

**Board of Fire Commissioners
District 2, Howell Township Fire Company No. 1
Adelphia, NJ 07710**

May 6, 2024

REGULAR MEETING

Notice of time, date, location, and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman, Robert Tice, at 7:00 PM.

A Roll call was taken showing Frank Biddle III, Robert Tice, Kathleen Carter, and Peter Goldring present. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by Peter Goldring and seconded by Kathleen Carter; to approve the minutes of the last meeting held on April 1, 2024, motion carried.

The following Vouchers have been submitted for payment.

VOUCHER	LINE #	VENDOR	AMOUNT
5014	A11-2	Alconic, LLC	792.00
5015	A11-2	Deluxe (this check was voided)	VOID
5016	A11-2	Postmaster of Adelphia	408.00
5017	A11-2	Shore Business Solutions	29.45
5018	A12-2	AmTrust North America	1,228.00
5019	A12-3	Alpine Software Corporation	5,243.00
5020	A12-3	Clean Air Company, Inc.	1,962.10
5021	A12-3	Fresh Cut Lawns	940.00
5022	A12-3	R. K. Electric, LLC	495.44
5023	A12-3	Van Wickle Auto Supply	66.32
5024	A12-4	Richard M. Braslow, Esq.	1,500.00
5025	A12-4	NetLink	199.00
5026	A12-5	Howell Township Fire Company #1	100,000.00
5027	A12-6	J Swanton Fuel Oil Company	745.17
5028	A12-7	Chris Pujat	69.50
5029	A12-8	JCP&L	1,002.34
5030	A12-8	N. J. American Water	307.71
5031	A12-8	N. J. Natural Gas	1,045.09
5032	A12-8	Verizon	842.89
5033	A12-8	Verizon Wireless	467.93
5034	A12-9	N. J. American Water	12,042.00
5035	A12-9	N. J. American Water	9,011.70

5036	A12-10	ERM Power Systems, LLC	270.00
5037	A12-10	Freehold Cartage, Inc.	144.78
5038	A12-10	Republic Services, #873	149.06
5039	A12-13	Firefighter One, LLC	3,245.00
5040	A12-13	Wireless Communications & Electronics	3,717.90
Electronic	A11-2	Deluxe (deposit slips and stamp)	194.80
Electronic	A9-1	Payroll by Paychex (for April 2024)	3,683.68
Electronic	A9-1	Tax Pay by Paychex (for April 2024)	751.54
Electronic	A9-1	Employee deduction	16.47
Electronic	A9-1	Paychex Fees (deducted 05-10-24)	181.31
Electronic	A9-1	April 2024 PERS/DCRP Payment	285.71
		Total	\$151,037.89
Electronic	A9-1	Additional Pension taken early for June	200.34
		Grand Total	\$151,238.23

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by Peter Goldring, seconded by Kathleen Carter, and a roll call vote was taken.

George Patten	absent
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

The resolution, which was duly adopted on this day, is attached to minutes.

Communications

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received a check, from GovDeals, for the latest surplus equipment sold on their site. The check, in the amount of \$387.77, was received and deposited on April 9, 2024. We received a notice, from the Howell Township Deputy Clerk, that all Fire Commissioners needed to fill out their Financial Disclosure Statements. We received a thank you letter, from the Deputy Director of the Monmouth County Fire Academy, for the use of our meeting room at the Route 33 Fire station.

We received a request to hold a debate between the three Republican candidates running for Mayor of Howell. After some discussion, a poll of the Commissioners was taken, and the request was denied.

Legal

Frank said that we received notification that our membership in the Educational Services Commission of New Jersey Cooperative Pricing System was approved by the Division of Local Government Services.

Chief's Report

Chief Tim McKay gave his incident report for the month of April 2024. A discussion was held on the Fire Academy meeting that was held at the Route 33 Fire Station. During that meeting, the Adelphia Fire Company had a fire call and responding Firefighters had to park in the rear of the facility. Meeting attendees were parked in the front parking lot, which is usually saved for Firefighters. From now on, any meetings that are held at the Route 33 Fire Station are asked to use the rear parking lot.

First Assistant Chief Stephen Smith gave a report on the replacement vehicle for the 2011 Chevrolet Suburban he is currently driving. Chief Smith went over three different vehicles and the costs related with them. After a long discussion, a resolution was offered by Kathleen Carter, and seconded by Frank Biddle III, to purchase a 2024 Chevrolet Silverado on the ESCNJ Co-op for \$65,000.00. A roll call vote was taken.

George Patten	absent
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	no

Chief Smith thanked the Board and said that he would be getting quotes for the upfit of the New Chief Command Vehicle.

Chief McKay asked if he could send a New Firefighter to the Toms River Fire Academy for Firefighter 1 and 2, if they can get him in. A resolution was offered by Bob Tice, and seconded by Kathleen Carter, to send this Firefighter to Toms River if they have an opening. A roll call vote was taken.

George Patten	absent
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

Committees

Frank gave a report on the trucks and equipment as follows.

1) R. K. Electric replaced the motion sensors in both bathrooms at the Route 33 Fire Station. He will be moving the electricity for the Station Air Compressor as soon as the compressor is relocated.

2) R. K. Electric provided a quote to run electric for the proposed Station Air Compressor at the Route 524 Fire Station. That price indicated that we would need a couple more prices.

3) Frank called a contractor about replacing the rear parking lot bumpers at the Route 33 Fire Station but has not heard back yet.

4) Frank said that the Truck Committee will be taking 2-88 to the Harrisburg Fire Show on May 18, 2024.

5) 2-88 was taken to Freehold Ford for a running issue and should be completed by the end of the week.

6) Clean Air Company services the Vehicle Exhaust Systems at both Fire Stations.

7) E. M. R. Power Systems serviced the Emergency Generators at both Fire Stations.

8) Four members of the Truck Committee will be going to E-One in July for a pre-construction meeting.

9) The Truck Committee is close to finishing the specs for the New Tractor for 2-96. The Committee was told that the entire purchase and upfit would be available on the Sourcewell Co-op.

Bob gave a report on the Howell Radio Upgrade, which also included the MARP's upgrade, and Cad upgrade. Bob said that the Township has yet to approve the Lease for the New Radio Tower. That approval should be given later this week. That approved Lease will have to be filed with the County.

Peter gave a report on the Recruitment and Retention Committee and the Driver Training SOP's.

Old Business

Bob said that the State has found the completed paperwork for the Route 33 Fire Station Warning Light, and they are looking to approve it soon.

Kathleen said that she has been looking into several grants that would help us. A least one has expired and is no longer available.

Kathleen reminded everyone about the upcoming Firefighter Physicals on June 19, 2024. She said that several members will be getting their physicals at 19-1 at the end of May.

New Business

Frank said that the Howell Township Joint Boards of Fire Commissioner's meeting will be as followed for 2024.

- 1) June 6, 2024, at Station 19-1 at 7:30 PM.
- 2) September 5, 2024, at the Route 33 19-2 Station at 7:30 PM.
- 3) December 5, 2024, at Station 19-3 at 7:30 PM.

Frank asked Mr. Goldring if he wanted a Fire District cell phone or would rather be reimbursed for using his personal cell phone. The reimbursement would be \$40.00 per month. Mr. Goldring did not want to carry around another phone and chose reimbursement. A resolution was offered by Kathleen Carter, and seconded by Bob Tice, to reimburse Mr. Goldring \$40.00 per month, paid biannually. A roll call vote was taken.

George Patten	absent
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

Chief Smith asked the Board to investigate the OPTICOM operation at the West Farms Road and Route 9 intersection. He must come through that intersection, and he does not feel that it is working properly. The Board said that 19-5 is responsible for that intersection and they would ask them to check it out.

A discussion was held on the activation of the Warning Light at the Route 33 Fire Station. It is now only being activated by the OPTICON System. It has been suggested that we change that to a push button activation. The push button would work better than the OPTICOM for several reasons; one being the Parking Brake of the truck must be released before the OPTICON System goes active. The push button would work as soon as the button is pushed.

With no further business to come before the Board, the meeting was adjourned at 8:12 PM.