

**Board of Fire Commissioners  
District 2, Howell Township Fire Company No. 1  
Adelphia, NJ 07710**

September 3, 2024

REGULAR MEETING

Notice of time, date, location, and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman, Robert Tice, at 7:00 PM.

A Roll call was taken showing George Patten, Frank Biddle III, Robert Tice, Kathleen Carter, and Peter Goldring present. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by George Patten and seconded by Peter Goldring; to approve the minutes of the last meeting held on August 5, 2024, motion carried.

The following Vouchers have been submitted for payment.

<b>VOUCHER</b>	<b>LINE #</b>	<b>VENDOR</b>	<b>AMOUNT</b>
5143	E-9	Pellegrino Chevrolet	65,000.00
5144	A11-2	A. R. Communications	150.00
5145	A11-2	Frank E. Biddle III	293.22
5146	A11-2	New Jersey Motor Vehicle Commission	60.00
5147	A12-1	Asbury Park Press	9.68
5148	A12-1	Star Ledger, N. J. Advance Media	18.06
5149	A12-3	Brothers Landscaping	600.00
5150	A12-3	Ken's Collision, LLC	5,236.33
5151	A12-3	Van Wickle Auto Supply	68.95
5152	A12-4	Atlantic Medical Group	200.00
5153	A12-4	Richard M. Braslow, Esq.	1,500.00
5154	A12-4	NetLink	199.00
5155	A12-6	Allied Diesel Service, Inc.	27.98
5156	A12-6	J. Swanton Fuel Oil Company	412.72
5157	A12-7	Central Jersey Compliance Company	1,600.00
5158	A12-8	JCP&L	1,712.33
5159	A12-8	N. J. American Water	168.77
5160	A12-8	N. J. Natural Gas	444.77
5161	A12-8	Verizon	849.38
5162	A12-8	Verizon Wireless	467.99
5163	A12-9	N. J. American Water	12,258.99

5164	A12-9	N. J. American Water	9,130.49
5165	A12-10	Electronic Measurement Laboratories, Inc.	221.42
5166	A12-10	E. M. R. Power Systems, LLC	270.00
5167	A12-10	Freehold Cartage, Inc.	144.78
5168	A12-10	Republic Services, #873	149.06
5169	A12-12	Doughboys	245.00
Electronic	A11-2	Deluxe	79.98
Electronic	A9-1	Payroll by Paychex (for August 2024)	3,700.13
Electronic	A9-1	Tax Pay by Paychex (for August 2024)	751.56
Electronic	A9-1	Paychex Fees (no fee this month)	0.00
Electronic	A9-1	August 2024 PERS/DCRP Payment	285.71
		2024 Total	\$41,256.30
		E9 Total	\$65,000.00
		Grand Total	\$106,256.30

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by George Patten, seconded by Peter Goldring, and a roll call vote was taken.

George Patten	yes
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

The resolution, which was duly adopted on this day, is attached to minutes.

### Communications

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received two Service Reports, from EMR Power Systems, for service checks completed on our two Emergency Generators on August 1, 2024. We received several emails from Foley regarding the New Emergency Generator at the Route 524 Fire Station. The Township of Howell will not issue the needed permits to start the installation process. We will have to follow up with the Township to move forward with this project. We received an email, from Norton, stating that our subscription was renewed on August 12, 2024. We received several emails, from Absolute Fire Protection, about the payment for the unfinished bucket for 2-90. We received an email notice of the September 5 Joint Board Meeting.

### Chief's Report

Chief Tim McKay gave his incident report for the month of August 2024. The Chief would like to purchase the following items.

- 1) Assortment of Rescue Rope and Webbing from Sterling Rope for a total of \$2,084.94.
- 2) Assortment of Hardware to be use with the Rescue Rope, from CMC, for a total of \$7,310.00.

After some discussion, a resolution was offered by George Patten, and seconded by Peter Goldring, to make these two purchases. A roll call vote was taken.

George Patten	yes
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

First Assistant Chief Stephen Smith said that the New Chief Command Pickup Truck has come in and he is working with East Coast Emergency Lighting to start the upfit.

### **Committees**

Bob gave a report on the Township Radio Upgrade. He said that the CAD portion of the upgrade has been postponed till about March of 2025. The dispatch side of the upgrade is still on schedule to be up and running by the end of the year.

Frank gave a report on the trucks and equipment as follows.

1) The 2015 Chief Command Vehicle was completed at Ken's Collision and is back in service.

2) The new weather station was installed at the Route 524 Fire Station, and we are waiting for the New Tower climbers to install the one at the Route 33 Fire Station.

3) EMR Power Systems was called to repair a no start issue with the Emergency Generator at the Route 524 Fire Station.

4) EMR Power Systems is still working on some issues with the Emergency Generator at the Route 33 Fire Station.

5) Campbell Supply has ordered parts for both 2-78 and 2-85.

6) Frank signed all the paperwork for the New Chief Command Pickup. Frank also added the vehicle to our insurance and went to DMV for the title, registration, and license plates.

7) The GPS OPTICOM kits have come in.

8) We will be working on the flagpole at the Route 33 Fire Station. We may need some parts.

9) Frank and Toby took 2-93 to ERS Fleet Repair for an estimate to repair some rust issues. The estimate is for \$14,765.53.

10) Frank would like to schedule ground ladder testing.

A resolution was offered by Kathleen Carter, and seconded by Bob Tice, to schedule the annual ground ladder testing. A roll call vote was taken.

George Patten	yes
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

A discussion was held on what to do with the 1997 E-One Aerial Truck. Bob said that we could donate the truck, which would most likely be shipped out of the Country to South America. It was decided to list the truck on GovDeals for a month to see if there is any interest.

### **Old Business**

George said that we would not need to get a permit for the installation of the Route 33 Warding Light, as long as JCP&L does not need to work in the roadway.

Kathleen said that we are having some problems with Atlantic Medical Group. She hopes to work out these issues before the 2025 Firefighter Physicals.

### **New Business**

George said that it would be a good idea to have some kind of IDs for Commissioners. We will investigate getting some sort of ID.

George said that he has been working on the 2025 Fire District Budget. He gave all some ideas that we could use at the Workshop Meeting we have scheduled for September 16, 2024.

George said that we should order the OPTICOM Equipment needed for installation at the intersection of Squankum Yellowbrook Road and West Farms Road. This traffic light was installed a couple of years ago and is the only one we have not included in our OPTICOM Program. The equipment cost is around \$22,500.00 from Signal Control Products. After some discussion, a resolution was offered by George Patten, and seconded by Peter Goldring, to order the needed equipment for this intersection and have it installed. A roll call vote was taken.

George Patten	yes
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

George said that our bank, Citizens Bank, will start charging \$1.50 per every check we write unless we sign up for a new program. The new program requires us to list all checks with amount and vendor before we mail them out. George said that he signed up for this program.

Peter asked the Chiefs for the run sheets for all calls in August 2024. A discussion was held on a proposed pay-per-call program we have talked about for a couple of months.

A second discussion was held on 19-2-90 and what to do with it.

With no further business to come before the Board, the meeting was adjourned at 8:42 PM