

**Board of Fire Commissioners  
District 2, Howell Township  
Adelphia, NJ 07710**

May 5, 2025

**REGULAR MEETING**

Notice of time, date, location and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman, Robert Tice, at 7:00 PM.

A Roll call was taken showing George Patten, Frank Biddle III, Robert Tice, Kathleen Carter, and Peter Goldring present. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by George Patten and seconded by Kathleen Carter; to approve the minutes of the last meeting held on April 7, 2025, motion carried.

The Chairman introduced several members of the NJOHS. They would like to store a specialty vehicle at our Route 33 Fire Station for a while till they find a more permanent location. This vehicle is a Ford Transit Van, which they would need access to from time to time. Several questions were asked from the Board and answered by the NJOHS Members. A motion was made by Frank Biddle III, and seconded by George Patten, to allow the storage of this vehicle. Motion passed.

The following Vouchers have been submitted for payment.

<b>VOUCHER</b>	<b>LINE #</b>	<b>VENDOR</b>	<b>AMOUNT</b>
5389	E-9	Pellegrino Chevrolet (Capital)	63,677.80
5390	VOID	VOID	VOID
5391	A11-2	Alconic, LLC	792.00
5392	A11-2	N. J. Motor Vehicle Commission	120.00
5393	A12-2	VFIS	76,695.00
5394	A12-3	Alpine Software Corporation, Inc.	7,505.15
5395	A12-3	Brothers landscaping	400.00
5396	A12-3	Fitness Lifestyles, Inc.	52.99
5397	A12-4	Atlantic Medical Group	40.00
5398	A12-4	Richard M. Braslow, Esq.	1,500.00
5399	A12-4	Netlink, LLC	274.00
5400	A12-6	J. Swanton Fuel Oil Company	466.40
5401	A12-7	Burlington County BCIT	45.00
5402	A12-7	Tim McKay	81.57
5403	A12-7	Stephen Smith	82.09

5404	A12-7	United Rentals	2,399.20
5405	A12-8	JCP&L	12.48
5406	A12-8	JCP&L	1,262.28
5407	A12-8	N. J. American Water	135.04
5408	A12-8	N. J. Natural Gas	1,652.59
5409	A12-8	Verizon	912.27
5410	A12-8	Verizon Business	426.77
5411	A12-9	N. J. American Water	13,961.49
5412	A12-9	N. J. American Water	10,098.99
5413	A12-10	Electronic Measurement Laboratories, Inc.	3,017.66
5414	A12-10	Freehold Cartage, Inc.	144.78
5415	A12-10	Republic Services, #873	170.06
Electronic	A9-1	Payroll by Paychex (for April 2025)	3,758.86
Electronic	A9-1	Tax Pay by Paychex (for April 2025)	906.00
Electronic	A9-1	Paychex Fees (deducted 05-10-25)	348.16
Electronic	A9-1	April 2025 PERS/DCRP Payment	300.52
2025 Budget			\$127,561.35
E-9 Capital, Pellegrino			\$63,677.80
Grand Total			\$191,239.15

A resolution of the Board of Fire Commissioners of District 2, Howell Township, was passed authorizing the payment of vouchers. The resolution was offered by George Patten, seconded by Peter Goldring, and a roll call vote was taken.

George Patten	yes
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

The resolution, which was duly adopted on this day, is attached to minutes.

### **Communications**

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received a notice, from the Township of Howell, that our Backflow Preventer is due for recertification. This Notice was passed on to Hughes Environmental Services to take care of. We received a statement, from the New Jersey Motor Vehicle Services, of all abstract retrieval completed in March of 2025.

## **Chief's Report**

Chief Tim McKay gave his incident report for the month of April 2025. A discussion was held on the Radio Upgrade and what additional and replacement equipment we may need. The Chiefs would like to purchase the following items.

- 1) One (1) Holmatro T1, forcible entry tool, from ESI Equipment for a cost of \$2,601.00.
- 2) One (1) 20-foot X 26-foot, Fire Cloak, electric vehicle fire blanket, from Fire Blankets USA for a cost of \$1,350.00.
- 3) One (1) 30-foot X 40-foot, Fire Cloak, electric vehicle fire blanket, from Fire Blankets USA for a cost of \$2,510.00.

After some discussion, it was agreed to table these purchases till the June 2025 meeting.

## **Committees**

Frank gave a report on the trucks and equipment as follows.

- 1) The Kenworth Tractor is at Marco Equipment and the Truck Committee will be attending a pre-construction meeting sometime in July.
- 2) The New 2-88 was delivered today and we will be working with NJEV for the upfit.
- 3) The Truck Committee will be attending the Fire Expo in Harrisburg on Saturday May 17, 2025.
- 4) We need to order some Maltese Crosses and Patches from Precision Art. Not to exceed \$2,000.00.
- 5) We finalized the graphics on the New 2-90.

A resolution was offered by George Patten, and seconded by Peter Goldring, to purchase needed items from Precision Art with a cost not to exceed \$2,000.00. A roll call vote was taken.

George Patten	yes
Frank Biddle III	yes
Kathleen Carter	yes
Peter Goldring	yes
Robert Tice	yes

Bob gave a report on the Route 33 Station Warning Light. He has asked the State to install additional signs a little further down the road in each direction. The traffic coming off the Route 33 Bypass is moving quickly, and they should have a little more time to react.

## **Old Business**

Peter said that he will be ordering the computers and related equipment soon. He will also be ordering the Zello receiver in the next few weeks. The ID Cards are ready to print as soon as we get some pictures. The T-Shirts will be ordered soon for the Recruitment and Retention committee.

Peter will be working with several Board Members to get the New District Emails up and running. Peter also said that he could help set up an Amazon Business Account.

George said that he is finishing setting up an account with UPS. He also said that we should be receiving our P-Cards in the next few weeks.

George said that he completed the Audit for the Workers' Compensation Policy.

Bob said that we should have Foley start the replacement of the Route 524 Fire Station Emergency Generator. We cannot wait for the Township and have the current Emergency Generator fail on us. After some discussion, a motion was made by George Patten, and seconded by Peter Goldring, to tell Foley to start moving forward with the project. Motion passed. George said that he would let them know tomorrow.

#### **New Business**

Peter said that he visited a vendor at FDIC that sells what is called the HAAS Alert System. This system, if installed in our Fire Vehicles, would alert other vehicles of an approaching Fire Truck. The system would show up on their Radio Screen. It was decided to table this till the June meeting.

With no further business to come before the Board, the meeting was adjourned at 8:02 PM.