

**Board of Fire Commissioners
District 2, Howell Township Fire Company No. 1
Adelphia, NJ 07710**

November 2, 2009

REGULAR MEETING

Notice of time, date, location and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman Harry Carter, at 8:02 PM.

A Roll call was taken showing George Patten, Frank Biddle, III, Harry Carter, Thomas Ward, and Doug Howlett present. Also in attendance was Joseph Youssouf, Board Attorney. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by Doug Howlett and seconded by Tom Ward; to approve the minutes of the last meeting held on October 5, 2009, motion carried. A motion was made by Tom Ward and seconded by Doug Howlett; to approve the minutes of the Special Bid Opening Meeting held on October 6, 2009, motion carried.

The following Vouchers have been submitted for payment.

VOUCHE	LINE #	VENDOR	AMOUNT
2681	A11-2	Farmingdale Printing	30.00
2682	A12-3	Clean Air Company, Inc.	704.00
2683	A12-3	G & L Lawn Service, Inc.	910.00
2684	A12-3	Sound Billing	36.99
2685	A12-3	TASC Fire Apparatus, Inc.	67.55
2686	A12-4	N. J. Commissioner of Labor	80.00
2687	A12-6	Pedroni Fuel Co.	956.63
2688	A12-6	Howell Township, DPW	29.11
2689	A12-8	JCP&L	1,258.19
2690	A12-8	N. J. American Water	195.77
2691	A12-8	N. J. Natural Gas	VOID
2692	A12-8	Verizon	272.46
2693	A12-8	Verizon Wireless	563.31
2694	A12-10	Freehold Cartage, Inc.	118.90
2695	A12-10	Sakoutis Brothers Disposal	75.00
2696	A12-13	All Hands Fire Equipment, LLC	249.23
2697	A12-13	Continental Fire & Safety, Inc.	13,665.75
2698	A12-13	ESI Equipment, Inc.	2,416.00
2699	A12-13	ESS, Inc.	4,550.00

2700	E-9	Cede & Company	30,775.00
2701	E-9	Cede & Company	245,000.00
Electronic	A9-1	Payroll by Paychex (for 10-31-09)	2,920.50
Electronic	A9-1	Tax Pay by Paychex (for 10-31-09)	569.55
Electronic	A9-1	October 2009 N. J. Pension Payment	159.30
Sub Total			\$305,603.24
The following is from the Construction Fund			
5616	E-9	Morrison Tower Company, Inc.	16,522.00
Total all Accounts			\$322,125.24

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by Thomas Ward, seconded by Doug Howlett, and a roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

The resolution, which was duly adopted on this day, is attached to minutes.

Communications

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received our September and Quarterly Statements, from TD Bank, for our Escrow Account.

Legal

Joe went over the Contract with Crimson Fire for the Purchase of the new Pumper. Joe also read a Resolution Awarding a Contract to Crimson Fire for the Manufacture and Delivery of One New Custom Built Class A Triple Combination Pumper Fire Apparatus. This resolution was offered by Frank Biddle III, and seconded by Tom Ward. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	no

Joe read over some proposed changes to the Fire Company's membership procedures. Joe, some members of the Fire Company's Committee and the Board agreed on the changes to be made.

Chief's Report

Chief Wayne Gravatt gave his monthly report for October, 2009. The Chief asked to purchase one helmet from Continental Fire and Safety for \$212.00 on State Contract. A resolution was offered by Tom Ward and seconded by Frank Biddle III, granting the Chief's request. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

Committees

Tom gave a report on the Executive Board meeting held on October 12, 2009. Frank gave a report on the Trucks, stating that both 2-66 Chief's car and 2-67 Chief's car are going to be worked on at New Jersey Emergency Vehicles. Also 19-2-78 is at Absolute for the annual service and some other repairs, and 19-2-90 will be going up when 78 is completed.

Old Business

George said that there are still no corrections on the N. J. American Water Company's bill. He will try to meet with them before the end of the year to straighten out the mess.

New Business

We received a new contract from ESI Equipment for the servicing of our rescue tools for the period January 1, 2009 thru December 31, 2009. This contract is for \$1,120.00. A resolution was offered by George Patten and seconded by Doug Howlett, to enter into this contract with ESI. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

The Chief's asked the Board to approve the annual Fire Fighter's Fit Tests with CNP Fittest of New Jersey. The cost for the Fit Tests would be \$25.00 each. A resolution was offered by Harry Carter and seconded by Doug Howlett, to have the Annual Fit Tests completed by CNP Fittest of New Jersey. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

Joe said that he will talk to Jack about what our next action will and should be with BurMarc Construction Group. George said that none of the items on the punch list have been completed.

George asked about the PTT feature on the new Verizon Phones. A resolution was offered by Harry Carter and seconded by George Patten, to have the Push To Talk feature removed from all the New Cell Phones. A roll call vote was taken.

Harry Carter	yes
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George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

Tom told the Board that it would be a good idea to have a door bell added to the New Fire Station. He was inside the Building and someone outside was banging on the doors for him to answer. The Board will put this on a list for the future. With no further business to come before the Board, the meeting was adjourned at 9:20 PM.