

**Board of Fire Commissioners
District 2, Howell Township
Adelphia, NJ 07710**

June 2, 2025

REGULAR MEETING

Notice of time, date, location, and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman, Robert Tice, at 7:00 PM.

A Roll call was taken showing George Patten, Frank Biddle III, Robert Tice, Kathleen Carter, and Peter Goldring present. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by George Patten and seconded by Kathleen Carter; to approve the minutes of the last meeting held on May 5, 2025, motion carried.

The following Vouchers have been submitted for payment.

VOUCHER	LINE #	VENDOR	AMOUNT
5416	A11-1	Monmouth County Clerk	2,715.12
5417	A11-2	Frank E. Biddle III	50.00
5418	A11-2	Quill Corporation	40.27
5419	A12-2	Glatfelter Specialty Benefits	14,954.80
5420	A12-2	VFIS	297.48
5421	A12-3	Allied Diesel Service, Inc.	113.94
5422	A12-3	Alpine Software, Inc.	40.27
5423	A12-3	Brothers Landscaping	8,750.00
5424	A12-3	E. M. R. Power Systems, LLC	270.00
5425	A12-3	Firefighter One, LLC	1,935.00
5426	A12-3	Fitness Lifestyles	150.00
5427	A12-3	Freehold Ford	137.45
5428	A12-3	Grainger	228.70
5429	A12-3	Hughes Environmental Services, Inc.	150.00
5430	A12-3	Van Wickle Auto Supply	599.87
5431	A12-4	Atlantic Medical Group	200.00
5432	A12-4	Richard M. Braslow, Esq.	1,500.00
5433	A12-4	NetLink	274.00
5434	A12-5	Howell Township Fire Company No 1	100,000.00
5435	A12-6	J. Swanton Fuel Oil Company	1,956.56
5436	A12-7	Toms River Fire Academy	1,250.00

5437	A12-8	Mike Banasz	240.00
5438	A12-8	Kathleen Carter	240.00
5439	A12-8	John DePinto	240.00
5440	A12-8	Peter Goldring	240.00
5441	A12-8	Mike Hubert	240.00
5442	A12-8	Tim McKay	240.00
5443	A12-8	Johannes Smit	240.00
5444	A12-8	Stephen Smith	240.00
5445	A12-8	Robert Tice	240.00
5446	A12-8	JCP&L	14.27
5447	A12-8	JCP&L	1,496.61
5448	A12-8	N. J. American Water	207.89
5449	A12-8	N. J. Natural Gas	714.97
5450	A12-8	Verizon	910.71
5451	A12-8	Verizon Business	426.77
5452	A12-9	N. J. American Water	13,961.49
5453	A12-9	N. J. American Water	10,098.99
5454	A12-10	Mike Banasz	700.00
5455	A12-10	Frank E. Biddle III	1,375.00
5456	A12-10	Freehold Cartage, Inc.	144.78
5457	A12-10	Republic Services, #873	170.06
5458	A12-10	Half Moon Imprints, LLC	694.00
5459	A12-3	Clean Air Company	1,264.50
Electronic	A9-1	Payroll by Paychex (for May 2025)	3,758.86
Electronic	A9-1	Tax Pay by Paychex (for May 2025)	906.00
Electronic	A9-1	May 2025 PERS/DCRP Payment	300.52
Total			\$174,918.88

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by George Patten, seconded by Kathleen Carter, and a roll call vote was taken.

George Patten	yes
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

The resolution, which was duly adopted on this day, is attached to minutes.

Communications

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file.

Legal

Bob said that the Township had the first reading of zoning changes that would establish Emergency Services Zones in the Township of Howell. All Police, Fire, and EMS property within the Township of Howell would be zoned for Emergency Use. After another reading or two, this change may help us get approval to install the New Emergency Generator at the Route 524 Fire Station.

Chief's Report

Chief Tim McKay gave his incident report for the month of May 2025. The Chief asked to purchase the following item.

- 1) One (1) Holmatro T1 Forcible Entry Tool for a cost of \$2,601.00.

After a brief discussion period, a resolution was offered by George Patten, and seconded by Peter Goldring, to make this purchase. A roll call vote was taken.

George Patten	yes
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

A discussion was held about purchasing New Water Cans that would help fight electrical fires. The cost for these would be around \$350.00 each. Another item brought up to possibly purchase was Radio Straps for each Firefighter. The cost of these would be just shy of \$185.00 each. None of these items were approved at this meeting.

Committees

Frank gave a report on the trucks and equipment as follows.

- 1) Insurance was added to both New Vehicles, the 2025 Chevrolet HD2500 Pickup and the 2026 Kenworth Tractor.

- 2) Frank received three upfit prices for the New Chevrolet HD2500 Pickup, which were approved in the purchase of the Vehicle.

- 3) Campbell Supply ordered some parts to repair a cabinet door handle on 2-75.

- 4) E. M. R. Power Systems completed Service Checks on our two Emergency Generators.

- 5) Firefighter One completed Annual Flow Tests on our SCBA's.

- 6) Hughes Environmental Services completed the Annual Backflow Preventer inspection at the Route 33 Fire Station.

- 7) We removed all the steel piping from the Station Air System at the Route 33 Fire Station. We had too many leaks, and the compressor was running way too much.

- 8) A bad motor was replaced in one of the entry doors in the Morton Building.

- 9) Clean Air Company serviced the Exhaust Systems at both Fire Stations.

Old Business

The State is looking into adding a couple more signs a little further down Route 33 in both directions to warn oncoming traffic of the Fire Station Signal.

Peter asked about purchasing a HAAS Alert System for the new 2024 Chief's Chevrolet Pickup. The cost for this system would be \$499.00, \$100.00 activation charge and \$399.00 annual Safety Cloud Direct Integration. A resolution was offered by Kathleen Carter, and seconded by Peter Goldring, to make this purchase. A roll call vote was taken.

George Patten	yes
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

Kathleen asked if we are required to give the Annual Firefighter Physicals. She has had so many issues this year with about every aspect of them. We will investigate what we are required to complete.

New Business

George said that our UPS Account is almost complete.

Peter said that our Amazon Account is also almost complete.

With no further business to come before the Board, the meeting was adjourned at 8:37 PM.