

**Board of Fire Commissioners
District 2, Howell Township Fire Company No. 1
Adelphia, NJ 07710**

August 4, 2025

REGULAR MEETING

Notice of time, date, location, and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman, Robert Tice, at 7:00 PM.

A Roll call was taken showing George Patten, Frank Biddle III, Robert Tice, Kathleen Carter, and Peter Goldring present. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by George Patten and seconded by Peter Goldring to approve the minutes of the last meeting held on July 7, 2025, motion carried.

The following Vouchers have been submitted for payment.

VOUCHER	LINE #	VENDOR	AMOUNT
5486	E-9, Cap	East Coast Emergency Lighting, LLC (vehicle)	51,032.60
5487	E-9	Techna-Pro Electric, LLC (encumbered funds)	51,593.14
5488	A11-1	Monmouth County Treasurer	104.50
5489	A11-2	Shore Business Solutions	25.20
5490	A12-3	Brothers Landscaping	1,000.00
5491	A12-3	Campbell Supply Company	2,820.43
5492	A12-3	County Line Power Equipment	30.99
5493	A12-3	IIA Fire Department Testing	5,182.40
5494	A12-3	Grainger	74.01
5495	A12-3	Shore Point Fire Protection	719.19
5496	A12-3	United Rentals, Inc.	699.00
5497	A12-3	U. S. Bank Corporate Payment Systems	402.34
5498	A12-3	Van Wickle Auto Supply	76.72
5499	A12-4	Atlantic Medical Group	2,215.00
5500	A12-4	Richard M. Braslow, Esq.	1,500.00
5501	A12-4	Robert A. Hulsart & Company	6,000.00
5502	A12-4	NetLink	274.00
5503	A12-6	Allied Diesel Service, Inc.	27.98
5504	A12-6	J. Swanton Fuel Oil Company	730.25
5505	A12-8	JCP&L	2,210.99
5506	A12-8	N. J. American Water	203.52

5507	A12-8	N. J. Natural Gas	637.15
5508	A12-8	Verizon	908.97
5509	A12-8	Verizon Business	420.73
5510	A12-9	N. J. American Water	13,961.49
5511	A12-9	N. J. American Water	10,098.99
5512	A12-10	Freehold Cartage, Inc.	144.78
5513	A12-10	Republic Services, #873	170.06
5514	A12-13	Firefighter One, LLC	5,316.24
Electronic	A9-1	Payroll by Paychex (for July 2025)	3,758.86
Electronic	A9-1	Tax Pay by Paychex (for July 2025)	906.00
Electronic	A9-1	Paychex Fees (deducted 08-10-25)	188.29
Electronic	A9-1	July 2025 PERS/DCRP Payment	300.52
2025 Total			\$61,108.60
E9 Total			\$102,625.74
Grand Total			\$163,734.34

A resolution of the Board of Fire Commissioners of District 2, Howell Township, was passed authorizing the payment of vouchers. The resolution was offered by George Patten, seconded by Peter Goldring, and a roll call vote was taken.

George Patten	yes
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

The resolution, which was duly adopted on this day, is attached to minutes.

Communications

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received a statement, from New Jersey Motor Vehicle Services, for all abstract retrievals completed in June 2025. We received a check, from the Township of Howell, which is our second 2025 Fire Tax payment. The check, in the amount of \$324,922.50, was received and deposited on July 7, 2025. We received a second check, from Glatfelter Insurance Group, for overpayment of premium. The check, in the amount of \$297.48, was received and deposited on July 19, 2025. We received our 2025 Fire Hose Testing Report from IIA Fire Department Testing.

Legal

We received our 2024 Annual Audit from Robert A. Hulsart & Company. The report shows that we have a clean Audit with no recommendations. The Audit also included the LOSAP Audit for 2024.

Chief's Report

Chief Tim McKay gave his incident report for the month of July 2025. Chief McKay discussed the IAR Steaming Module. This module will enable Firefighters to listen to some radio talk while they are responding. A discussion was held on the 2026 Chief's recommendations for the 2026 Personal Equipment Budget. This portion of the Annual Budget, line #A12-13, has always been referred to as the Chief's Budget. It is actually labeled in the Budget as Personal Equipment, which includes all the gear a Firefighter is required to wear and equipment needed on the Fire Trucks and Chief's Vehicles. Some discussion was held on the MARP's.

Committees

Bob gave a report on the Howell Radio Upgrade and Peter gave a report on the Portable Radio issues that we have been having. The three (3) New Portable Radios have been sent out for engraving,

Frank gave a report on the trucks and equipment as follows.

1) The Truck Committee met with Marco on August 2, 2025. Marco is finalizing the manufacturing of the 2026 Kenworth Tractor. The truck is scheduled to be started within the next few months.

2) The Truck Committee is still working on the plan for the new 2-88. They are working with New Jersey Emergency Vehicles for the upfit.

3) Trius installed the Snowplow on the new 2-88.

4) Monmouth Truck installed a Bed Cover, or Tonnue Cover, on the new 2-88.

5) The cab window on 2-78 has been repaired.

6) Defender is searching for some Air Conditioning parts for 2-78. They said that cost for this repair would be around \$4,300.00. The parts are around two months out.

7) Campbell Supply finished the Cabinet Door repair on 2-75.

8) Campbell Supply also repaired the check engine light issue on 2-85.

9) County Line Hardware repaired a couple of our Quick Vent saws. They could not repair all the issues because of parts not being available. We need to start looking at what type of saw we should switch to.

10) The Annual Fire Hose testing was completed.

11) United Rentals completed the Annual Inspection of the Genie Trailer Mounted Lift.

12) We received a quote from Continental Fire & Safety to replace all the gauges on the SCBA refill station on 2-85. The cost would be \$1,840.00. A second quote, from Campbell Supply, was much higher.

13) Can we list the 2009 Chevrolet Chief's Vehicle on GovDeals?

After some discussion, a resolution was offered by George Patten, and seconded by Kathleen Carter, approving the 2-78 Air Conditioning repair, the 2-85 Air System repair, and the listing of the 2009 Vehicle on GovDeals. A roll call vote was taken.

George Patten	yes
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

Old Business

Peter said that he will be ordering the three new computers from CDW this week. The total for those will be around \$3,400.00.

Peter said that we should table the Zello connection for now. We can get the audio feed through IAR. The IAR Module would cost \$500.00 per year and can support several channels. A resolution was offered by Frank Biddle III, and seconded by Bob Tice, to get the IAR Module for \$500.00 annually. A roll call vote was taken.

George Patten	yes
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

Peter said that the new ID Cards should be ready by the end of the month.

A discussion was held on Firefighter Physicals and if we will be requiring them next year. This was a long discussion.

New Business

A discussion was held on the New Member Classification. We have not had any New Members yet that would fit the new group. We hope that we will be adding a couple soon.

Several members of the Fire Company expressed their opinions about the previously discussed purchase of Radio Straps for the members. After a back-and-forth discussion, a resolution was offered by Peter Goldring, and seconded by Kathleen Carter, to purchase Radio Straps for the active members. A roll call vote was taken.

George Patten	yes
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	no

With no further business to come before the Board, the meeting was adjourned at 8:17 PM.