

**Board of Fire Commissioners  
District 2, Howell Township Fire Company No. 1  
Adelphia, NJ 07710**

August 5, 2024

**REGULAR MEETING**

Notice of time, date, location, and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman, Robert Tice, at 7:00 PM.

A Roll call was taken showing George Patten, Frank Biddle III, Robert Tice, Kathleen Carter, and Peter Goldring present. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by George Patten and seconded by Peter Goldring; to approve the minutes of the last meeting held on July 1, 2024, motion carried.

The following Vouchers have been submitted for payment.

<b>VOUCHER</b>	<b>LINE #</b>	<b>VENDOR</b>	<b>AMOUNT</b>
5110	A11-2	Shore Business Solutions	40.39
5111	A11-2	Quill Corporation	147.23
5112	A12-2	USG Insurance Services, Inc.	69.80
5113	A12-3	Absolute Fire Protection Company, Inc.	6,000.00
5114	A12-3	Allied Diesel Service, Inc.	29.00
5115	A12-3	Brothers Landscaping	600.00
5116	A12-3	Campbell Supply Company	3,587.89
5117	A12-3	Grainger	137.15
5118	A12-3	IIA Fire Department Testing	4,516.28
5119	A12-3	Peet Brothers Company, Inc.	1,756.75
5120	A12-3	R. K. Electric, LLC	1,000.69
5121	A12-3	Stephen Smith	87.95
5122	A12-3	United Rentals	639.54
5123	A12-3	Van Wickle Auto Supply	1,012.56
5124	A12-4	Atlantic Medical Group	250.00
5125	A12-4	Richard M. Braslow, Esq.	1,500.00
5126	A12-4	NetLink	199.00
5127	A12-6	J Swanton Fuel Oil Company	875.67
5128	A12-8	JCP&L	1,771.16
5129	A12-8	N. J. American Water	168.68
5130	A12-8	N. J. Natural Gas	411.16

5131	A12-8	Verizon	850.30
5132	A12-8	Verizon Wireless	467.99
5133	A12-9	N. J. American Water	12,258.88
5134	A12-9	N. J. American Water	9,130.49
5135	A12-10	Electronic Measurement Laboratories, Inc.	306.34
5136	A12-10	Freehold Cartage, Inc.	144.78
5137	A12-10	Gray Smoke Car Service	240.00
5138	A12-10	Republic Services, #873	149.06
5139	A12-12	Frank E. Biddle III	46.49
5140	A12-13	Motorola	1,809.00
5141	A12-13	SAFE-T, LLC	1,291.05
5142	A12-3	Wireless Electronics	300.00
Electronic	A9-1	Payroll by Paychex (for July 2024)	3,700.18
Electronic	A9-1	Tax Pay by Paychex (for July 2024)	751.51
Electronic	A9-1	Paychex Fees (deducted 08-10-24)	348.16
Electronic	A9-1	July 2024 PERS/DCRP Payment	285.71
Total			\$56,880.84

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by George Patten, seconded by Peter Goldring, and a roll call vote was taken.

George Patten	yes
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

The resolution, which was duly adopted on this day, is attached to minutes.

### Communications

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received a check, from the Township of Howell, which is our second payment for the 2024 Fire Taxes. The check, in the amount of \$325,062.04, was received and deposited on July 5, 2024. We received a statement from the New Jersey Motor Vehicle Services, for all abstract retrievals completed in June 2024. We received the Fire Hose Test Report from IIA Fire Department Testing.

### Legal

The 2023 Fire District Audit was passed out at the July 1, 2024, meeting. The Board Members have had plenty of time to review the document and we now need to formally accept it. A resolution was offered by George Patten, and seconded by Kathleen Carter, authorizing the adoption of the 2023 Fire District Audit. A roll call vote was taken.

George Patten	yes
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

The Group Affidavit form was passed around for all Fire Commissioners to sign.

### Chief's Report

Chief Tim McKay gave his incident report for the month of July 2024. The Chief asked to Purchase the following items.

- 1) Nozzles, adapters, hose, and a pitot gauge, from Continental Fire & Safety, for a total of \$11,151.38. All items on State Contract.
- 2) Portable radio batteries, vehicle radio chargers, pager amplifier charger, and a six-bank charger, from Motorola Solutions, for a total of \$7,427.16.
- 3) Seven New Vehicle laptops, from CDW, for a total of \$29,571.23.

After some discussion, a resolution was offered by Bob Tice, and seconded by Peter Goldring, to purchase items one and two. A roll call vote was taken.

George Patten	yes
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

Item three would have to come up at a future meeting, because of a funding issue.

### Committees

Frank gave a report on the trucks and equipment as follows.

- 1) We purchased enough parts to take all the black pipe out of the Route 33 Fire Station Air System. This will be installed as the weather cools off, as a lot of the work would be in the attic.
- 2) R. K. Electric replaced the Intermatic Timer in the electrical room that controls all outside building lights at the Route 33 Fire Station.
- 3) The Weather Stations have come in and will be installed in the next month or so.
- 4) Wireless should be coming out to hook up all the equipment that was disconnected in the electrical room of the Route 33 Fire Station.
- 5) Ken's Collision is still working on 2-68's vehicle.
- 6) We are still waiting for a price on the bucket for 2-90.
- 7) The Genie Lift passed inspection on July 16, 2024.
- 8) Campbell Supply replaced all six (6) batteries on 2-85.
- 9) Campbell also installed the 2-1/2" auxiliary intake handle on the Driver's side pump panel of 2-96.
- 10) Mike replaced both batteries on 2-98.
- 11) Campbell rebuilt the leaking crosslay valve on 2-75.

12) Annual Hose Testing was completed on July 29, 2024.

13) Would like to schedule the Annual Pump Testing with Mistras.

14) E. M. R. Power Systems is still working on the Emergency Generator at the Route 33 Fire Station. They found a few things during a full load test of the generator and are waiting on some parts.

15) We will need three OPTICOM GPS Vehicle kits for the three new vehicles on order. The cost for the three kits is \$16,305.00 from Signal Control Products. They are the only available supplier of these parts.

After a brief discussion, a resolution was offered by Bob Tice, and seconded by Peter Goldring, to schedule the Annual Pump Testing with Mistras. A roll call vote was taken.

George Patten	yes
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

A resolution was offered by George Patten, and seconded by Kathleen Carter, to purchase the three OPTICOM GPS Kits from Signal Control Products. A roll call vote was taken.

George Patten	yes
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

Bob gave a report on the Radio Upgrade project. He said that the project is 85% to 90% complete and we should be up and working by the end of October. A long discussion was held on the Radio Upgrade, including what the cost would be after the system is completed.

Brian gave a report on the Recruitment and Retention Committee meeting and the possibility of creating some new company membership classifications. Some questions were asked about what benefits these new classifications would be entitled to. It was stated that any changes to our LOSAP rules would have to be voted on by the Public.

Kathleen said that we will be switching providers for our Firefighter Physicals. We will be using Atlantic Medical Group for future physicals. They have a location on Route 33 in our Fire District.

Kathleen also said that she would be applying for the N. J. American Water \$2,500.00 grant to use for the Fire Company Website.

### **Old Business**

A discussion was held about the repair of 2-90. As of this date, E-One is saying the cost of the Bucket so far is \$58,000.00. They stopped working on it after we asked them to. Bob wants to know who authorized the start of the repair. Mr. Braslow asked E-One to lower that cost of the Bucket but has not heard anything back yet. At one point, Bob is putting the blame on

Frank for starting the repair process. There was a lot of voicing of opinions about this subject. A motion was made by Bob Tice, and seconded by Peter Goldring, to officially cancel the repair of 2-90. Motion passed.

George said that he has been in contact with JCP&L about supplying the power for the Warning Light at the entrance to the Route 33 Fire Station. The State has cashed our check and is moving forward with the project.

### **New Business**

Bill Goffe said that he is going to move back to Ohio by the end of the year. He told the Board that he would still be their LOSAP Administrator if they wanting him to. The Board wished him well and did ask him to continue with the LOSAP Administration.

George said that he will be placing an order with Quill for some office supplies. He also said that he may have to purchase some Spring Clamp Folders from another company, because they are not available at Quill.

Members of the Public asked the Board if they would be covered if responding to other Fire Company's calls in the Township. All five Fire Districts are experiencing a shortage of members and allowing members of other Township Fire Companies to respond with them. The Board said that if an Officer from Adelphia approves, it would be good with the Board.

With no further business to come before the Board, the meeting was adjourned at 8:58 PM.