

**Board of Fire Commissioners
District 2, Howell Township Fire Company No. 1
Adelphia, NJ 07710**

December 6, 2021

REGULAR MEETING

Notice of time, date, location and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman Bob Tice, at 8:00 PM.

A Roll call was taken showing George Patten, Frank Biddle III, Harry Carter, Doug Howlett and Robert Tice present. Also in attendance was Joseph Youssouf, Board Attorney. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by George Patten and seconded by Doug Howlett; to approve the minutes of the last meeting held on November 1, 2021, motion carried.

The following Vouchers have been submitted for payment.

VOUCHER	LINE #	VENDOR	AMOUNT
4068	A11-2	Alconic, LLC	300.00
4069	A12-2	Glatfelter Specialty Benefits	15,100.00
4070	A12-3	Brice's Auto Supply, Inc.	282.21
4071	A12-3	Campbell Supply Company	1,477.33
4072	A12-3	Cooper Electric	2,098.10
4073	A12-3	Electronic Measurement Laboratories, Inc.	69.80
4074	A12-3	Lester Glenn Auto Group	682.53
4075	A12-3	Grainger	586.86
4076	A12-3	MyFleetCenter.com	47.68
4077	A12-3	Weilgus & Sons	254.00
4078	A12-4	NetLink	199.00
4079	A12-6	County Line Power Equipment	489.93
4080	A12-6	Mike Hubert	150.00
4081	A12-6	Stephen Smith	150.00
4082	A12-6	Ecolab	690.37
4083	A12-6	J Swanton Fuel Oil Company	304.13
4084	A12-7	ESI Equipment, Inc.	3,805.00
4085	A12-7	George Gravatt Jr.	40.00
4086	A12-8	Mike Banasz	240.00
4087	A12-8	Tim McKay	240.00
4088	A12-8	Greg Player	240.00

4089	A12-8	Dan Roth	240.00
4090	A12-8	Robert Tice	240.00
4091	A12-8	JCP&L	1,488.01
4092	A12-8	N. J. American Water	165.10
4093	A12-8	N. J. Natural Gas	1,148.85
4094	A12-8	Verizon	755.39
4095	A12-8	Verizon Wireless	589.83
4096	A12-9	N. J. American Water	9,864.80
4097	A12-9	N. J. American Water	7,919.28
4098	A12-10	Mike Banasz	700.00
4099	A12-10	Frank E. Biddle III	1,375.00
4100	A12-10	William Goffe	290.00
4101	A12-10	EMR Power Systems, LLC	230.00
4102	A12-10	Freehold Cartage, Inc.	131.96
4103	A12-10	Jersey Coast Fire Equipment, Inc.	94.20
4104	A12-10	Sakoutis Brothers Disposal	101.92
4105	A12-13	All Hands Fire Equipment, LLC	134.69
4106	A12-13	Continental Fire & Safety, Inc.	1,360.80
4107	A12-13	Firefighter One	130.00
4108	A12-13	Motorola Solutions	12,059.00
4109	A12-13	M & W Communications, Inc.	163.96
4110	A9-1	Greg Player	250.00
Electronic	A9-1	Payroll by Paychex (for Nov. 2021)	3,266.08
Electronic	A9-1	Tax Pay by Paychex (for Nov. 2021)	662.18
Electronic	A9-1	Paychex Fees (deducted 12-10-21)	167.57
Electronic	A9-1	November 2021 PERS/DCRP payment	180.44
			\$71,156.00

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by George Patten, seconded by Doug Howlett, and a roll call vote was taken.

Harry Carter	absent
George Patten	yes
Frank Biddle III	yes
Doug Howlett	yes
Robert Tice	yes

The resolution, which was duly adopted on this day, is attached to minutes.

Communications

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received two Service Reports, from EMR Power Systems, for the two Service Checks they completed on

our Emergency Generators. This work was completed on November 18, 2021. We received a check, from the Township of Howell, which is our fourth and final payment for the 2021 Fire Taxes. The check, in the amount of \$343,750.00, was received and deposited on November 26, 2021. We received a second check, from the Paymaster Checkwriter Company, which is a rebate for sending back our old Checkwriter Ribbon Spool. The check, in the amount of \$10.00, was received and deposited on November 26, 2021.

We received an email, from the NJ State DCA Office, stating that they received our Introduced 2022 Fire District Budget. We received a second email, from the NJ State DCA Office, stating that our 2022 Introduced Fire District Budget has been assigned. The one item that the DCA said we are lacking is the Township Resolution Approving the Fire Commissioners Salaries. This Resolution will not be completed until December 14, 2021. We received a third email, from the NJ State DCA Office, stating that our 2022 Introduced Fire District Budget has been Conditionally Approved. The Condition is that we provide the Township Resolution.

We received our Certificate of Inspection, from Diversified Inspections (ITL Inc.), for the 2021 inspection of 19-2-90. We received a confirmation that IIA will be here on December 17, 2021, to complete the Annual Fire Hose Testing.

Legal

A long discussion was had on the 2022 Fire District Budget that was introduced at the November 1, 2021, meeting. If the Board intends to place an order in 2022 for either a New Aerial Truck or a New Tanker Tractor, we will need to hold a Special Meeting before the end of the year to gain voter approval. If we were to schedule a Special Meeting, the first thing we will need to do is postpone tonight's Public Hearing of the 2022 Introduced Fire District Budget to January 3, 2022. After some more discussion, a resolution was offered by Bob Tice and seconded by Frank Biddle III, to postpone the Public Hearing until January 3, 2022. A roll call vote was taken.

Harry Carter	absent
George Patten	yes
Frank Biddle III	yes
Doug Howlett	yes
Robert Tice	yes

A discussion was held about the cost of the two vehicles that were being considered for replacement. The Board has been putting monies away each year for the replacement of vehicles as the need arises. It was agreed that we only had the funds needed to purchase one vehicle at this time without bonding. A resolution was offered by Frank Biddle III and seconded by George Patten, to amend the 2022 Introduced Fire District Budget. This amendment would add \$1,600,000.00 from Capital Reserve to purchase a New Aerial Platform Ladder, pending Voter approval at a Special Meeting to be held before the end of the year. A roll call vote was taken.

Harry Carter	absent
George Patten	yes
Frank Biddle III	yes
Doug Howlett	no
Robert Tice	no

The resolution was defeated for lack of a majority vote.

A resolution was offered by Bob Tice and seconded by Doug Howlett, to amend the 2022 Introduced Fire District Budget. This amendment would add \$400,000.00 from Capital Reserve for the purchase of a New Tractor Truck to pull the Boards 6,000-gallon Tanker Trailer. A roll call vote was taken.

Harry Carter	absent
George Patten	yes
Frank Biddle III	no
Doug Howlett	yes
Robert Tice	yes

A resolution was offered by Frank Biddle III and seconded by Bob Tice, to hold a Special Meeting on December 21, 2021, to gain Voter approval for the purchase of a New Tractor Truck with a cost not to exceed \$400,000.00. A roll call vote was taken.

Harry Carter	absent
George Patten	yes
Frank Biddle III	yes
Doug Howlett	yes
Robert Tice	yes

The Special Meeting will be held at the Route 33 Fire Station between the hours of 6 to 9 PM.

Chief's Report

Chief Greg Player thanked the Board for all their help during his time as the Chief of the Adelphia Fire Company. Chief Player gave his incident report for the month of November 2021. The Chief would like to purchase the following items.

- 1) Forty-seven (47) Name plated for gear racks from Firehouse ID for a total of \$407.80.
- 2) Ten (10) Magnetic Mic Holders from M & W Communications for a total of \$329.50.
- 3) Three (3) In Building Alert Bell with Flashing LED from Fardale Emergency Lighting for a total of \$1,080.00.
- 4) Ten (10) Cairns 1010 Black Helmets at a cost of \$328.00 each, two (2) Cairns TFS New Yorker White Leather Helmets at a cost of \$860.00 each, and Six (6) Wheeled Gear Bags at a cost of \$87.00 each, from Witmer Public Safety Group for a total of \$5,732.00, which includes \$210.00 for shipping.
- 5) One (1) F & T 6" Hand Painted Gold-Leaf Chief's Frontice from Continental Fire & Safety for a total of \$189.00.
- 6) Two (2) Portable Radio 6 Bank Chargers from Wireless Communications & Electronics for a total to be around \$2,000.00.
- 7) One (1) Additional Fire Company Email Address for the New Lieutenant with an unknown cost.

After a long discussion, a resolution was offered by George Patten and seconded by Frank Biddle III, granting the Chief's purchase requests. A roll call vote was taken.

Harry Carter	absent
George Patten	yes
Frank Biddle III	yes
Doug Howlett	no
Robert Tice	yes

Chief Player said that he has scheduled the Annual SCBA Mask Fit Tests for January and February at the Fire Company Meetings. This year we will be using a machine that was purchased by the Township of Howell, so there will be no cost.

Committees

Bob gave a report on the Howell Radio study and the progress the Township has made for the repair of same. Bob asked all available members to show up at the next Township Council Meeting on December 14, 2021, to help support the project.

Frank gave a report on the trucks and equipment as follows.

1) The New Utility Vehicle is coming along pretty good. We will be going for another inspection trip sometime this month.

2) Campbell Supply came out and repaired the tank to pump control on 19-2-75.

3) The part for 19-2-90 came in and Absolute wants the truck up to their place on December 20, 2021, for repair and service.

4) All the parts came in for the transfer case on 19-2-96. Defender will be putting it back together and we will deliver it back to Allied for installation.

5) We had some major issues with 19-2-78 and the truck had to get towed up to Campbell Supply. The estimate for all the repairs is just short of \$12,000.00.

6) We had some more issues with the Diesel Pump at the Route 524 Fire Station and Hoffman will be coming back out to repair.

7) 19-2-66's vehicle went to Lester Glenn for an air bag recall, and we had the transmission flushed while it was there.

8) The New Chief Command Vehicle is pretty much completed.

9) The winch cable on 19-2-93 was broken during a drill and a new one has been ordered at Grainger.

10) The Battery Charger on 19-2-93 has stopped working and a new one is on order at TASC.

Old Business

Bob asked Joe if he had heard anything from the State on the warning light for the entrance to the Route 33 Fire Station. Joe said no and he would follow up on the subject.

With no further business to come before the Board, the meeting was adjourned at 9:50 PM.