

**Board of Fire Commissioners  
District 2, Howell Township Fire Company No. 1  
Adelphia, NJ 07710**

February 3, 2025

**REGULAR MEETING**

Notice of time, date, location, and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman, Robert Tice, at 7:00 PM.

A Roll call was taken showing George Patten, Frank Biddle III, Robert Tice, Kathleen Carter, and Peter Goldring present. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by Peter Goldring and seconded by George Patten; to approve the minutes of the last meeting held on January 6, 2025, motion carried.

Frank said that he received an email from the State of New Jersey, which contained Local Finance Notice 2025-02, with the approved Calendar Year 2024 Annual CPI Adjustment for LOSAP Programs that have been in effect since 1999. The approved increase is 3.4%, with a maximum award of \$2,141.00 per qualified participant. After some discussion, a resolution was offered by George Patten, and seconded by Bob Tice, to award all qualified Participants \$2,141.00 for 2024. A roll call vote was taken.

George Patten	yes
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

The following Vouchers have been submitted for payment.

<b>VOUCHER</b>	<b>LINE #</b>	<b>VENDOR</b>	<b>AMOUNT</b>
5294	E7	Corebridge Financial	70,653.00
	LOSAP	The above is the last voucher being paid from The 2024 Budget.	
5295	E9	Uniden Bearcat Warehouse	1,888.55
	Radios	The above is being paid from Capital Funds Set aside for the Howell radio upgrade	
5296	A11-2	Shore Business Solutions	31.00
5297	A12-3	Frank E. Biddle III	31.88
5298	A12-3	B & M Pest Control	560.00

5299	A12-3	Bill Leary A/C & Heating	250.00
5300	A12-3	Breeze Heating & Air Conditioning	499.00
5301	A12-3	Campbell Supply Company	774.92
5302	A12-3	County Line Power Equipment	220.35
5303	A12-3	Grainger	398.77
5304	A12-3	Trius, Inc.	9.96
5305	A12-4	Richard M. Braslow, Esq.	1,500.00
5306	A12-4	NetLink	335.80
5307	A12-6	J. Swanton Fuel Oil Company	1,217.88
5308	A12-7	Central Jersey Compliance Company	500.00
5309	A12-8	JCP&L	1,363.34
5310	A12-8	N. J. American Water	267.83
5311	A12-8	N. J. Natural Gas	4,413.35
5312	A12-8	Verizon	911.53
5313	A12-8	Verizon Business	417.69
5314	A12-9	N. J. American Water	13,961.49
5315	A12-9	N. J. American Water	10,098.99
5316	A12-10	Freehold Cartage, Inc.	144.78
5317	A12-10	Republic Services, #873	170.06
5318	A12-12	N. J. State Association of Fire Districts	300.00
Electronic	A9-1	Payroll by Paychex (for January 2025)	3,703.45
Electronic	A9-1	Tax Pay by Paychex (for January 2025)	748.24
Electronic	A9-1	Paychex Fees (deducted 02-10-25)	359.58
Electronic	A9-1	January 2025 PERS/DCRP Payment	285.71
2024 E7 LOSAP Total			\$70,653.00
E9 Radios, Capital Total			\$1,888.55
2025 Budget Year Total			\$43,475.60
Grand Total			\$116,017.15

A resolution of the Board of Fire Commissioners of District 2, Howell Township, was passed authorizing the payment of vouchers. The resolution was offered by Bob Tice, seconded by George Patten, and a roll call vote was taken.

George Patten	yes
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

The resolution, which was duly adopted on this day, is attached to minutes.

### Communications

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received

a recall notice for our 19-2-98. The recall states that they will reprogram the transmission control module. We received a statement from New Jersey Motor Vehicles, for all abstract retrievals completed in December 2024. We received an email, from the DCA, that our 2025 Fire District Budget has reached Final State Approved Status. We received an invoice, from Liberty Kenworth, for our ordered Kenworth Tractor. This New Tractor, which will replace 19-2-96's Mack Tractor, is going online and should be completed by the end of February. They had said that if we paid for the Chassis when completed, we would save \$8,100.00.

### **Legal**

Peter said that Engineer Designs out of Freehold should be working on our Emergency Generator issue with the Township.

Frank said that we still have insurance on the now sold 19-2-90 because it is still in the Route 524 Fire Station. Some discussion followed and Frank said that he would take the insurance off the truck on March 1, 2025, and park it outside of the Station.

### **Chief's Report**

Chief Tim McKay gave his incident report for the month of January 2025. The Chief said that all our AED Pads for Defibrillators are out of date and need to be replaced. A total price of \$2,082.00 was received from Team Life. A resolution was offered by Frank Biddle III, and seconded by George Patten, to make this purchase from Team Life. A roll call vote was taken.

George Patten	yes
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

Assistant Chief Smith said that the New Command Vehicle should be starting the upfit process in the next 6 weeks or so. They have been waiting for a couple of the needed parts to start the job.

The Chief's asked the Board about getting an account with UPS, and Amazon or someone; in order expand our choices for purchasing and shipping. George said that he would look into it.

### **Committees**

Frank gave a report on the trucks and equipment as follows.

- 1) We replaced a leaking swivel on 19-2-93.
- 2) County Line Power equipment repaired the running issue with 19-2-93.
- 3) County line also repaired a Quick Vent Saw.
- 4) Campbell Supply repaired an electrical issue with 19-2-78.
- 5) Campbell also ordered new clamps for a section of Hard Suction on 19-2-75.
- 6) Breeze Heating and A/C was called to repair several issues with the Boiler at the Route 33 Fire Station.
- 7) Breeze also made some repairs to the water supply lines coming from the well.
- 8) Bill Leary A/C & Heating was called to repair two Heating Units that were not working.

9) Nolze Garage Doors was called to repair and adjust the doors at the Route 33 Fire Station.

10) The Truck Committee is working on approving the graphics for the New Aerial.

Bob gave a report on the Howell Radio Upgrade. He stated that they will be programming the new and old radios soon and distributing the new equipment to all parties. The State System may be up and running by the first of March. The paging upgrade is still a few months away.

Peter said that he has ordered some of our New Equipment for the radio upgrade and is working on finalizing the remainder of the purchasing. He is also working on getting the Zello App. For listening to other channels that our pagers cannot.

### **Old Business**

Bob said that they are moving right along with the warning signal at the entrance to the Route 33 Fire Station.

Bob also said that they are moving along with the Grant Writer.

Katie said that she is having issues with Atlantic Medical Group and might be looking for another vendor to take care of our Firefighter Physicals this year.

Peter said that NetLink has set up New Emails for all Commissioners and we all need to activate them.

### **New Business**

Bob said that he heard it through the grapevine that New Jersey American Water is possibly working on running a water main down Route 33 to the Fire Academy. They may also be working on running a water main down Vanderveer and out to Route 33 and Howell Road. He asked that we write a letter in support of any water main extensions.

Katie said that she will look into the 2025 New Jersey American Water Grant. This is an annual grant that we have received in the past.

Brian Prochnow, the Howell Township Head of the Fire Bureau, asked to speak about some ongoing questions several Officers and Commissioners had about Fire Bureau Employees helping at Fire Scenes.

With no further business to come before the Board, the meeting was adjourned at 8:10 PM.