

**Board of Fire Commissioners  
District 2, Howell Township Fire Company No. 1  
Adelphia, NJ 07710**

May 1, 2023

REGULAR MEETING

Notice of time, date, location, and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman, Robert Tice, at 8:00 PM.

A Roll call was taken showing George Patten, Frank Biddle III, Doug Howlett, Robert Tice, and Kathleen Carter present. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by Kathleen Carter and seconded by George Patten; to approve the minutes of the last meeting held on April 3, 2023, motion carried.

The following Vouchers have been submitted for payment.

<b>VOUCHER</b>	<b>LINE #</b>	<b>VENDOR</b>	<b>AMOUNT</b>
4641	A11-2	Alconic, LLC	28.17
4642	A11-2	Shore Business Solutions	17.78
4643	A12-3	Big Bill's Welding, LLC	300.00
4644	A12-3	Clean Air Company, Inc.	1,280.87
4645	A12-3	MyFleetCenter.com	448.91
4646	A12-3	TJ Lawn & Landscape	300.00
4647	A12-3	Van Wickle Auto Supply	36.79
4648	A12-4	Atlantic Medical Group	385.00
4649	A12-4	Richard M. Braslow, Esq.	1,500.00
4650	A12-4	NetLink	199.00
4651	A12-4	Joseph D. Youssef, Esq.	7,016.00
4652	A12-6	County Line Power Equipment	439.96
4653	A12-6	J Swanton Fuel Oil Company	1,109.22
4654	A12-8	JCP&L	986.76
4655	A12-8	N. J. American Water	184.59
4656	A12-8	N. J. Natural Gas	944.31
4657	A12-8	Verizon	767.93
4658	A12-8	Verizon Wireless	508.77
4659	A12-9	N. J. American Water	11,880.00
4660	A12-9	N. J. American Water	9,011.70
4661	A12-10	Freehold Cartage, Inc.	143.06

4662	A12-10	Republic Services, #873	127.40
4663	A12-13	M & W Communications, Inc.	109.03
4664	A12-7	William Kruse	104.96
4665	A12-7	Dan Roth	6,874.68
Electronic	A9-1	Payroll by Paychex (for April 2023)	3,643.88
Electronic	A9-1	Tax Pay by Paychex (for April 2023)	757.76
Electronic	A9-1	Paychex Fees (deducted 05-10-23)	173.64
Electronic	A9-1	April 2023 PERS/DCRP Payment	274.09
Total			\$49,554.26

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by George Patten, seconded by Frank Biddle III, and a roll call vote was taken.

Robert Tice	yes
George Patten	yes
Frank Biddle III	yes
Doug Howlett	yes
Kathleen Carter	yes

The resolution, which was duly adopted on this day, is attached to minutes.

### **Communications**

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received a check, from the Township of Howell, for the early voting use of the Route 33 Fire Station. The check, in the amount of \$900.00, was received and deposited on April 20, 2023. We received another check, from the Township of Howell, which is our first payment from the 2023 Fire Taxes. The check, in the amount of \$271,787.50, was received and deposited on April 7, 2023. We received a notice, from the Township of Howell, stating that our Backflow Preventer at the Route 33 Fire Station is due for inspection.

Several emails were received about this year's Early Voting and Primary Voting coming up from June 2<sup>nd</sup> to June 6<sup>th</sup>. We received a reminder, from the Township of Howell, that all Fire Commissioners need to fill out their Financial Disclosure Statements for 2023. We received a reminder about the June 3<sup>rd</sup> New Jersey State Association of Fire Districts meeting at the Route 33 Fire Station. We received an invitation to the Retirement Celebration for Chief Robert Lewis of the Howell Township Fire Bureau on June 2, 2023.

### **Chief's Report**

Chief Dan Roth gave his incident report for the month of April 2023. The Chief would like to purchase the following items.

1) Five (5) sets of Turnout Gear from SAFE-T for a total of \$21,334.75 on New Jersey State Contract.

2) Eight (8) Five (5) Gallon pails of Class B Foam, from Continental Fire & Safety, for a total of \$2,710.00, which includes shipping.

- 3) Two (2) Kochek double female adapters and One (1) Camlock Adapter, from Continental Fire & Safety, for a total of \$944.00.
- 4) Fast Board Training for a total of \$5,150.00, given by the makers of the Fast Board.
- 5) One (1) Power Eagle hot water pressure washer, with 100-foot hose reel and undercarriage cleaner, from HOT Sales & Service, for a total of \$8,124.00. Price includes shipping.

After some discussion, a resolution was offered by George Patten and seconded by Kathleen Carter, to purchase the Chief's requests. A roll call vote was taken.

Robert Tice	yes
George Patten	yes
Frank Biddle III	yes
Doug Howlett	yes
Kathleen Carter	yes

Second Assistant Chief Stephen Smith asked the Board some questions about the upgrade of the Howell Fire Radio System. The questions mainly pertained to Fire Ground Channels after we arrived at the scene. Chairman Tice said that he would check on these questions and get back with the Chiefs.

### **Committees**

Frank gave a report on the trucks and equipment as follows.

- 1) Three vehicles were serviced at Jiffy Lube, 2-66, 2-67, and 2-88.
- 2) Both heater hoses were replaced on 2-93.
- 3) The Front Brow Light on 2-78 is back up and working. This light is a lot better than the old one.
- 4) 2-78 will be going to Defender for service soon.
- 5) We called for service of the Gear Washing Machine at the Route 524 Fire Station. Waiting for a call as to when they will be coming out.

Bob gave a report on the Radio Upgrade Project. Currently, the Township is offering \$500.00 a year for the installation of the New Radio Tower and the use of the building for the equipment.

Bob said that the Warning Light for the entrance of the Route 33 Fire Station is in the Design Phase.

### **Old Business**

George said that the books are at the Auditor. Mr. Hulsart did have a few questions, which George answered, and we should be getting everything back shortly.

George asked Mr. Braslow to investigate the uncashed checks made out to Brice's auto Supply.

George said that he will call Cooper Electric about the Installation of a New Emergency Generator for the Route 524 Fire Station.

Katie said that she did go over the issues we have been having with Access Health. They are scheduled for this year's Firefighter Physicals on June 28, 2023.

Bob asked the Chiefs again about the changes he wants to make to the MARP. A lot of discussion was had about what changes, if any, should be made at this time. Bob's changes would add a third company to one or more of the Boxes in our Fire District. Several Chiefs and Commissioners spoke their minds about this subject.

More Radio Upgrade talk was had after Rich Touroonjian called into the meeting. Rich said that he would get answers to all the questions. Bob said that he would also follow up with Rich.

A discussion was had on the pile of excess equipment out in the Engine Bay of the Route 33 Fire Station. After some time, a resolution was offered by Bob Tice and seconded by Kathleen Carter, declaring this equipment as excess and to list it on the Gov Deals website. A roll call vote was taken.

Robert Tice	yes
George Patten	yes
Frank Biddle III	yes
Doug Howlett	yes
Kathleen Carter	yes

With no further business to come before the Board, the meeting was adjourned at 9:13 PM.