

**Board of Fire Commissioners
District 2, Howell Township Fire Company No. 1
Adelphia, NJ 07710**

September 14, 2015

REGULAR MEETING

Notice of time, date, location and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman Harry Carter, at 8:04 PM.

A Roll call was taken showing George Patten, Frank Biddle, III, Harry Carter, Thomas Ward, and Doug Howlett present. Board Attorney, Joseph Youssouf, was absent from this meeting. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by Doug Howlett and seconded by Tom Ward; to approve the minutes of the last meeting held on August 3, 2015, motion carried.

The following Vouchers have been submitted for payment.

VOUCHER	LINE #	VENDOR	AMOUNT
1785	A11-2	Frank E. Biddle III	256.79
1786	A12-3	All Fenced In	650.00
1787	A12-3	A. R. Communications	150.75
1788	A12-3	Clean Air Company	3,002.50
1789	A12-3	Continental Fire & Safety	5,416.00
1790	A12-3	Dell Marketing, L.P.	713.33
1791	A12-3	East Coast Emergency Lighting, Inc.	225.00
1792	A12-3	First Priority Emergency Vehicles, Inc.	931.86
1793	A12-3	Fitness Lifestyles	237.00
1794	A12-3	G & L Lawn Service, Inc.	1,410.00
1795	A12-3	M & W Communications	724.65
1796	A12-3	Tomar Industries (VOID)	VOID
1797	A12-4	Family Practice of CentraState	165.00
1798	A12-4	NetLink	199.00
1799	A12-6	Pedroni Fuel Co.	1,111.52
1800	A12-7	Francesca Russo	341.00
1801	A12-8	JCP&L	1,679.15
1802	A12-8	N. J. American Water	255.76
1803	A12-8	N. J. Natural Gas	155.40
1804	A12-8	Verizon	380.59
1805	A12-8	Verizon Communications	65.81

1806	A12-8	Verizon Wireless	804.24
1807	A12-9	N. J. American Water	6,670.80
1808	A12-9	N. J. American Water	7,434.70
1809	A12-10	Fail Safe Testing, Inc.	3,260.40
1810	A12-10	Freehold Cartage, Inc.	118.90
1811	A12-10	Sakoutis Brothers Disposal	75.00
1812	A12-13	All Hands Fire Equipment	186.07
1813	A12-13	Motorola	6,909.75
Electronic	A9-1	Payroll by Paychex (for August 2015)	2,874.71
Electronic	A9-1	Tax Pay by Paychex (for August 2015)	577.00
Electronic	A9-1	Paychex Fee (deducted 09-10-15)	127.22
Electronic	A9-1	August 2015 N. J. Pension Payment	201.42
Total			\$47,311.32

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by George Patten, seconded by Tom Ward, and a roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

The resolution, which was duly adopted on this day, is attached to minutes.

Communications

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received several e-mails from Grantmasters about the progress of a grant for new SCBA's. We received notification of our Norton 360 renewal. This automatically took place on September 4, 2015 and was reimbursed to Frank in tonight's bills. We received our Fire Hose test report, from Fail Safe Testing, for the annual hose testing completed on August 31, 2015.

We received a communication from Paychex, indicating that they are moving. Their new address will be One Centennial Avenue, Building C, Suite 1A, Piscataway, NJ 08854. The effective date for this move will be September 21, 2015. We received the minutes from the New Jersey State Association of Fire Districts meeting, which was held on June 6, 2015. The next meeting will be held in Wildwood on September 18, 2015. We received a communication from Fire Fighters Equipment Company, indicating that they are no longer a direct distributor for Scott Safety Products. We received a copy of the adopted ordinance, from the Township of Howell, chapter 220 entitled Peace and Good Order.

Legal

Mr. Youssouf called Chairman Carter to let him know that he approved HYTEC as the vendor to make modifications to the Tanker, 19-2-96. This was approved at the August 3, 2015 meeting by resolution pending the approval of Mr. Youssouf.

Chief's Report

Chief Bob Tice gave his monthly incident report for August 2015. The Chief said that rooms were reserved for the 2016 FDIC in Indianapolis. The Chief also stated that there are three drills scheduled for September. The Chiefs have nothing to purchase this month.

Committees

Frank gave a report on the Executive Board meeting which was held on August 27, 2015. Frank also gave a report on the trucks as follows.

- 1) All trucks and equipment are operating well at this time.
- 2) Two (2) members of the truck committee went out to South Dakota for the pre-construction meeting.
- 3) 19-2-66's vehicle is having some issues and the Front End Shop will be working on it this month.
- 4) We need to schedule the annual pump tests. Fire One has been completing this annual test for us.

A resolution was offered by Tom Ward and seconded by Doug Howlett, to have Fire One complete our annual pump tests. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

Old Business

George said that the new computer for the I Am Responding Program came in and will be hooked up soon. George also said that Breeze Environmental should be coming back by the end of September to work on the Radio Room repairs.

New Business

Ex-Chief Brian Prochnow asked the Board to be proactive with the concerns that the Mayor brought up at the Joint Board of Fire Districts meeting held on September 3, 2015. Lots of discussion followed on the possible consolidation of the five Howell Township Fire Districts. The feelings of this Board are that this move would not save any money and might end up costing the residents of Howell more. Fire District #2 continues to have one of the lowest Fire Tax Rates in the Township of Howell. This issue will be handled by the Executive Board at their monthly meetings.

With no further business to come before the Board, the meeting was adjourned at 9:08 PM.