Board account was opened for the next time we need parts.
- 9) Campbell came out and repaired the light tower on 2-85.
- 10) R. K. Electric installed outlets for the New Hot Water Pressure Washer at both Fire Stations.
- 11) R. K. Electric also repaired the wiring going out to the fuel pumps at the Route 524 Fire Station.
- 12) Frank called United Rental about performing the annual inspection on the Trailer Mounted Genie Lift.
- 13) Shore Business Solutions came out and repaired the Chief's copier.
- 14) We received a quote, from Weilgus & Sons, for two replacement case assemblies for the Route 33 Fire Station. The quote is for \$553.80, which includes shipping.

After some discussion, a resolution was offered by Kathleen Carter, and seconded by Doug Howlett, to have United Rental perform the Annual Inspection on the Genie Lift, and to purchase the lock parts from Weilgus & Sons. A roll call vote was taken.

Robert Tice	yes
George Patten	yes
Frank Biddle III	yes
Doug Howlett	yes
Kathleen Carter	yes

**Old Business**

Kathleen gave a report on the Lawn Care at the Route 33 Fire Station.

George said that he would be requesting the LOSAP Funds to be returned for the one Firefighter that left before being vested in the system.

**New Business**

We received two Fire Hydrant Authorization forms, from N. J. American Water, for three new Fire Hydrants at two locations. The first two being on Fairfield Road running north towards the New Warehouse. The third being on Colts Neck Road, north of Route 33, at the entrance to the New Strip Mall being built. After a short discussion, a resolution was offered by George Patten, and seconded by Doug Howlett, approving these three New Fire Hydrants. A roll call vote was taken.

Robert Tice	yes
George Patten	yes
Frank Biddle III	yes
Doug Howlett	yes
Kathleen Carter	yes

The Joint Boards of Howell Township asked each of the five Districts to discuss adding three hundred thousand dollars to their respective Fire District Budgets, to fund some daytime Firefighters during the work week. Each Fire District would appoint a representative to attend an Executive Board to discuss the possibility of this and report back to each Fire District. A long discussion was held on the subject and the Board had more questions than answers. After a while, a resolution was offered by Frank Biddle III, and seconded by George Patten, to move forward with this project. A roll call vote was taken.

Robert Tice	yes
George Patten	yes
Frank Biddle III	yes
Doug Howlett	yes
Kathleen Carter	yes

It was decided that Frank would be the representative, and Kathleen would be the Alternate.

With no further business to come before the Board, the meeting was adjourned at 9:26 PM.